

Borough of Neptune City  
Meeting of the Mayor and Council  
Agenda  
*March 22, 2021*

Call to Order  
Roll Call:  
Open Public Meetings Act  
Flag Salute

**MINUTES**  
March 8, 2021

**COMMUNICATIONS**

**PRESENTATIONS**

*By Frank Rodgers of the Rodgers Group*

**BOARD OF EDUCATION REPORT**

**ADMINISTRATORS REPORT**

**COUNCIL REPORTS**

*Administration & Finance - John Pietrunti*

*Public Works – Pamela Renee*

*Law & Ordinance – Brian Thomas*

*Administration & Justice – Glen Kocsis*

*Special Services- Danielle Pappas*

*Human Services- Dave Calhoun*

**PUBLIC PARTICIPATION (FOR AGENDA ITEMS)**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**CONSENT AGENDA**

*All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.*

**Resolution 21-69** Payment of Bills

**Resolution 21-70** Authorization to increase change fund in Tax/Clerks Office

**Resolution 21-71** Appointment of Deputy Municipal Clerk

**PUBLIC PARTICIPATION**

**AJOURN**

**RESOLUTION 21-69  
AUTHORIZING PAYMENT OF THE BILLS**

**BE IT RESOLVED** that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **\$208,053.64**

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

**CERTIFICATION**

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held March 22, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 22<sup>nd</sup> day of March, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-70**

**AUTHORIZING AN INCREASE IN THE CHANGE FUND FOR THE MUNICIPAL CLERK/TAX COLLECTORS OFFICE IN THE BOROUGH OF NEPTUNE CITY**

**WHEREAS**, the Borough of Neptune City Clerks/Tax Collectors Office maintains a change fund for use in collection of payments and fees, and

**WHEREAS**, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action until such time as they take action to have funds returned, and

**WHEREAS**, it is necessary to increase the amount of the change fund to help facilitate the efficient collection and deposit of Current and Utility fees, and

**WHEREAS**, the said change fund be safely secured in keeping with established prudent business practices, and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Neptune City that the change fund in the Municipal Clerks office be increased from \$250.00 to \$600.00. The Finance Department is hereby authorized to draw a check on the Borough of Neptune City Current account for the supplemental sum of \$350.00 to provide for a change fund of for the Municipal Clerk/Tax Collectors office in the aggregate amount of 4600.00 for the expressed purpose of making change for payments and fees collected.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

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TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-71  
APPOINTMENT OF DEPUTY MUNICIPAL CLERK**

**WHEREAS**, the Borough of Neptune City has had a vacancy in the position of Municipal Clerk, and

**WHEREAS**, it is the recommendation of the Municipal Clerk to appoint Kathleen Kepler as Deputy Municipal Clerk, and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Neptune City that Kathleen Kepler is hereby appointed Deputy Municipal Clerk for the Borough of Neptune City at a stipend set by Salary Ordinance

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

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TAMARA BROWN, MUNICIPAL CLERK