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**Council Room Borough of Neptune City  
November 25, 2019**

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The Workshop Meeting of the Mayor and Council was called to order by Mayor Brown at 7:00 p.m.

Acting Borough Clerk Russell took roll call.

PRESENT: Councilmembers Zajack, Renee, Wardell, Kocsis, Lewis, Calhoun and Mayor Brown.

Mayor Brown announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Acting Municipal Clerk.

Mayor Brown invited all to stand for the Flag and please remain standing for a moment of silence for Fred Freda, a former employee and member of the community that passed this past week.

**COMMUNICATIONS-**

Mayor Brown asked for a motion to approve minutes of the 10-15-19 Council Meeting.

Motion by C/Wardell to receive and file; seconded by C/Zajack.

Voice Vote - AYES: Councilmembers Zajack, Renee, Wardell, Kocsis, Lewis and Calhoun

Mayor Brown asked for a motion to approve minutes of the 10-28-19 Council Meeting.

Motion by C/Zajack to receive and file; seconded by C/Renee.

Voice Vote - AYES: Councilmembers Zajack, Renee, Wardell, Kocsis, Lewis and Calhoun

Mayor Brown asked for a motion to approve the Police Department October 2019 Report.

Motion by C/Renee to receive and file; seconded by C/Kocsis.

Voice Vote - AYES: Councilmembers Zajack, Renee, Wardell, Kocsis, Lewis and Calhoun

**PRESENTATIONS-**

None.

**PUBLIC PARTICIPATION ON AGENDA ITEMS –**

None.

**BOARD OF EDUCATION LIASION –**

Anthony Susino, Board of Education President, CSA search is moving forward, we have 12 candidates moving forward to the first round of interviews on December 3<sup>rd</sup> and 4<sup>th</sup>. I would like to congratulate Mrs. Whitt and the debate team on the 1<sup>st</sup> Place sweep on their first event. Mayor Brown asked if something could be set up for the Debate Team to come to a Borough Council Meeting to recognize the kids. Mr. Susino will talk to CSA Dr. Ferrie about setting it up. Also, Dr. Ferrie will email once he gets an answer on the books in the library.

**OLD BUSINESS-**

Resolution 19-189 2<sup>nd</sup> Reading and Adoption of Bond Ordinance 2019-05 Bond Ordinance Amending Ordinance 2018-01 Repairs to Windsor Avenue Appropriating an Additional \$25,000 and Authorizing the Issuance of \$23,750 Bonds or Notes of The Borough for Financing Part of The Cost Thereof

Motion to open Public Hearing C/Kocsis, seconded by C/Zajack. Motion was approved unanimously by roll call.

Motion to close Public Hearing C/Calhoun seconded by C/Lewis. Motion was approved unanimously by roll call.

Mayor Brown asked for a Resolution to approve or reject the Ordinance. Motion to Approve by C/Lewis; seconded by C/Zajack. Motion was approved unanimously by roll call.

Mayor Brown asked for a Motion to Advertise. Motion to Advertise by C/ Wardell; seconded by C/Kocsis. Motion was approved unanimously by roll call.

## **BOND ORDINANCE 2019 - 05**

### **BOND ORDINANCE AMENDING ORDINANCE 2018-01 REPAIRS TO WINDSOR AVENUE APPROPRIATING AN ADDITIONAL \$25,000 AND AUTHORIZING THE ISSUANCE OF \$23,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.**

**BE IT ORDAINED** by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

**Section 1.** The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of \$25,000, which includes \$1,250 from the Capital Improvement Fund that satisfies the down payment for the said purpose as required by the Local Bond Law.

**Section 2.** In order to finance the cost of the Repairs to Windsor Avenue, negotiable bonds are hereby authorized to be issued in the principal amount of \$23,750 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** The Repairs to Windsor Avenue are hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is ten years.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued

pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

**Section 5.** The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by \$23,750, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding \$23,750 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

**Section 7.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

**Section 8.** That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

**Section 9.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

### **BOND ORDINANCE 2019-05**

#### **BOND ORDINANCE AMENDING ORDINANCE 2018-01 REPAIRS TO WINDSOR AVENUE APPROPRIATING AN ADDITIONAL \$25,000 AND AUTHORIZING THE ISSUANCE OF \$23,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.**

#### **PUBLIC NOTICE**

**NOTICE** is hereby given that the forgoing Bond Ordinance was introduced and passed at a regular meeting of the mayor and Council of the Borough of Neptune City held on Monday October 28, 2019 at 7:00pm and was adopted at the regular meeting of the Mayor and Council which was held at the Borough Hall, 106 West Sylvania Avenue, Neptune City, New Jersey on Monday November 25, 2019 at 7:00pm.

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BOROUGH OF NEPTUNE CITY  
BRYAN A. RUSSELL, ACTING BOROUGH CLERK

Dated: November 25, 2019

**NEW BUSINESS-**

**Resolution 19-190** Payment of Bills

**Resolution 2019-190  
AUTHORIZING PAYMENT OF THE BILLS**

**BE IT RESOLVED** that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of \$756,512.80

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on November 25, 2019.

\_\_\_\_\_  
Bryan A. Russell, Acting Municipal Clerk

Motion for adoption was made by C/Lewis, seconded by C/Calhoun. There was no discussion and the resolution was approved unanimously by roll call.

**Resolution 19-191** Accepting the Resignation of Deborah Khost as Part Time Library Aide

**RESOLUTION NUMBER 2019-191**

**ACCEPTING THE RESIGNATION OF DEBORAH KHOST AS PARTTIME LIBRARY AIDE**

**WHEREAS**, Deborah Khost, Part Time Library Aide submitted a letter of resignation from her part-time positions, effective December 29, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Neptune City, hereby accepts the resignation in good standing of Deborah Khost

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on November 25, 2019.

\_\_\_\_\_  
Bryan A. Russell, Acting Municipal Clerk

Motion for adoption was made by C/Calhoun, seconded by C/Kocsis. Mayor Brown thanked Mrs. Khost for her time here at the Borough Library. The resolution was approved unanimously by roll call.

**Resolution 19-192** Increasing the Hourly Rate of Pay for Sydney Lineberry Part Time Clerk in The Municipal Court

**RESOLUTION NUMBER 2019-192**

**INCREASING THE HOURLY RATE OF PAY FOR SYDNEY LINEBERRY PART TIME CLERK IN THE MUNICIPAL COURT**

**WHEREAS**, Sydney Lineberry has been a part time clerk in the Borough of Neptune City Municipal Court; and

**WHEREAS**, the individuals listed herein was recommended by the court Administrator of the Municipal Court for an increase in her hourly pay to \$18.00 for extra time and duties in the court office; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Neptune City that the following individual, be approved effective November 25, 2019.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on November 25, 2019.

\_\_\_\_\_  
Bryan A. Russell, Acting Municipal Clerk

Motion for adoption was made by C/Renee, seconded by C/Lewis. There was no discussion and the resolution was approved unanimously by roll call.

**Resolution 19-193** Awarding a Contract to Pioneer General Contracting for the Steiner Ave Pedestrian and ADA Improvements

**RESOLUTION 2019-193**

**AWARD OF CONTRACT FOR STEINER AVENUE PEDESTRIAN AND ADA IMPROVEMENTS**

**WHEREAS**, the Borough of Neptune City has been awarded a grant from the Monmouth County Community Development Block Grant for \$171,296.00, and

**WHEREAS**, bids were requested for Steiner Avenue Pedestrian and ADA Improvements and eleven bids were received on November 15, 2019, as per attached Borough Engineer’s November 19, 2019 award recommendations and bid tabulations, and

**WHEREAS**, Pioneer General Contracting, Inc. is deemed to be the lowest, responsible bidder in the amount of \$136,040.00 for the Steiner Avenue Pedestrian and ADA Improvements, and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Neptune City hereby awards a contract to Pioneer General Contracting Inc., in the amount of \$136,040.00 for the Steiner Avenue Pedestrian and ADA Improvements.

**BE IF FURTHER RESOLVED**, that the Mayor and Borough Administrator be authorized to sign a contract for the above project.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on November 25, 2019

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Bryan Russell, Acting Municipal Clerk

Motion for adoption was made by C/Kocsis, seconded by C/Zajack. Mayor Brown stated this is a CBDG Grant we received in 2018 for \$171,000 the Project came in under the grant amount, which is a great thing. The resolution was approved unanimously by roll call.

**PUBLIC PARTICIPATION –**

Lousie Gager, Smock Street, wanted to know if there was any follow up information on Costanzo property with the hours of operation/sales. Mayor Brown stated that is being handled right now between Code Enforcement, the Police Department or the Court. Ms. Gager asked if there was any clarification on if he was actually able to sell vehicles. Mayor Brown responded that is part of the process which is underway with Code Enforcement; they will give us that determination once all is done. Ms. Gager also asked, about the property adjacent to the old Delisa property, there are about 30 cars in that lot and people are selling out of there as well. Mayor Brown stated that we can take a look into that.

C/Renee stated that there will be a Admin & Justice meeting next week to talk about next year's budget. Also a reminder that December 13<sup>th</sup> is the Tree Lighting at 6pm at the Community Center.

C/Calhoun reminded everyone that the voting for the 5 picks for the Participatory Budget will be open for all residents until December 13<sup>th</sup>.

Mayor Brown wanted to congratulate the Mayor Elect, Andrew Wardell, and his team for the hard work they put in the work they will do in the future for Neptune City.

**ADJOURN 7:11 p.m.**

Motion to adjourn by C/Calhoun. Seconded by C/Wardell.

Approved unanimously by roll call.