

Borough of Neptune City  
Special Meeting of the Mayor and Council  
**Agenda**  
*February 1, 2021*

Call to Order  
Roll Call  
Open Public Meetings Act  
Flag Salute

**PUBLIC PARTICIPATION (FOR AGENDA ITEMS)**

**NEW BUSINESS**

**Resolution 21-45** Governing Body's Appointment for Borough Administrator in 2021  
**Resolution 21-46** Award of Contract for Professional Services in 2021 - Legal Services  
**Resolution 21-47** Award of Contract for Professional Services in 2021 - Public Defender  
**Resolution 21-48** Award of Contract for Professional Services in 2021 - Alt. Public Defender  
**Resolution 21-49** Award of Contract for Professional Services in 2021 - Legal Labor Services  
**Resolution 21-50** Award of Contract for Professional Services in 2021 - Health Insurance Consultant  
**Resolution 21-51** Award of Contract for Professional Services in 2021 - Engineering Services  
**Resolution 21-52** Award of Contract for Professional Services in 2021 - Planning Services  
**Resolution 21-53** Award of Contract for Professional Services in 2021 - Auditing Services

**PUBLIC PARTICIPATION**

**ADJOURN**

**RESOLUTION 21-45**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AUTHORIZING APPOINTMENT OF  
BOROUGH ADMINISTRATOR AND ENTERING INTO AN  
EMPLOYMENT AGREEMENT**

**WHEREAS**, a special meeting of the Mayor and Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, there is a vacancy in the office of the Borough Administrator; and

**WHEREAS**, it is necessary for the Borough of Neptune City to have a Borough Administrator; and

**WHEREAS**, the Council has appointed Kevin Kane as Borough Administrator with the advice and consent of the Council, with an initial term commencing February 1, 2021 to December 31, 2021 and

**WHEREAS**, the Mayor and Council authorizes Kevin Kane to enter into an Employment Agreement with the Borough of Neptune City as Borough Administrator;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby authorizes the appointment of Kevin Kane to serve as Borough Administrator for the Borough of Neptune City.

2. The Mayor and Council authorize the approval and execution of an employment agreement with Kevin Kane, setting forth the terms of the Service as Borough Administrator in substantial conformance with this resolution.

3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-46**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
LEGAL SERVICES –BOROUGH ATTORNEY**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional legal services (the "Services") to serve as Borough Attorney; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed Rainone, Coughlin Minchello, LLC as Borough Attorney with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract Rainone Coughlin Minchello, LLC to serve as Borough Attorney for the Borough of Neptune City.
2. The Council authorizes the approval and execution of the contract with Rainone Coughlin Minchello, LLC, setting forth the terms of the provision of the Services in substantial conformance with this resolution.
3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-47**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
LEGAL SERVICES – PUBLIC DEFENDER**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional legal services (the "Services") to serve as a Public Defender; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed Ray Raya, Esq., as Public Defender with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to Ray Raya, Esq., to serve as a Public Defender for the Borough of Neptune City.
2. The Council authorizes the approval and execution of the contract with Ray Raya, Esq., setting forth the terms of the provision of the Services in substantial conformance with this resolution.
3. The City Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-48**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
LEGAL SERVICES –ALTERNATE PUBLIC DEFENDER**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional legal services (the "Services") to serve as an Alternate Public Defender; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed the Law Office of Matthew Sage, LLC as an Alternate Public Defender with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to the Law Office of Matthew Sage, LLC to serve as an Alternate Public Defender for the Borough of Neptune City.
2. The Council authorizes the approval and execution of the contract with the Law Office of Matthew Sage, LLC, setting forth the terms of the provision of the Services in substantial conformance with this resolution.
3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.



Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-49**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
LEGAL SERVICES –LABOR COUNSEL**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional legal services (the "Services") to serve as Labor Counsel; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed LaCourte, Bundy, Varady & Kinsella as Labor Counsel with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to LaCourte, Bundy, Varady & Kinsella to serve as Labor Counsel for the Borough of Neptune City.

2. The Council authorizes the approval and execution of the contract with LaCourte, Bundy, Varady & Kinsella, setting forth the terms of the provision of the Services in substantial conformance with this resolution.

3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-50**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
PROFESSIONAL SERVICES –INSURANCE CONSULTING**

**WHEREAS**, , a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional insurance consulting services (the "Services"); and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed RD Parisi Associates to provide Insurance Consulting Services with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to RD Parisi Associates to provide Insurance Consulting Services to the Borough of Neptune City.

2. The Council authorizes the approval and execution of the contract with RD Parisi Associates, setting forth the terms of the provision of the Services in substantial conformance with this resolution.

3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-51**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
PROFESSIONAL SERVICES – ENGINEERING SERVICES**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional engineering services (the "Services"); and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed CME Associates to provide engineering services with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to CME Associates to provide Engineering Services to the Borough of Neptune City.

2. The Council authorizes the approval and execution of the contract with CME Associates, setting forth the terms of the provision of the Services in substantial conformance with this resolution.

3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

<b>Councilperson</b>	<b>Motion</b>	<b>2<sup>nd</sup> Motion</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-52**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
PROFESSIONAL SERVICES – PLANNING SERVICES**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional Planning services (the "Services"); and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the City undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed ARH Associates to provide Planning services with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to ARH Associates to provide Planning Services to the Borough of Neptune City.

2. The Council authorizes the approval and execution of the contract with ARH Associates, setting forth the terms of the provision of the Services in substantial conformance with this resolution.

3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).

4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.



Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK

**RESOLUTION 21-53**

**RESOLUTION OF THE  
BOROUGH OF NEPTUNE CITY  
AWARDING A CONTRACT FOR  
PROFESSIONAL SERVICES – AUDITING SERVICES**

**WHEREAS**, a special meeting of the Neptune City Council (the "Council") was held on February 1, 2021; and

**WHEREAS**, it is necessary for the Council to have professional Auditing Services (the "Services"); and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Borough undertook a fair and open process and advertised for qualifications and proposals for the provision of the Services, among other services; and

**WHEREAS**, based on that process the Council has appointed Oliwa & Company to provide Auditing Services with the advice and consent of the Council, with an anticipated term of one year, and

**WHEREAS**, the Mayor and the Council authorizes the above professional to enter into a contract with the Borough of Neptune City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF NEPTUNE CITY COUNCIL AS FOLLOWS:**

1. The Council hereby awards a contract to Oliwa & Company to provide Auditing Services to the Borough of Neptune City.
2. The Council authorizes the approval and execution of the contract with Oliwa & Company, setting forth the terms of the provision of the Services in substantial conformance with this resolution
3. The Municipal Clerk is directed to cause a brief notice of the above award to be published as required by N.J.S.A. 40A:11-5(1)(a)(i).
4. The Certifying Finance Officer of the Borough has certified that the funds for the Services are available from and anticipated to be included in the budget subject to budget adoption.

Councilperson	Motion	2 <sup>nd</sup> Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held February 1, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 1<sup>st</sup> day of February, 2021.

TAMARA BROWN, MUNICIPAL CLERK