

Borough of Neptune City  
Meeting of the Mayor and Council  
Agenda  
*February 8, 2021*

Call to Order  
Roll Call:  
Open Public Meetings Act  
Flag Salute

**MINUTES**

January 11, 2021, January 25, 2021

**COMMUNICATIONS**

Correspondence from Monmouth County Planning Board approving the Borough of Neptune City revised Stormwater Control Ordinance.

**PRESENTATIONS**

**BOARD OF EDUCATION REPORT**

**COUNCIL REPORTS**

*Administration & Finance* - John Pietrunti  
*Public Works* – Pamela Renee  
*Law & Ordinance* – Brian Thomas  
*Administration & Justice* – Glen Kocsis  
*Special Services*- Danielle Pappas  
*Human Services*- Dave Calhoun

**PUBLIC PARTICIPATION (FOR AGENDA ITEMS)**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**CONSENT AGENDA**

*All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.*

**Resolution 21-54** Payment of Bills

**Resolution 21-55** Appointment of Land Use Board Alternate member

**Resolution 21-56** Appointment of Land Use Board Alternate member

**Resolution 21-57** Appointment of Board of Recreation member

**Resolution 21-58** Approval of amended Borough Policy Manual

**Resolution 21-59** Appointment of Deputy Tax Collector

**PUBLIC PARTICIPATION**

**AJOURN**

**RESOLUTION 21-54  
AUTHORIZING PAYMENT OF THE BILLS**

**BE IT RESOLVED** that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of \$ \$ **\$213,791.45**.

Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 8, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 8<sup>th</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-55  
LAND USE BOARD APPOINTMENT**

**WHEREAS**, the Neptune City Land Use Board has a vacancy, and

**WHEREAS**, due to this vacancy the Mayor has appointed Dana Farley to fill the position for the unexpired term, and

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Neptune City hereby appoint Dana Farley to fill the unexpired term on the Neptune City Land Use Board.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

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TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-56  
LAND USE BOARD APPOINTMENT**

**WHEREAS**, the Neptune City Land Use Board has a vacancy, and

**WHEREAS**, due to this vacancy the Mayor has appointed Robert J. Brown to fill the position for the unexpired term, and

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Neptune City hereby appoint Robert J. Brown to fill the unexpired term on the Neptune City Land Use Board.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

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TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-57  
BOARD OF RECREATION APPOINTMENT**

**WHEREAS**, the Neptune City Board of Recreation has a vacancy, and

**WHEREAS**, due to this vacancy the Mayor has appointed Katie Thomas to fill the position for the unexpired term, and

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Neptune City hereby appoint Katie Thomas to fill the unexpired term on the Neptune City Board of Recreation.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

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TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION NO. 21-58**

**RESOLUTION ADOPTING AMENDMENTS TO THE BOROUGH EMPLOYEE HANDBOOK AND POLICIES AND PROCEDURES FOR THE BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**WHEREAS**, the Mayor and Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

**NOW, THEREBY, BE IT RESOLVED** by the Mayor and Council that the Employee Handbook, Personnel Policies and Procedures Manual be amended as per the attached hereto is hereby adopted.

**BE IT FURTHER RESOLVED** that these personnel policies and procedures shall apply to all borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personal services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

**BE IT FURTHER RESOLVED** that this manual is intended to provide guidelines covering public service by borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough of Neptune City.

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the borough shall operate under the legal doctrine known as "employment at will."

**BE IT FURTHER RESOLVED** that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Labor Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Neptune City that the attached amendments be adopted and incorporated into the Borough Employee Handbook and Policies and Procedures manual.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
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TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-59  
APPOINTMENT OF DEPUTY TAX COLLECTOR**

**WHEREAS**, the Borough of Neptune City is in need of a Deputy Tax Collector, and

**WHEREAS**, it is the recommendation of the Tax Collector to appoint Sylvia Laughlin as Deputy Tax Collector, and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Neptune City that Sylvia Laughlin is hereby appointed Deputy Tax Collector for the Borough of Neptune City at a stipend set by Salary Ordinance, and

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
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TAMARA BROWN, MUNICIPAL CLERK