

**LEON S. AVAKIAN, INC.** *Consulting Engineers*

788 WAYSIDE ROAD • NEPTUNE, NEW JERSEY 07753

LEON S. AVAKIAN, P.E., P.L.S. (1953-2004)  
PETER R. AVAKIAN, P.E., P.L.S., P.P.  
MEHRYAR SHAFAI, P.E., P.P.  
GREGORY S. BLASH, P.E., P.P.  
LOUIS J. LOBOSCO, P.E., P.P.  
GERALD J. FREDA, P.E., P.P.  
WILLIAM D. PECK, P.E., P.P.  
RICHARD PICATAGI, L.L.A., P.P.  
JENNIFER C. BEAHM, P.P., AICP  
HELEN ZINCAVAGE, P.P., AICP

May 1, 2018

Mr. Henry Underhill, Administrator  
Borough of Neptune City  
106 West Sylvania Avenue  
Neptune City, NJ 07753

**Re: NJDEPS Municipal Stormwater  
Management Regulation Program  
Tier A Municipal Stormwater Permit (NJG0153567)  
Annual Report and Certification  
Our File NC 07-07**

Dear Mr. Underhill:

As required every year by the NJDEP for compliance with the Stormwater Management Regulations, our office has completed the Annual Report and Certification Form. Two (2) copies are attached, one for your file and one for the Department of Public Works file. The report has been filed electronically through the NJDEP online website.

If you have any questions regarding this matter, please do not hesitate to call our office.

Very truly yours,

LEON S. AVAKIAN, INC.



Matthew Mariano

MM: mcs2

cc: Gerrit DeVos, Department of Public Works  
Matt Shafai, P.E., Board Engineer

Attachments  
NC/07/07-07b

**MSRP ANNUAL REPORT - Tier A**

You have completed the Annual Report submittal process. You may print or save a copy of this submittal report for your records.

**Service ID:** 812043  
**Facility Name:** NEPTUNE CITY BORO  
**Reporting Period:** January 1, 2017 through December 31, 2017  
**NJPDES Permit #:** NJG0153567  
**Activity ID:** DST170001

**Contacts**

**Name:** PETER AVAKIAN  
**Title:** PE  
**Contact Type:** Stormwater Coordinator  
**Organization Name:** NEPTUNE CITY BORO  
**Organization Type:** Municipal  
**E-Mail:** lsavakian@aol.com  
**Phone:** (732) 922-0044 (Fax Number)  
(732) 922-9229 (Work Phone Number)  
**Contact Address:** 106 W SYLVANIA AVE  
Neptune City, New Jersey 07753

**Uploaded Attachments**

Attachment Name	Attachment Description	File Name
FY2017 Supplemental	Supplemental Questionnaire	04302018 NC07-07 FY2017 Tier_A_MS4_Annual_Supplemental_Questionnaire.pdf

**Annual Report Details - Part A****Municipality Information**

Team member responsible for completing the report:	Peter R. Avakian, PE
Team member email address:	lsavakian@aol.com

**Stormwater Pollution Prevention Plan**

1. Has the municipality revised its Stormwater Pollution Prevention Plan during the last calendar year?	Yes
2. Date of the last revised SPPP:	06/01/2009

**Public Notice**

1. Is the municipality complying with applicable State and local	Yes
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public notice requirements when providing for public participation in the ongoing development and implementation of the stormwater program?

### Report Details - Part B

### Post-Construction Stormwater Management in New Development and Redevelopment

1. Is the municipality reviewing and approving major development residential projects in accordance with the Residential Site Improvement Standards (RSIS)?	Yes
2. Did the municipality adopt a municipal stormwater management plan?	Yes
3. Most recent date of adopted municipal stormwater management plan:	04/12/2005
4. Status of this plan (if not adopted):	
5. Did the municipality adopt the municipal stormwater control ordinance provided by NJDEP without change?	Yes
6. Most recent date the municipality adopted a municipal stormwater control ordinance:	03/27/2006
7. What is the current status of the ordinance?	
8. Did the municipality submit the adopted municipal stormwater management plan to the appropriate county review agency for approval?	Yes
9. Most recent date the adopted Municipal Stormwater Management Plan was submitted to the appropriate county review agency for approval:	05/15/2006
10. If yes, did the municipality send the adopted municipal stormwater control ordinance to the appropriate county review agency for approval?	Yes
11. Most recent date the adopted Municipal Stormwater Control Ordinance was submitted to the appropriate county review agency for approval:	05/15/2006
12. Status of county review:	Approved
13. Did the municipality adopt the review agency's required amendments and resubmit to the county review agency?	
14. Is the Stormwater Control Ordinance in effect?	Yes
15. Most recent effective date of Stormwater Control Ordinance:	03/27/2006
16. Ordinance Number(s):	139-30
17. What is the current status of the adopted plan and ordinance?	
18. Are you reviewing projects as part of your site plan and subdivision approval process to ensure that they comply with your municipality's effective municipal stormwater control ordinance(s)?	Yes
19. How many projects that were subject to either the municipal stormwater control ordinance or the stormwater provisions of RSIS	0

did the municipality review?	
20. Does the municipal stormwater management plan contain a mitigation plan?	Yes
21. Has the municipality granted any variances or exemptions from the design and performance standards for stormwater management measures set forth in the approved municipal stormwater management plan and stormwater control ordinance(s)?	No
22. If yes, how many variances or exemptions from the design and performance standards has the municipality granted?	
23. If granted any variances or exemptions, did you submit a written report to the county review agency describing the variance or exemption and the required mitigation?	
24. Does the municipality's plan review evaluate storm drain inlet protection for solids and floatables in accordance with Attachment C of the permit?	Yes
25. Does the municipality require plans for long-term operation and maintenance for stormwater BMPs?	Yes
26. Are you ensuring that adequate long-term operation and maintenance of stormwater BMPs is being performed on property that you do not own or operate?  <b>Please keep an inventory of stormwater BMPs indicating type, function and location in a format provided by the Department onsite and available for inspection or upon request.</b>	Yes
27. Briefly indicate how this is being accomplished (e.g., ordinance requiring operation and maintenance by private entity; operation and maintenance by you or other governmental entity):	Ordinance requiring private maintenance
28. Is the municipality's stormwater management plan re-examined at each re-examination of the master plan in accordance with N.J.A.C. 7:8-4?	N/A - we did not re-examine our master plan this year
29. Date re-examination report was last adopted:	

### Report Details - Part C

### Local Public Education Program

1. Have you developed a Local Public Education Program?	Yes
2. Have you conducted educational activities that total a minimum of 10 points (between January 1, 2017 and December 31, 2017)?	Yes
3. School Presentations (1 point per visit / maximum of 5 points per year):	0
4. Website (1 point):	1
5. Stormwater Display (2 points):	0
6. Giveaway (2 points):	0
7. Citizen Stormwater Advisory Committee (2 points):	0

8. Utilize Department Materials (2 points each / maximum of 4 points per year):	0
9. Poster Contest (2 points):	0
10. Stormwater Training for Elected Municipal Officials (3 points):	3
11. Mural (3 points):	0
12. Mailing (3 points):	3
13. Partnership Agreement / Local Event (3 points):	3
14. Ordinance Education (5 points):	0

### Storm Drain Inlet Labeling

1. Have you established a storm drain inlet labeling program?	Yes
2. Indicate the percentage or number of sectors labeled to date:	100%
3. Other Amount:	
4. Is your municipality maintaining the labels (i.e. replacing and/or repainting)?	Yes

### Improper Disposal of Waste

**Have you adopted and are you enforcing a regulatory mechanism for:**

1. Pet Waste Ordinance:	Yes
2. Date adopted:	03/27/2006
3. Litter Ordinance/State Litter Statute:	Litter Ordinance
4. Date adopted:	03/27/2006
5. Improper Disposal of Waste Ordinance:	Yes
6. Date adopted:	03/27/2006
7. Wildlife Feeding Ordinance:	Yes
8. Date adopted:	03/27/2006
9. Containerized Yard Waste Ordinance / Yard Waste Collection Program Ordinance:	Yard Waste Collection Program Ordinance
10. Date adopted:	03/27/2006
11. Illicit Connection Ordinance:	Yes
12. Date adopted:	03/27/2006
13. Refuse Container/Dumpster Ordinance:	Yes
14. Date adopted:	11/22/2010
15. Private Storm Drain Inlet Retrofitting Ordinance:	Yes
16. Date adopted:	11/22/2010
17. Status of these ordinances (if not adopted):	
18. Method(s) of enforcement (e.g., summons, warnings, additional signs, etc.):	Warning, Violation and Fine

19. Are you distributing the Pet Waste Information Sheets with pet licenses?

Yes

### Report Details - Part D

### MS4 Outfall Pipe Mapping

1. Has the municipality completed the mapping of the MS4 outfall pipes?

Yes

2. Date completed:

09/06/1994

3. Number of outfall pipes that you operate in the municipality:

30

4. How many MS4 outfall pipes are mapped?

30

### Illicit Connection Elimination Program

1. Does the municipality have an ongoing program to detect and eliminate illicit connections to municipally owned or operated outfall pipes?

Yes

2. How many outfall pipes were inspected during the past calendar year?

30

3. Number of illicit connections detected during the past calendar year:

0

4. Number of illicit connections eliminated during the past calendar year:

0

**Please attach, in a format provided by the Department, a list of all outfalls found to have an illicit connection since the inception of the program. The list must include the outfall location, receiving water body, source of illicit connection and the date the illicit connection was eliminated.**

### Street Sweeping Program

1. In the past calendar year, were all required streets swept?

Yes

2. What was the total number of miles swept?

13

**List the total amount of materials collected for each month since January 1, 2017, in tons.**

3. Units:

Cubic yards

4. January:

0

5. February:

0

6. March:

0

7. April:

15

8. May:

18

9. June:	12
10. July:	11
11. August:	19
12. September:	17
13. October:	5.25
14. November:	4
15. December:	3
16. Total (Note: 1.053 cubic yards = 1 ton):	99
17. Explain the reason if reporting zero (0) for a month above:	Sweeping is not done during colder months due to freezing, causing damage to equipment.

### Storm Drain Inlet Retrofitting

1. Has the municipality completed repaving, repairing, reconstruction, or alterations on any road surfaces in direct contact with municipally owned or operated storm drain inlets?	Yes
2. Approximately what percentage of storm drains within the municipality currently meet the standard?	55

### Stormwater Facility Maintenance

**Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving buffers, infiltration basins/trenches, sand filters, constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: [http://www.nj.gov/dep/dwq/pdf/Tier\\_A/A%20-%20pdf%206.pdf](http://www.nj.gov/dep/dwq/pdf/Tier_A/A%20-%20pdf%206.pdf).**

1. Have you developed a Stormwater Facility Maintenance Program?	Yes
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### Other Stormwater Facilities

1. Were all stormwater facilities that you operate inspected?	Yes
2. Were any found to be in need of cleaning or repair in order to function properly?	No
3. During the past calendar year, were any stormwater facilities (excluding catch basins) cleaned?	
4. Were repairs made?	
5. Describe repair(s) or if repairs have not yet been made, provide a schedule for the repair(s):	

### Catch Basins

1. Total number of catch basins that the municipality operates:	503
2. Total number of catch basins inspected:	503
3. Total number of catch basins cleaned:	123
4. Amount of materials removed from catch basins, in tons, during the past calendar year:	3.6
5. Units:	Cubic yards

### Report Details - Part E

#### Outfall Pipe Stream Scouring Remediation

For all outfall pipes undergoing remediation through a scour remediation program, attach additional page(s) as necessary indicating the location of the outfall pipe (including the alphanumeric identifier), the repair start date, and the repair completion date.

1. Has the municipality developed a prioritized list of outfall pipes requiring outfall pipe stream scouring remediation?	Yes
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#### De-icing Material and Sand Storage

1. Does the municipality have a permanent structure for all de-icing material storage?	Yes
2. If sand is being stored outside, is it set back 50 feet from storm sewer inlets, ditches or other stormwater conveyance channels, and surface water bodies?	Yes

#### Fueling Operations

1. Is the municipality implementing Standard Operating Procedures for vehicle fueling and receiving of bulk fuel deliveries at maintenance yard operations?	Yes
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#### Vehicle Maintenance

1. Is the municipality implementing Standard Operating Procedures for vehicle maintenance and repair activities at maintenance yard operations?	Yes
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#### Good Housekeeping Practices



1. Is the municipality implementing Good Housekeeping Practices for all materials or machinery listed in the Inventory Requirements for Municipal Maintenance Yard Operations (including maintenance activities and ancillary operations)?	Yes
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### Equipment and Vehicle Washing

1. Has the municipality implemented measures to properly handle the discharge of equipment and vehicle wash wastewater from municipal maintenance yard operations?	Yes
2. Please indicate which option you implemented to eliminate the unpermitted discharge:	Connected to sanitary sewer
3. Date the management measure was implemented:	02/26/2010
4. What is the NJPDES permit number that authorizes the discharge of vehicle and equipment wash wastewater?	
5. Is the municipality maintaining records of vehicle and equipment washing?	

### Annual Employee Training

1. Did the municipality conduct training for employees on stormwater related topics as required under the MS4 permit (e.g., police officers trained on ordinances)?	Yes
2. List date(s) of employee training:	Ongoing

### Report Details - Part F

### Sharing of Responsibilities

Does the municipality share services with another entity to satisfy a permit requirement?	No
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### Incidents of Non-compliance

1. Did your Public Complex have any incidents of non-compliance?	No
2. Identify the steps being taken to remedy the noncompliance and to prevent such incidents from recurring. <b>(If the text box is not large enough to complete this section, please provide your report as an attachment and upload it on the next screen. Please reference the attachment in the textbox.)</b>	

### Certification

**Certifier:** Peter Avakian  
**Certifier ID:** PETERRAVAKIAN

**Challenge/Response Question:** What is your favorite color?  
**Challenge/Response Answer:** \*\*\*\*\*  
**Certification PIN:** \*\*\*\*\*  
**Date/Time of Certification:** 04/30/2018 14:35

"I certify under penalty of law that this Annual Report and Certification and all attached documents were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate this information. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering this information, the information in this Annual Report and Certification and all attached documents is, to the best of my knowledge and belief, true, accurate and complete.

"I certify that the municipality is in compliance with its stormwater program, Stormwater Pollution Prevention Plan (SPPP) and the NJPDES Tier A Municipal Stormwater General Permit No. NJG0153567 except for any incidents of non-compliance which are identified herein. For any incidents of non-compliance, the Annual Report identifies the steps being taken to remedy the non-compliance and to prevent such incidents from recurring.

"I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."

**Please note, no changes will be allowed to be made to this report upon its certification. If you need to correct or modify the report after certification, please contact your case manager at (609) 633-7021 so they may enable that function.**

Peter Avakian                      04/30/2018  
**General                              Date**

# 2017 MS4 Tier A Permit Annual Report - Supplemental Questionnaire

## General Information

### A. Municipal Information

Municipality: Borough of Neptune City

County: Monmouth County

1. Has the municipality identified the stormwater team in the SPPP?  Yes  No

2. Municipal Population: 4,869

3. Municipal Area (acres/sqm.): 576 Acres/ 0.9 sqm

### B. Sharing of Responsibilities – Permit Section D1

1. If the municipality shares services, what requirement do the shared services satisfy?

- Public Notice
- Post-Construction Stormwater Management in New Development and Redevelopment
- Local Public Education
- Improper Disposal of Waste
- Illicit Connection Elimination and MS4 Outfall Pipe Mapping
- Solids and Floatable Controls
- Maintenance Yard Operations
- Employee Training
- N/A, there are no shared services

## Permit Implementation - Ordinances

### A. Ordinances - Permit Sections F5 and F6

1. *Pet Waste Ordinance*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

2. *Litter Ordinance/State Litter Statute*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

3. *Improper Disposal of Waste Ordinance*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

4. *Wildlife Feeding Ordinance*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

5. *Containerized Yard Waste Ordinance/Collection Program*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

6. *Illicit Connection Ordinance*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

7. *Refuse Container/Dumpster Ordinance*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

8. *Private Storm Drain Inlet Retrofitting Ordinance:*

Entity responsible for enforcement: Police Department, Board of Health and/or Code Enforcement Officer

9a. How many violations of these ordinances were enforced?

Zero

9b. Which of the above ordinances had the most violations?

Zero

**B. Illicit Connection Elimination Program – Permit Section F6**

1. During the past calendar year, has the municipality identified any pipes or discharges with unknown owners entering the MS4?  Yes  No

2. If yes, how many?

**C. Storm Drain Inlet Retrofitting – Permit Section F7b**

*Existing storm drain inlets are required to be retrofitted to meet the design standard (contained in Attachment C of the permit) when such inlets are owned or operated by the Tier A Municipality and are in direct contact with repaving, repairing (excluding repair of individual potholes), reconstruction, resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), or alterations of facilities owned or operated by the Tier A Municipality. For exemptions to this standard, refer to "Exemptions" in Attachment C.*

1. At the completion of the above projects, did all of the storm drain inlets meet this standard?  Yes  No

**Permit Implementation - Inventory**

**A. MS4 Outfall Pipe Mapping – Permit Section F6**

1. Which map format is used:

Tax Map  SIA  Electronic (e.g. AutoCAD, Micro Station, GIS)  USGS Quadrangle  Other

1a. If other, what is the format that the municipality uses?

2. Date of last revision: 09/06/1994

3. Is the map updated annually?  Yes  No

4. Has the municipality investigated its MS4 for previously unmapped outfalls?  Yes  No

4a. How many outfalls were found? Zero

5. What percentage of mapped outfalls in the municipality have been visually inspected during the last calendar year?  
100%

6. Are the municipality's outfall pipes labelled in the field?  Yes  No

6a. If yes, do the labels match the alphanumeric code in the municipality's map?  Yes  No

7. Does the municipality's map identify outfalls that do not discharge to surface waters?  Yes  No

8. Does the municipality's map identify surface water body names?  Yes  No

9. Does the municipality's map identify streets?  Yes  No

10. Does the municipality's map identify blocks and lots?  Yes  No

11. Does the municipality's map identify MS4 conveyance systems (pipes, swales, ditches)?  Yes  No

12. Does the municipality's map identify other stormwater facilities?  Yes  No

12a. Please identify other stormwater facilities noted on the map (select as many as apply):

Bioretention Systems

Dry Wells

Grass Swales

Manufactured Treatment Devices (MTDs)

Rooftop Vegetated Cover

Vegetative Filters

Retrofitted Storm Drain Inlets

Constructed Stormwater Wetlands

Extended Detention Basins

Infiltration Basins

Pervious Paving Systems

Sand Filters

Wet Ponds

13. Does the municipality's map identify areas with scour, erosion, and/or flooding and drainage control issues?

Yes  No

**B. Storm Drain Inlet Labeling – Permit Section F4b**

1. How many labels have been replaced or repainted during the past calendar year to ensure legibility?  
Zero

**Permit Implementation - Inventory**

**A. Stormwater Facility Inspection and Maintenance – Permit Section F7c**

*Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving, riparian buffers, infiltration basins/ trenches, sand filters, constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: [http://www.nj.gov/dep/dwq/pdf/Tier\\_A/A%20-%20pdf%206.pdf](http://www.nj.gov/dep/dwq/pdf/Tier_A/A%20-%20pdf%206.pdf)*

1. Does the municipality's stormwater maintenance program include the following:
- 1a. An inventory of facilities?       Yes     No
- 1b. An inspection schedule?         Yes     No
- 1c. A maintenance schedule?        Yes     No
- 1d. An inspection log noting when inspections were conducted?     Yes     No
- 1e. A maintenance log noting any maintenance performed on individual facilities?     Yes     No
2. Does the municipality inspect stormwater facilities that are not owned by the municipality?     Yes     No
- 2a. Does the municipality review maintenance logs for stormwater facilities that are not owned by the municipality?     Yes     No

3. During the past calendar year, how many stormwater facilities (excluding catch basins) were repaired?  
At Windsor Avenue the Borough repaired NJDOT's existing 24" outfall, constructed a new 24" outfall, constructed a new bulkhead, and added rip rap stone along the eroded areas.

4. During the past calendar year, how many stormwater facilities (excluding catch basins) were cleaned?  
Zero

**B. Stormwater Facility Inspection and Maintenance – Permit Section F7c**

1. Does the municipality have a stormwater outfall pipe scouring detection, remediation, and maintenance program?  
 Yes     No
2. How many instances of scour has the municipality found during the past calendar year?  
One

**Permit Implementation - Inventory**

**A. De-icing Material and Sand Storage – Permit Section F8a**

1. What type of de-icing material does the municipality use (select as many as appropriate)?

- Sodium Chloride  
 Calcium Chloride  
 Potassium Acetate  
 Brine Solution  
 Unknown  
 Other (if other, please specify):

**B. Equipment and Vehicle Washing – Permit Section F8b**

1. Does the municipality utilize an underground storage tank for managing vehicle wash wastewater?     Yes     No

2. Which of the following options does the municipality use to manage vehicle wash wastewater? (select all that apply)

- Vehicle wash reclaim system
- Capture and haul system
- Discharge to sanitary sewer
- Discharge to groundwater
- Washed off site
- Do not wash vehicles

### Permit Implementation – Stormwater Management – Permit Section F3

Note: This portion of the annual report should be completed by a person knowledgeable in post-construction stormwater management project review and approvals.

1. Name of person completing this section: Peter R. Avakian, P.E.
2. Title of person completing this section: Stormwater Coordinator

#### A. Municipal Stormwater Management Plan (Plan)

1. Most recent date of re-examination of municipal master plan: 05/15/2006
2. Does the plan identify and address water bodies of concern (listed on Impaired Water Bodies List, TMDL, high quality water, existing erosion)?  Yes  No
3. Does the plan identify and address areas of inadequate drainage?  Yes  No
4. Does the plan include programs or BMPs and associated timeframes specifically addressing these impairments or pollutants?  Yes  No
5. Does the plan identify how to incorporate future development pressures on the existing stormwater management infrastructure?  Yes  No
6. Are mitigation projects listed in the municipality's mitigation plan?  Yes  No  No mitigation plan

#### B. Stormwater Control Ordinance

1. What is the ordinance's definition of major development?  
"Major Development" means any development that provides for ultimately disturbing one or more acres of land or increasing impervious surface by one-quarter acre or more. Disturbance for the purpose of this rule is the placement of impervious surface or exposure and/or movement of soil or bedrock or cleaning, cutting, or removing of vegetation. Projects undertaken by any government agency which otherwise meet the definition of "Major Development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq are also considered "Major Development"
2. Has the municipality adopted a new stormwater control ordinance during the past year?  Yes  No
3. If yes, did the municipality send the adopted municipal stormwater control ordinance to the appropriate county review agency for approval?  Yes  No

#### C. Review of Major Development for Stormwater Management

1. Did the municipality have any agricultural development projects that were granted exemptions under the Right to Farm Act?  Yes  No
2. Do any municipal ordinances promote the use of nonstructural strategies?  Yes  No  Unknown
3. Does the municipality hold pre-application meetings to discuss incorporation of nonstructural strategies for individual projects?  Yes  No
4. Does the municipality allow infiltration BMPs to infiltrate during the 2, 10, or 100 year storm events for quantity control?  Yes  No
5. Does the municipality conduct municipal inspections of sites both during and after the construction is completed to ensure that BMPs function as designed?  Yes  No

#### D. Inventory and Maintenance

Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: [http://www.nj.gov/dep/dwa/pdf/Tier\\_A/A%20-%20pdf%206.pdf](http://www.nj.gov/dep/dwa/pdf/Tier_A/A%20-%20pdf%206.pdf).

1. Did the municipality update its map and inventory to include newly approved projects constructed within the last calendar year?  Yes  No

2. How many infiltration BMPs were approved during the past calendar year? Zero

3. How many subsurface infiltration basins have been constructed during the past calendar year? Zero

3a. How many of these subsurface infiltration basins were inspected during construction in the past calendar year?  
N/A

3b. Did the final inspection include the following? Mark all that apply:

- Permeability test
- Visual inspection
- Check for drain down time
- Unknown

4. Select the methods the municipality uses to ensure that stormwater facilities that are **not owned** by the municipality will be properly maintained:

- Maintained by municipality
- Inspections
- Homeowners associations
- Shared services
- Fees
- Surety bonds
- Other

4a. If other, what are the methods for ensuring stormwater facilities are maintained? Maintained by Individual Owner

5. In the past calendar year, has the municipality reviewed and approved any major residential developments that place an individual property owner as the responsible entity for the maintenance of any stormwater management facility(ies) that receive drainage from multiple parcels?  Yes  No

#### E. Stormwater Management Training

1. Have any of the current members of the planning or zoning board taken any NJDEP provided training for board members on the Stormwater Management rules?  Yes  No  Unknown

2. Have the municipality's inspector(s) for stormwater management taken any of the following classes:

2a. Stormwater Management and BMPs for Engineers through Rutgers University or NJDEP :  Yes  No  Unknown

2b. Municipal Engineering Construction Inspection Program, Part 1 through Rutgers University:  Yes  No  Unknown

2c. Municipal Engineering Construction Inspection Program, Part 2 through Rutgers University:  Yes  No  Unknown

2d. Soils & Site Evaluation for Septic Disposal Systems & Stormwater BMPs through Rutgers University:  
 Yes  No  Unknown

2e. Other stormwater training classes:

3. How many construction inspectors for stormwater management does the municipality have? One

- 4. How many operation and maintenance inspectors for stormwater management does the municipality have? One
- 5. How many plan reviewers for stormwater management does the municipality have? One
- 6. How many municipal engineers/stormwater plan reviewers have taken the NJDEP Stormwater Management and BMP Manual course offered through Rutgers University or NJDEP? One

**Education**

- A. Annual Employee Training – Permit Section F9**
- 1. Is the municipality maintaining a record of the dates on which employees have received training?  Yes  No
  - 2. Type of training media on those dates:  Video  Mentoring  Vendor Training

This Supplemental Questionnaire must be attached to your Annual Report to be considered complete. If you experience any difficulty in this process, please contact your municipal case manager at 609-633-7021.

- 1. Once you have completed the Questionnaire, use the "Save" function to save your answers to the Questionnaire to your computer. This can be done by going to FILE > then Save or Ctrl + S.
- 2. The completed and saved Questionnaire must then be uploaded as an attachment, in Part 7, to your Annual Report before the Annual Report is submitted to the Department.
- 3. To access the Annual Report, open the link to "NJDEP Online Portal" at [http://www.nj.gov/dep/dwa/tier\\_a.htm](http://www.nj.gov/dep/dwa/tier_a.htm). In Part 7, you will be asked to complete information regarding the file(s) to be uploaded. Navigate to your saved Questionnaire and then hit the "Upload" button in the lower right section of Part 7. The Annual Report will indicate if the Questionnaire was successfully uploaded. Then click on the "Continue" button and proceed with finalizing your Annual Report.





State of New Jersey

PHILIP D. MURPHY
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
401-02B

CATHERINE R. McCABE
Acting Commissioner

SHEILA Y. OLIVER
Lt. Governor

Division of Water Quality
NJPDES Permit Administration Section
P.O. Box 420 Trenton, NJ 08625-0420
Phone: (609) 984-4428
Fax: (609) 777-0432

June 11, 2018

Dear NJPDES Permittee:

Enclosed is the invoice for your FY2018 New Jersey Pollutant Discharge Elimination System (NJPDES) permit fee. This billing covers the period July 1, 2017 through June 30, 2018. Payment is due on or before July 11, 2018. The permit fee has been assessed in accordance with N.J.A.C. 7:14A-3.1. Notice of the Annual Fee Report adoption will be published in the New Jersey Register and on the Department's website at http://www.nj.gov/dep/dwq/njpdessfees.html.

The rates for FY2018 remain as proposed and are as follows:

Table with 2 columns: DISCHARGE CATEGORY and Final Rate. Rows include Municipal Surface Water Permits (211.5281), Industrial Surface Water Permits (11.9227), Pretreatment (SIU Permits) (21.7201), and Municipal/Industrial Ground Water Permits/Operating Landfills (0.7447).

Payment Options:

Payment can be made by mail or online. For payments by mail, please remit checks made payable to the Treasurer State of NJ along with the payment stub to the address on the payment stub. Online payments can be paid either by e-check or by credit card. Permittees can access this service by going to http://www.nj.gov/dep/online/, and clicking on Pay a Paper Invoice.

If you believe the Department has made an error in calculating permit fee, you have thirty (30) days to request a fee recalculation in accordance with N.J.A.C. 7:14A-3.1(a)6 at http://www.nj.gov/dep/dwq/7\_14a/sub03rule.pdf. Please submit your request to the attention of the NJPDES Fee Management Unit at:

New Jersey Department of Environmental Protection
Mail Code 401-02B
Division of Water Quality - NJPDES Permit Administration Section
PO Box 420
Trenton, New Jersey 08625-0420

If you have any questions, please contact the Fee Management Unit of the NJPDES Permit Administration Section at (609) 984-4428.

Sincerely,

[Handwritten signature of Terry Beym]

Terry Beym, Project Manager
NJPDES Permit Administration Section

Enclosures

Handwritten note: 7-01-20-715-249



NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
ENVIRONMENTAL REGULATION-NJPDES

INVOICE NO.  
180539800

Program Interest
NEPTUNE CITY BORO
106 W SYLVANIA AVE
Neptune City Boro, NJ. 07753
197976

Type of Notice
ORIGINAL (NON-INITIAL)

Amount Due
\$ 2,000.00

Billing Date
06/01/18

Due Date
07/11/18

NJEMS Bill ID
000000182045400

Summary	
Total Amount Assessed	2,000.00
Amount Received Before Creating Installment Plan (if installment plans is allowed)	0.00
Amount Transferred To Installment Plan	0.00
Installment Amount	0.00
Total Amount Credited	0.00
Total Amount Debited (Other Than Amounts Assessed)	0.00
<b>Total Amount Due</b>	<b>2,000.00</b>

REMINDER:

YOU CAN PAY THIS BILL ONLINE WITH A CREDIT CARD OR E-CHECK.  
 GO TO HTTP://WWW.NJ.GOV/DEP/ONLINE AND CLICK PAY A PAPER INVOICE.  
 THE SYSTEM WILL ASK FOR THE INVOICE NUMBER THAT IS FOUND AT THE TOP-RIGHT CORNER OF THIS BILL.  
 THERE IS NO FEE FOR PAYING VIA E-CHECK; FOR CREDIT CARD USE, 1.9% OF THE TOTAL + \$1 IS CHARGED.  
 TO PAY BILL BY MAIL SEND A CHECK PAYABLE TO TREASURER-STATE OF NEW JERSEY.  
 WRITE INVOICE NUMBER AND PROGRAM INTEREST NUMBER ON CHECK.  
 RETURN CHECK WITH BOTTOM PORTION OF THIS INVOICE TO THE NJ DEPARTMENT OF TREASURY.  
 IF YOU HAVE QUESTIONS SEE BACK OF INVOICE FOR CONTACT INFORMATION.

See Back Of Page for Billing Inquiries

INVOICE NO.  
180539800

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ENVIRONMENTAL REGULATION-NJPDES

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Amount Due
\$ 2,000.00

For name and/or address change, check box and write corrections on the back of this invoice.

**DO NOT FOLD, BEND OR MARK**

Enter the Amount of your payment →

\$
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**RETURN THIS PORTION**

with your check made payable to:



NEPTUNE CITY BORO

46

106 W SYLVANIA AVE  
Neptune City

NJ 07753-6428

TREASURER - STATE OF NEW JERSEY  
and mail to:

NJ DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 417  
TRENTON, NJ 08646-0417

EP101010101010101001090709070611111000200000029501805398001465



NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
ENVIRONMENTAL REGULATION-NJPDES

INVOICE NO.  
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NEPTUNE CITY BORO 106 W SYLVANIA AVE Neptune City Boro, NJ. 07753 197976

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Stormwater Discharge General Permit Authorization Renewal  
Stormwater Discharge

ASSESSMENTS

Start-End Date: 07/01/2017-06/30/2018 Activity: DST170001 Alternate ID: NJ00153567  
Assessment Type: FEE(Annual Fee) Status: Open (Pending Payment)  
Regulatory Basis: [N.J.A.C. 7:14A- 3.1(a)9] Amount: \$ 2000.00  
Total Amount Assessed: \$ 2,000.00