



Borough of Neptune City
Regular Meeting of the Mayor and Council
Agenda
Monday, March 13, 2023
7:00 pm

The Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk.

1. **CALL TO ORDER**

Roll Call
Open Public Meetings Act Statement
Flag Salute

2. **CLOSED SESSION** - None

3. **RECEIPT OF MINUTES**

Regular Meeting 02/27/2023

4. **RECEIPT OF COMMUNICATIONS**

Sylvania Mobile Home Park - Notice of Land Use Board Hearing, March 14
Neptune Township Sewerage Authority - Notice of Public Hearing, March 15
Neptune City Police Department – February 2023, Monthly Report

5. **PRESENTATIONS**

Senator Vin Gopal - Proclamation Recognizing Firefighter Franklin Doremus
Assemblywomen Marilyn Piperno and Kim Eulner - Resolutions Recognizing Firefighter Franklin Doremus and Former Chief Nick Dowling (Wanamassa)
Borough of Neptune City Council - Proclamation Recognizing the Neptune City Fire Department

6. **MAYOR'S REPORT** - Mayor Wardell

7. **COUNCIL REPORTS**

ADMINISTRATION & FINANCE – Council President Brian Thomas
SPECIAL SERVICES – Councilmember Scott Dellett
ADMINISTRATION & JUSTICE – Councilmember Dana Farley
LAW & ORDINANCE – Councilmember Glen Kocsis
PUBLIC WORKS – Councilwoman Danielle Pappas
HUMAN SERVICES – Councilmember Pamela Renee

8. **ADMINISTRATOR'S REPORT** - Administrator Jardine

9. **PUBLIC COMMENTS ON AGENDA ITEMS** - *There will be a four minute per person limit on all public comments.*

10. **UNFINISHED BUSINESS** – None

11. **NEW BUSINESS**

ORDINANCE INTRODUCTION – None

CONSENT AGENDA RESOLUTIONS

All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

Resolution 2023-32 - Auth. Payment of the Bills

Resolution 2023-33 - Approving Participating with the State of New Jersey in a Safe & Secure Communities Program

Resolution 2023-34 - Approving Volunteer Application for the Neptune City Fire Department

Resolution 2023-35 - Authorizing Salaries for 2023

12. **PUBLIC PARTICIPATION** - *There will be a four minute per person limit on all public comments.*
13. **CLOSED SESSION** – None
14. **ADJOURN**

**The next Council Meeting will be held
Monday, March 27, 2023 at Borough Hall**

NEW BUSINESS

CONSENT AGENDA RESOLUTIONS

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**RESOLUTION 2023-32
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS**

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of \$ 147,193.93

| Vendor Name | Description | Amount |
|------------------------------|--------------------------------|-----------|
| CINTAS | first aid, eye wash, hard hats | \$ 15.24 |
| CINTAS | first aid, eye wash, hard hats | \$ 683.19 |
| NOZLE GARAGE DOOR, LLC | adjust fd garage doors | \$ 160.00 |
| HOME DEPOT CREDIT SERVICES | Paint for Community Centre | \$ 831.36 |
| HOME DEPOT CREDIT SERVICES | Paint for Community Centre | \$ 13.26 |
| HOME DEPOT CREDIT SERVICES | battery's | \$ 819.84 |
| HOME DEPOT CREDIT SERVICES | battery's | \$ 84.98 |
| HOME DEPOT CREDIT SERVICES | battery's | \$ 88.41 |
| CAREER DEVELOPMENT INSTITUTE | 137 PTC CERT HUMANE LAW ENF | \$ 399.00 |
| CRAFTMASTER PRINTING, INC. | LETTERHEAD/ENV/STOCK | \$ 337.00 |
| MONARCH ELECTRIC COMPANY | LIGHT BULBS-BORO HALL | \$ 238.37 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 320.00 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 132.40 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 42.49 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 55.98 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 10.29 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 451.16 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 110.29 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 3.11 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 8.70 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 9.25 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 15.29 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 205.05 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 89.32 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 25.74 |

| | | |
|--------------------------------|--------------------------------|--------------|
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 50.15 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | \$ 69.51 |
| BRADLEY CAR CARE | FEB TIRE SERVICES | \$ 31.20 |
| BRADLEY CAR CARE | FEB TIRE SERVICES | \$ 85.25 |
| BRADLEY CAR CARE | FEB TIRE SERVICES | \$ 50.00 |
| NJNEOA | TACTICAL NARCOTICS TRAINING | \$ 75.00 |
| NJ STATE ASSOC CHIEF OF POLICE | COMMAND/LEADERSHIP 106 | \$ 1,400.00 |
| CREGAN, AMANDA | GAZEBO RENTAL: 3-3-2023 | \$ 25.00 |
| ULINE | INSTANT ICE PACKS | \$ 131.49 |
| BRADLEY CAR CARE | TIRES LEAF MACHINE #2 | \$ 1,258.50 |
| AMAZON CAPITAL SERVICES | HEADLIGHTS-DPW | \$ 149.00 |
| SIG SAUER INC. | SIG SAUER CLASS | \$ 330.00 |
| COTTRELL JR., RICHARD | REIMBURS: MARCH-MAY 2023 | \$ 484.30 |
| VERIZON WIRELESS (CELL PHONES) | SERVICE: FEBRUARY 2023 | \$ 507.89 |
| VERIZON WIRELESS (CELL PHONES) | SERVICE: FEBRUARY 2023 | \$ 249.66 |
| JCP&L | SERVICE: FEBRUARY 2023 COM CNT | \$ 479.66 |
| STATE TOXICOLOGY LABORATORY | 11/2022 TOXICOLOGY | \$ 180.00 |
| NJ AMERICAN WATER | HYDRANTS: JAN-FEB 2023 | \$ 4,888.70 |
| VOLLBRECHT, MICHAEL | REGISTRATION | \$ 85.00 |
| TROCCHIO, LOUIS | MEDICAL REIMBURSEMENT-MARCH 23 | \$ 164.90 |
| AMAZON CAPITAL SERVICES | PHONE ACCESSORIES-NCPD | \$ 29.12 |
| AMAZON CAPITAL SERVICES | PHONE ACCESSORIES-NCPD | \$ 39.98 |
| NJ CONFERENCE OF MAYORS | ANNUAL MAYORS CONFERENCE 2023 | \$ 465.00 |
| SCHINDLER ELEVATOR CORP. | SERVICE: FEBRUARY 2023 | \$ 281.90 |
| NJ NATURAL GAS CO | SERVICE: FEBRUARY 2022 | \$ 837.49 |
| NJ DEPT HEALTH & SENIOR SERV | DOG LIC STATE FEE: FEB 2023 | \$ 66.00 |
| MONMOUTH TELECOM | SERVICE: FEBRUARY 2023 | \$ 1,282.55 |
| SEABOARD WELDING SUPPLY | REFILL OXYGEN: FEBRUARY 2023 | \$ 18.50 |
| BOROUGH OF BRADLEY BEACH | PRISONER HOLDING: 2023 | \$ 14,555.00 |
| OPEN SYSTEMS INTEGRATOR, INC | MOBILE SUBSCRIPTION: 23-24 | \$ 630.00 |
| THE NEW COASTER, LLC. | LEGAL AD'S | \$ 188.77 |
| STATE TOXICOLOGY LABORATORY | 12/22 TOXICOLOGY | \$ 90.00 |
| S&S ASSOCIATES, LLC | REIMBURS: MARCH-MAY 2023 | \$ 900.00 |
| SECURALL MONITORING CORP. | SERVICE: MARCH-JUNE 2023 | \$ 102.00 |
| STANDARD INSURANCE COMPANY | PREMIUM: FEBRUARY 2023 | \$ 315.81 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | \$ 569.10 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | \$ 544.95 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | \$ 3,702.15 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | \$ 5,444.11 |
| BALL, DR. CATHY A. | RABIES CLINIC: 3-16-2023 | \$ 175.00 |
| NEAVES, WILLIAM | MEDICAL REIMBURSEMENT | \$ 484.30 |
| COWLEY'S TERMITE & PEST | SERVICE: BORO HALL FEB 2023 | \$ 66.00 |
| ARCHER & GREINER | PROF SERV: JAN-FEB 2023 | \$ 150.00 |
| THE NEW COASTER, LLC. | LEGAL AD'S | \$ 12.71 |
| ROK INDUSTRIES, INC. | MUNICIPAL TAX LIEN ADV 2022 | \$ 1,230.00 |
| PRC MANAGEMENT COMPANY INC | TRASH SERVICES | \$ 48,024.48 |
| PRC MANAGEMENT COMPANY INC | TRASH SERVICES | \$ 51,144.08 |

03/13/2023 Bill List Total \$ 147,193.93

RESOLUTION 2023-33
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPROVING PARTICIPATING WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES
PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW & PUBLIC SAFETY, OFFICE OF THE ATTORNEY
GENERAL

WHEREAS, the Borough of Neptune City and the Neptune City Police Department wishes to apply for funding for a project under the Safe and Secure Communities Grant Program in the amount of \$32,400.00; and

WHEREAS, the Mayor and Council have reviewed the Subaward Number 23-1335, for the subaward period of 11/01/2022-10/31/2023; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety in the amount of \$32,400.00 and the Borough of Neptune City and the Neptune City Police Department in the amount of \$248,560.66 for the purpose described in the application; and

WHEREAS, the Borough of Neptune City is authorized to accept and does accept the Subaward and is accepting the Safe and Secure Communities Grant in the amount of \$32,400.00 for the purpose described in the application.

THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that:

1. As a matter of public policy, the Borough of Neptune City wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Department of Law & Public Safety, Office of the Attorney General shall be responsible for the receipt and review of the application for said funds.
4. The Department of Law & Public Safety, Office of the Attorney General shall initiate allocations to each applicant as authorized.

RESOLUTION 2023-34
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPROVING VOLUNTEER APPLICATION FOR THE NEPTUNE CITY FIRE DEPARTMENT

WHEREAS, the Neptune City Fire Department is always in need of volunteers; and

WHEREAS, the following person has made application to become a member of the Neptune City Fire Department:

Kimberly Karalovich (Firefighter)

WHEREAS, the applicant has been recommended for membership by the Neptune City Fire Department.

NOW THEREFORE BE IT RESOLVED, that Kimberly Karalovich be approved as a member Firefighter with the Neptune City Fire Department.

**RESOLUTION 2023-35
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING SALARIES FOR 2023**

AUTHORIZING SALARIES FOR 2023

BE IT RESOLVED that the following salaries become effective January 1, 2023

| | |
|---------------------------------|------------------|
| Borough Administrator | \$33,800.00 |
| Tax Collector | \$93,600.00 |
| Deputy Tax Collector | \$1,591.20 |
| Tax Assessor | \$26,811.50 |
| Director of Public Works | \$105,875.29 |
| Judge | \$38,508.95 |
| Prosecutor | \$27,500.00 |
| Public Defender | \$9,400.00 |
| Construction (Officer) Official | \$26,000.00 |
| Sub Code Building Inspector | \$9,360.00 |
| Sub Code Plumbing Inspector | \$7,702.24 |
| Sub Code Fire Inspector | \$8,700.00 |
| Sub Code Electrical Inspector | \$12,218.88 |
| Code Enforcement Officer | \$17,911.47 |
| Fire Prevention Official | \$13,702.00 |
| Fire Prevention Inspector | \$1,000.00 |
| Land Use Board Secretary | \$12,591.28 |
| Librarian | \$21,001.60 |
| Library Aid 1 | \$17.23 per hour |
| Library Aid 2 | \$14.60 per hour |

| | |
|--------------------------------------|----------------------------|
| Sewer Operator | \$17,602.91 |
| Recycling Coordinator | \$2,550.00 |
| Secretary 1 | \$51,294.00 |
| Secretary 2 | \$49,076.00 |
| Secretary 3 | \$35,000.00 |
| Registrar of Vital Statistics | \$2,121.60 |
| Deputy Registrar of Vital Statistics | \$1,040.00 |
| Assistant to Finance Officer | \$1,071.20 |
| Social Media Director | \$520.00 |
| Court Administrator | \$77,905.15 |
| Deputy Court Administrator | \$56,440.80 |
| Mayor | \$6,928.75 |
| Council | \$6,078.94 |
| Community Center Director | \$78,285.14 |
| Police Administrative Clerk | \$69,862.77 |
| OPRA Clerk (Police) | \$5,628.65 |
| Crossing Guard | \$17.00 per hour |
| Class 2 -3 Special Officer | \$32.00 per hour |
| Part Time/Seasonal/Hourly | \$14.13 - \$30.00 per hour |

**The next Council Meeting will be held
Monday, March 27, 2023 at Borough Hall**