

**Council Room Borough of Neptune City
JANUARY 22, 2018**

The Regular Meeting of the Mayor and Council of the Borough of Neptune City was called to order by Council President Wardell at 7:01 p.m.

Administrator Underhill took roll call.

PRESENT: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, Tallman and Mayor Brown.

Administrator Underhill noted there was a quorum, with four members present.

Council President Wardell asked everyone to join in on the Flag Salute.

Council President Wardell announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk.

MINUTES

January 8, 2018

Motion by C/Kocsis to receive and file; seconded by C/Renee.

Voice Vote - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, Tallman.

COMMUNICATIONS

Police Report November, December

Attorney Aikins read the summary report into the record for November and December; as well as the 2017 Annual Statistics Report.

Motion by C/Renee to receive and file; seconded by C/Kocsis.

Voice Vote - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, and Tallman.

PRESENTATIONS – there were no presentations before Council.

MAYOR AND COUNCIL REPORTS

MAYOR'S REPORT

Mayor Brown was absent.

LAW & ORDINANCE – Councilmember Renee

C/Renee reported there was a Finance Committee meeting last week. The Law & Ordinance Committee will meet on Wednesday, January 24 at 6:00 p.m. to review the budget. The Central Jersey Blood Bank will be holding a Blood Drive at the Knights of Columbus on Sunday, January 28 from 9 a.m. – 12:00 p.m.

ADMINISTRATION & FINANCE – Councilmember Tallman

C/Tallman was absent.

PUBLIC WORKS – Councilmember Pryor

C/Pryor will be calling for a meeting to review the budget; more information will be forthcoming.

ADMINISTRATION & JUSTICE – Councilmember Zajack

C/Zajack was absent.

SPECIAL SERVICES – Councilmember Kocsis

C/Kocsis will attend the Community Leader Climate Summit on February 3; after that date, a Special Services meeting will be called.

HUMAN SERVICES – Councilmember Wardell

C/Wardell noted there are many Fire Department recruits attending the Fire Academy, which will be good for the department. There will be a Board of Education meeting on Thursday at 6:00 p.m.; a presentation will be made for outgoing Business Administrator Folk.

PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kelly Strazdas, 3 Overbrook Place, asked about the resolution for approval of contract with MCASPCA; C/Wardell confirmed it was the annual contract with the SPCA. Ms. Strazdas asked about the temporary emergency appropriation. Administrator Underhill explained Neptune City is on a temporary budget of 26.25%; further explaining adjustments need to be made in order to pay such bills at the 911 Contract and for the Joint Insurance Fund.

OLD BUSINESS – there was no old business before Council.

NEW BUSINESS

Resolution 18-17 – Payment of Bills

C/Kocsis made a motion to adopt the resolution. Seconded by C/Pryor.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.
 ABSENT: Councilmembers Zajack, and Tallman.

Administrator Underhill declared the resolution adopted.

**Resolution 18-17
Payment of Payroll and Bills**

Be It Resolved by the Mayor and Council of the Borough of Neptune City that the bills on the attached list in the amount of \$650,476.68 be paid as presented.

Attorney Aikins read the resolution into the record.

C/Kocsis made a motion to adopt the resolution. Seconded by C/Renee.

C/Renee asked Director Kirschenbaum if the Police Department puts a notice of the operations on Facebook. Director Kirschenbaum explained usually there was no notice on Facebook due to the limited timeframe and the short duration of the spraying. C/Renee requested Director Kirschenbaum look into putting notice on Facebook.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.
 ABSENT: Councilmembers Zajack, and Tallman.

Council President Wardell declared the resolution adopted.

**RESOLUTION 18-18
Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito control Operations
within the Borough of Neptune City**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county, and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth, and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area", the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.5), to secure prior written approval from governing body of the political subdivision over which the aircraft is to be operated, and

WHEREAS, the Borough of Neptune City is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW THEREFORE be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. Such operations will be performed in compliance with applicable Federal and State regulations, and
 - c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

Attorney Aikins read the resolution into the record.

C/Renee made a motion to adopt the resolution. Seconded by C/Pryor.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.
 ABSENT: Councilmembers Zajack, and Tallman.

Council President Wardell declared the resolution adopted.

**RESOLUTION 2018-19
 CONTRACT WITH MONMOUTH COUNTY SPCA ANIMAL CONTROL SERVICES**

WHEREAS, the Borough of Neptune City is need of Animal Control Services, and

WHEREAS, Monmouth County SPCA has given a proposal for a contract for the year 2018, and

WHEREAS, the 2018 budget will provide the funds for such a service,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve a contract with the Monmouth County SPCA for Animal Control Services at an annual cost of \$13,800.00, and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk sign the attached agreement which specifies the terms of the contract.

Attorney Aikins read the resolution into the record.

C/Renee made a motion to adopt the resolution. Seconded by C/Pryor.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.
 ABSENT: Councilmembers Zajack, and Tallman.

Council President Wardell declared the resolution adopted.

**RESOLUTION 18-20
 PERMISSION TO DISTRIBUTE VETERANS' POPPIES**

WHEREAS, the American Legion Auxiliary, Unit 346 of Neptune has requested permission to distribute Veterans' poppies in the Borough during the month of May.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council approve this request to distribute Veterans' Poppies during the month of May.

Attorney Aikins read the resolution into the record.

C/Renee made a motion to adopt the resolution. Seconded by C/Kocsis.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, and Tallman.

Council President Wardell declared the resolution adopted.

**Resolution 18-21
PROCLAMATION NATIONAL WEAR RED DAY FOR WOMEN**

WHEREAS, National Wear Red Day for Women is a massive national public awareness day the first Friday of each February,

WHEREAS, Heart disease is the #1 killer of American women.

WHEREAS, Women can take action to protect their heart health and prevent heart disease by taking steps to prevent and control the risk factors for the disease.

WHEREAS, keeping women healthy and promoting awareness of women's health issues, including heart disease, is an important responsibility and depends on the actions of many organizations and groups in our community.

WHEREAS, Women's health remains a priority for families, communities, and government, and our commitment to keeping women healthy is stronger than ever.

WHEREAS, National Wear Red Day For Women urges women, people from all walks of life, businesses, towns, schools, the media, buildings and landmarks to "go red" and "glow red" to bring attention to the leading killers of women – heart disease and stroke

WHEREAS, the Borough of Neptune City's women need to take action to make heart health a priority for themselves and their families, become aware of their risk for heart disease, and take action to their heart health.

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Neptune City do hereby proclaim Friday, February 2, 2018 as National Wear Red Day^o and encourage all citizens to work together to promote and improve the health of women and increase awareness and understanding of women and heart disease.

Attorney Aikins read the resolution into the record.

C/Kocsis made a motion to adopt the resolution. Seconded by C/Renee.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, and Tallman.

Council President Wardell declared the resolution adopted.

**RESOLUTION 18-22
2017 BUDGET APPROPRIATION TRANSFER #2**

WHEREAS, 40A: 4-58 provides that a Municipality may transfer budget appropriations during the last two months of the fiscal year and the first three months of the subsequent year, and

WHEREAS, in order to meet the fiscal obligations of the Borough, the following attached transfers are necessary:

<u>Account Name</u>	<u>Amount</u>
<u>Current Fund - Transfers from</u>	
Gasoline	\$ 6,000
<u>TRANSFERS TO</u>	

Current Fund – Transfers to

Maintenance of Borough Vehicles	\$ 6,000
---------------------------------	----------

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City approve the attached list of budget transfers.

Attorney Aikins read the resolution into the record.

C/Renee made a motion to adopt the resolution. Seconded by C/Kocsis.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, and Tallman.

Council President Wardell declared the resolution adopted.

RESOLUTION 18-23**RESOLUTION TO ADOPT 2018 TEMPORARY EMERGENCY APPROPRIATIONS #1**

WHEREAS, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

WHEREAS, the total emergency temporary resolutions adopted in the year 2018 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total \$155,950 for the Current Fund and \$-0- for the Sewer Utility Operating Fund.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Neptune City, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations per the attached sheets in the 2018 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

BE IT FURTHER RESOLVED that one certified copy of this resolution be filed with the Director of the Division of Local Government Services and one certified copy with the Chief Financial Officer.

Attorney Aikins read the resolution into the record.

C/Pryor made a motion to adopt the resolution. Seconded by C/Renee.

C/Wardell explained the school plow had broken down; the school contacted outside contractors, but the cost was too expensive. The school contacted the Mayor about an agreement for plowing. The Borough streets will always be done first, then the schools.

Roll Call - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.

ABSENT: Councilmembers Zajack, and Tallman.

RESOLUTION 18-24**AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT WITH THE NEPTUNE CITY BOARD OF EDUCATION FOR THE REMOVAL OF SNOW FROM BOE PARKING LOT AFTER WINTER SNOW EVENT**

WHEREAS, The Neptune City Board of Education has requests the Neptune City Public Works snow removal program to remove snow from the Woodrow Wilson School parking lot after each winter snow event, and

WHEREAS, The Director of the Department of Public Works has reviewed the request In regards to the parameters of the Neptune City snow removal program and relative to the public health, safety and welfare of the residents of Neptune City, and

WHEREAS, The Director believes that the interests of the residents of the Borough can be served by cooperating with the Board of Education and that they would also benefit by the economies of scale provided by such a shared service, and

WHEREAS, The Borough Department of Public Works will be responsible for snow removal from the Woodrow Wilson School parking lot after a snow event subsequent to completing its normal and customary snow removal activities.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Neptune City Borough Council authorizes the execution of an interlocal services agreement with The Neptune City Board of Education providing for snow removal from the Woodrow Wilson School parking Lot.

PUBLIC PARTICIPATION

Mr. Peter Huddy, explained he received notice of a rent increase, further detailing the amount of the increase noting the hardship of such an increase while living on a fixed income. Mr. Huddy noted there is no rent cap ordinance in Neptune City, and requested Council look into the matter as people on fixed incomes are struggling with a 4% or more increase in rent. C/Wardell noted Council and the Mayor would look into the information and increase. C/Renee requested Mr. Huddy's contact information.

Mr. Bruce Wescott expressed that the Borough calendars were a great idea, sharing kudos to whoever came up with the idea. Administrator Underhill noted the Office Staff worked in a joint effort.

Mr. Ted Wardell advised Council to check with Senator Vin Gopal who was looking into rent issues.

ADJOURN 7:28 p.m.

Motion to adjourn by C/Kocsis. Seconded by C/Renee.

Voice Vote - AYES: Councilmembers Pryor, Renee, Wardell, Kocsis.
ABSENT: Councilmembers Zajack, and Tallman.

Mayor Robert Brown

Tamara Brown, Municipal Clerk

Budget Account	Description	Amount	Void Amount
7-01-25-745-203	POSTAGE	23.68	0.00
7-01-25-745-207	EQUIPMENT-NEW	89.68	0.00
7-01-25-745-299	MISC.	21.76	0.00
Department Total: POLICE DEPT		211.49	
Department: FIRE DEPT			
7-01-25-752-207	NEW EQUIPMENT	213.75	0.00
7-01-25-752-208	EQUIPMENT REPAIR	147.80	0.00
7-01-25-752-214	TRAINING/SCHOOL	400.00	0.00
Department Total: FIRE DEPT		761.55	
CAFR Total:		973.04	
Department: STREETS & ROADS			
7-01-26-765-264	CHEMICALS	396.99	0.00
7-01-26-765-291	HARDWARE & SUPPLIES	381.16	0.00
7-01-26-765-299	MISC.	146.12	0.00
Department Total: STREETS & ROADS		924.27	
Department: VEHICLE MAINTENANCE			
7-01-26-767-256	POLICE	546.42	0.00
7-01-26-767-258	FIRE DEPT.	39.30	0.00
7-01-26-767-260	STREETS AND ROADS	2,577.95	0.00
Department Total: VEHICLE MAINTENANCE		3,163.67	
Department: SOLID WASTE COLLECTION			
7-01-26-770-270	SOLID WASTE CONTRACT	18,665.15	0.00
7-01-26-770-276	Equipment Repair	1,197.36	0.00
Department Total: SOLID WASTE COLLECTION		19,862.51	
Department: BUILDING AND GROUNDS			
7-01-26-772-230	JANITORIAL SUPPLIES	322.50	0.00
7-01-26-772-231	BUILDING REPAIR	371.86	0.00
Department Total: BUILDING AND GROUNDS		694.36	

Budget Account	Description	Amount	Void Amount
Department: OTHER DPW FUNCTIONS - TRAFFIC LIGHTS			
7-01-26-775-253	TRAFFIC LIGHTS	85.84	0.00
Department Total: OTHER DPW FUNCTIONS - TRAFFIC LIGHTS		85.84	
CAFR Total:		24,730.65	
Department: COMMUNITY CENTER			
7-01-28-375-212	DUES	169.00	0.00
7-01-28-375-291	FREE PROGRAMS	100.00	0.00
Department Total: COMMUNITY CENTER		269.00	
CAFR Total:		269.00	
Department: ELECTRIC			
7-01-31-825-299	MISC.	1,976.74	0.00
Department Total: ELECTRIC		1,976.74	
Department: STREET LIGHTING			
7-01-31-826-299	MISC.	2,647.05	0.00
Department Total: STREET LIGHTING		2,647.05	
Department: WATER			
7-01-31-828-299	MISC.	264.18	0.00
Department Total: WATER		264.18	
Department: GASOLINE			
7-01-31-833-299	Miscellaneous	8,785.55	0.00
Department Total: GASOLINE		8,785.55	
Department: FIRE HYDRANTS			
7-01-31-834-299	MISC.	3,743.30	0.00
Department Total: FIRE HYDRANTS		3,743.30	
CAFR Total:		17,416.82	

Budget Account	Description	Amount	Void Amount
Department: GENERAL LEDGER PAYABLES			
7-01-55-900-926	DCA FEES	1,834.00	0.00
Department Total: GENERAL LEDGER PAYABLES		1,834.00	
CAFR Total:		1,834.00	
Fund Total:		52,827.78	
Department: SEWER UTILITY			
7-07-55-501-201	OFFICE SUPPLIES	108.81	0.00
7-07-55-501-203	POSTAGE	611.47	0.00
7-07-55-501-207	EQUIPMENT - NEW	326.65	0.00
7-07-55-501-210	TELEPHONE/FAX	1,229.68	0.00
7-07-55-501-215	SAFETY EQUIPMENT	301.99	0.00
7-07-55-501-219	TIRES/TIRE REPAIR	100.00	0.00
7-07-55-501-232	BUILDING IMPROVEMENTS	150.00	0.00
7-07-55-501-235	ELECTRIC	1,276.48	0.00
7-07-55-501-236	WATER	75.83	0.00
7-07-55-501-262	SEWER REPAIRS	76.88	0.00
7-07-55-501-263	TOOLS AND SUPPLIES	185.26	0.00
Department Total: SEWER UTILITY		4,443.05	
CAFR Total:		4,443.05	
Fund Total:		4,443.05	
Year Total:		57,270.83	
Department: GENERAL ADMINISTRATION			
8-01-20-701-207	EQUIPMENT/NEW	449.97	0.00
8-01-20-701-213	CONFERENCES	50.00	0.00
Department Total: GENERAL ADMINISTRATION		499.97	
Department: MAYOR AND COUNCIL			
8-01-20-703-212	DUES	395.00	0.00
Department Total: MAYOR AND COUNCIL		395.00	
CAFR Total:		894.97	

Budget Account	Description	Amount	Void Amount
Department: LAND USE BOARD			
8-01-21-720-211	ADVERTISING	363.98	0.00
Department Total: LAND USE BOARD		363.98	
CAFR Total:		363.98	
Department: POLICE DEPT			
8-01-25-745-207	EQUIPMENT-NEW	299.98	0.00
8-01-25-745-212	DUES	400.00	0.00
Department Total: POLICE DEPT		699.98	
Department: EMERGENCY MANAGEMENT			
8-01-25-747-291	EMERGENCY STANDBY CREWS	2,964.81	0.00
Department Total: EMERGENCY MANAGEMENT		2,964.81	
CAFR Total:		3,664.79	
Department: SOLID WASTE COLLECTION			
8-01-26-770-270	SOLID WASTE CONTRACT	4,379.28	0.00
Department Total: SOLID WASTE COLLECTION		4,379.28	
Department: BUILDING AND GROUNDS			
8-01-26-772-205	MAINTENANCE CONTRACTS	235.02	0.00
8-01-26-772-299	MISC.	160.77	0.00
Department Total: BUILDING AND GROUNDS		395.79	
CAFR Total:		4,775.07	
Department: COMMUNITY CENTER			
8-01-28-375-291	FREE PROGRAMS	137.67	0.00
Department Total: COMMUNITY CENTER		137.67	
Department: MAINTENANCE OF PARKS			
8-01-28-796-299	MISC.	30.15	0.00
Department Total: MAINTENANCE OF PARKS		30.15	
CAFR Total:		167.82	
Department: TELEPHONE			
8-01-31-827-250	GENERAL ADMIN.	100.00	0.00

Budget Account	Description	Amount	Void Amount
8-01-31-827-256	POLICE	275.00	0.00
8-01-31-827-258	MUNICIPAL COURT	202.09	0.00
8-01-31-827-260	STREETS AND ROADS	25.00	0.00
8-01-31-827-299	Miscellaneous	245.54	0.00
	Department Total: TELEPHONE	847.63	
Department: WATER			
8-01-31-828-299	MISC.	552.61	0.00
	Department Total: WATER	552.61	
Department: GASOLINE			
8-01-31-833-260	STREETS AND ROADS	211.05	0.00
	Department Total: GASOLINE	211.05	
	CAFR Total:	1,611.29	
Department: GENERAL LEDGER PAYABLES			
8-01-55-900-905	SCHOOL TAX	571,569.75	0.00
	Department Total: GENERAL LEDGER PAYABLES	571,569.75	
	CAFR Total:	571,569.75	
	Fund Total:	583,047.67	
	Year Total:	583,047.67	
D-15-56-850-299	DOG LICENSE EXPENSES	1,150.00	0.00
	Department Total:	1,150.00	
	CAFR Total:	1,150.00	
	Fund Total:	1,150.00	
	Year Total:	1,150.00	
E-14-56-850-233	STEINER AVENUE PARTNERSHIP LLC	2,127.22	0.00
	Department Total:	2,127.22	
	CAFR Total:	2,127.22	
	Fund Total:	2,127.22	
	Year Total:	2,127.22	
G-02-41-703-201	Clean Communities Program OLD FUNDS	2,930.00	0.00
G-02-41-703-205	Clean Communities Program 2017 A	239.73	0.00
	Department Total:	3,169.73	
	CAFR Total:	3,169.73	

Budget Account	Description	Amount	Void Amount
G-02-44-742-201	Recycling Stimulus Award 2015	488.03	0.00
	Department Total:	488.03	
	CAFR Total:	488.03	
	Fund Total:	3,657.76	
	Year Total:	3,657.76	
Department: SPECIAL TRUST OTHER EXPENSES			
T-13-56-850-802	HAZARDOUS MATERIALS	128.00	0.00
T-13-56-850-803	ENVIRONMENTAL TRUST	2,200.00	0.00
	Department Total: SPECIAL TRUST OTHER EXPENSES	2,328.00	
	CAFR Total:	2,328.00	
	Fund Total:	2,328.00	
T-16-56-850-811	INTERLOCAL: ACTIVE SHOOTER	895.20	0.00
	Department Total:	895.20	
	CAFR Total:	895.20	
	Fund Total:	895.20	
	Year Total:	3,223.20	
Total Charged Lines: 107		Total List Amount: 650,476.68	Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	7-01	52,827.78	0.00	52,827.78	0.00	0.00	52,827.78
	7-07	4,443.05	0.00	4,443.05	0.00	0.00	4,443.05
Year Total:		57,270.83	0.00	57,270.83	0.00	0.00	57,270.83
	8-01	583,047.67	0.00	583,047.67	0.00	0.00	583,047.67
	D-15	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
	E-14	2,127.22	0.00	2,127.22	0.00	0.00	2,127.22
	G-02	3,657.76	0.00	3,657.76	0.00	0.00	3,657.76
	T-13	2,328.00	0.00	2,328.00	0.00	0.00	2,328.00
	T-16	895.20	0.00	895.20	0.00	0.00	895.20
Year Total:		3,223.20	0.00	3,223.20	0.00	0.00	3,223.20
Total Of All Funds:		650,476.68	0.00	650,476.68	0.00	0.00	650,476.68