
Council Room Borough of Neptune City

November 8, 2021

The Regular Council Meeting of the Mayor and Council was held in Council Chambers at Neptune City Borough Hall called to order by Mayor Wardell at 7:00 p.m.

Borough Clerk Brown took roll call.

PRESENT: Councilmembers Pietrunti, Calhoun, Kocsis, Pappas, Renee, Thomas, and Mayor Wardell

Mayor Wardell announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk. Mayor Wardell also noted that the 48-hour notice was advertised and posted as required

FLAG SALUTE

PRESENTATION: Discussion of the Best Practices took place

MAYORS REPORT: Mayor Andrew Wardell

- I. Covid-19:
 - A. Vaccination Clinics
 - 1. COVID-19 vaccines available at the Montessori Children's Learning Center, located at Brookdale Community College in Lincroft, with no appointment necessary on Tuesdays from 2 to 6 p.m.
 - B. Testing
 - 1. COVID-19 testing on Wednesday, Nov. 10 in Keyport from 4 to 7 p.m. at the Keyport Senior Center located at 110 2nd Ave. Visitors should note the clinic has 200 tests and once those are administered, the clinic will close for the day. There will also be a limited number of vaccines available for those who wish to receive it.
- II. New Bethel Church
 - 1. I was honored to be part of the ribbon cutting ceremony for the New Bethel Church Saturday Oct 29, 2021

III. Flu and Covid-19 Clinic

1. Thanks to the MCBOH and the Community Center for their very successful clinic on the 1st.
2. As a member of the Board of Health I have offered our town's Community Center for any and all clinics that benefit our community.

IV. Neptune City Police

1. Neptune City Police officers Ptl James VanEtten and Mark Mazzeo both are to be commended.
 1. Mark Mazzeo is part of the Monmouth County SWAT that was called into Long Branch during the shooting that injured a police officer and we are very happy he was there to help and that he was unharmed.
 2. Ptl James VanEtten received the following letter of accommodation from Captain Thomas Ryan #5313 Bureau Chief Violent & Organized Crime Control Central Bureau

V. NJLOM:

1. I will be out of the borough November 16 to 18 for the NJLOM Conference.

ADMINISTRATION & FINANCE -- John Pietrunti

C/Pietrunti nothing to report.

PUBLIC WORKS – Pamela Renee

C/Renee reported the DPW will be patching holes in the roads for safer travel. Reminder to separate brush and leave about foot away from the curb when discarding.

LAW AND ORDINANCE – Brian Thomas

C/Thomas refers to a meeting about short term rentals and reported that a common ground has reached. Spoke about residents who have spoken and given their concerns that will be discussed next council meeting.

ADMINISTRATION & JUSTICE – Glen Kocsis

C/Kocsis reported the Neptune City PBA is hosting a local food drive. 8am-12pm. Coffee with a Cop 10am-12pm. Rescheduled budget meeting.

SPECIAL SERVICE – Danielle Pappas

C/Pappas nothing to report.

HUMAN SERVICES – Dave Calhoun

C/Calhoun reported the open house at the Fire Department went well.

ADMINISTRATORS REPORT: Kevin Kane

Administrator Kane reported:

1. Fire Truck
 - a. The budget cannot exceed the \$700,000 limit following the production process and finishing equipment. Hoping to have it done by next council meeting.
 - b. Speaking with the Chief of police, accreditation is going well.

PUBLIC PARTICIPATION (FOR AGENDA ITEMS ONLY)

Brian Thomas 119 Bennett Ave asked about resolution 21-149 and the duration of coverage. (1year) John Pietrunti 95 Riverview Ave questioned Resolution 21-154, appointment of Fire Police Member, stated that Juan L Strazdas is an experienced firefighter.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

C/Kocsis offered the following resolution and moved for its adoption. Seconded by C/Renee.

R21-161 Creation of a Veterans Advisory Committee

RESOLUTION 21-161 CREATING A VETERANS ADVISORY COMMITTEE

WHEREAS, the men and women who served our country in the military service, and

WHEREAS, the Borough has determined; in order to honor fallen Neptune City veterans, there should be an established Veterans Advisory Committee to assist the Governing body in identifying and properly honoring those veterans of the Borough who have made the ultimate sacrifice for this country, and

WHEREAS, the Borough would further like to assist all veterans who are residents of the borough by providing information on county, state, and, federal veterans programs and services available for veterans, and

WHEREAS, the Governing body would like to be made aware of any questions or concerns the veterans of Neptune City may have and recommendations on how to best those needs. N.J.S.A 40;60-7d. The Borough council may create such advisory councils to the municipality as it may choose, and

WHEREAS, one of the purposes of such advisory committee would also be to honor those Borough Veterans killed in action, though recognition of those individuals with commemorative street sign installations; and

WHEREAS, membership in the advisory committee shall consist of a maximum of five members appointed annually by the mayor, at least three of whom shall always be a veterans of the armed forces and residents of Neptune City and one member shall be the Commander of their designee of Local VFW Post #_____.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Neptune City that a Veterans Advisory Committee be and is hereby created and shall be known as the "Veterans Advisory Committee of Neptune City" to speak out on veteran's issues and influence public policy in order to provide quality of life for veterans and their families while also remembering and honoring those who made the ultimate sacrifice.

Ayes: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas
Mayor Wardell declared the resolution adopted.

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member (s) so request it, in which case the item (s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies adoption of all resolutions received and file letter, correspondence, reports, and approval of applications and minutes.

C/Pappas offered a motion to approve the Consent Agenda. Seconded by C/Pietrunti.

Resolution 21-148 Payment of Bills

RESOLUTION 21-149 AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **\$121,092.62**

Resolution 21-149 Contract with Next Request/Archive Social

RESOLUTION 21-149

AWARDING CONTRACT TO NEXT REQUEST/ARCHIVE SOCIAL

WHEREAS, the Borough of Neptune City is in need of a an OPRA Tracking System and Social Media Archive System, and

WHEREAS, the Borough of Neptune City is permitted to participate in county, state and national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2 (b) (3); and

WHEREAS, Next Request/Archive Social, is a sole source for both systems and also State Contract Agreement number 20-M0003-ARSO01, and

WHEREAS, the total cost for these services is \$5980.00, and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey hereby authorizes the

services of Next Request/Archive Social, and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk be authorized to sign a contract for the above contract and a certified copy of this resolution be forwarded to the Chief Financial Officer, Next Request/Archive Social.

Resolution 21-150 Authorization for Cancellation of taxes Block 2 Lot 15

**RESOLUTION 2021-150
APPROVAL OF EXEMPTION FOR A TOTALLY DISABLED VETERAN**

WHEREAS, in accordance with NJSA 54:4-3:30 et seq., a totally disabled veteran may apply for an exemption of their property taxes, and

WHEREAS, the property knows 136 Steiner Avenue, Block 2 Lot 15 has made application for an totally disabled veteran and met the qualifications for this deduction as required by the Borough Tax Assessor, and

WHEREAS, the Mayor and Council of the Borough of Neptune City desire to cancel taxes assed against the above property for 2021 as of May 20.2021, and

WHEREAS the amounts to be canceled and refunded are as follows:

Tax Year	Amount to cancel	Refund
<i>2021</i>	<i>\$3,523.74</i>	<i>\$699.94</i>

NOW THEREFORE BE IT RESOLVED, by the Borough of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel and refund taxes as stated herein, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, CFO and Auditor.

Resolution 21-151 Authorization for Cancellation of taxes Block 126 Lot 20

**RESOLUTION 2021-151
APPROVAL OF EXEMPTION FOR A TOTALLY DISABLED VETERAN**

WHEREAS, in accordance with NJSA 54:4-3:30 et seq., a totally disabled veteran may apply for an exemption of their property taxes, and

WHEREAS, the property knows 16 Oliver Drive, Block 126 Lot 20 has made application for an totally disabled veteran and met the qualifications for this deduction as required by the Borough Tax Assessor, and

WHEREAS, the Mayor and Council of the Borough of Neptune City desire to cancel taxes assed against the above property for 2021 as of August 5, 2021, and

WHEREAS the amounts to be canceled and refunded are as follows:

Tax Year	Amount to cancel	Refund
2021	\$3,305.67	\$0

NOW THEREFORE BE IT RESOLVED, by the Borough of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel and refund taxes as stated herein, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, CFO and Auditor.

Resolution 21-152 Authorization for Electronic Tax sale

RESOLUTION 2021-152

AUTHORIZATION TO PARTICIPATE IN AN ELECTRONIC TAX SALE

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Borough of Neptune City wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Neptune City, County of Monmouth, State of New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Chief Financial Officer and Auditor

Resolution 21-153 Establishing tax sale notice fees

RESOLUTION 21-153

**BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Neptune City wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

THEREFORE BE IT RESOLVED by the Council of the Borough of Neptune City that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2021 electronic tax sale.

Resolution 21-154 Appointment of Fire Police member

**RESOLUTION 2021-154
APPOINTMENT ON FIRE POLICE**

WHEREAS, the Borough of Neptune City has need for Fire Police, and

WHEREAS, the Neptune City Fire Department has made a recommendation to appoint Juan Strazdas to become a member of the Neptune City Fire Police, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City appoint Juan Strazdas as a member of the Neptune City Fire Police.

Resolution 21-155 Budget Amendment

RESOLUTION 2021 - 155

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF
REVENUE IN THE BUDGET OF THE BOROUGH OF NEPTUNE CITY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Active Shooter	\$13,000.00
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BE IT FURTHER RESOLVED that a like sum of \$13,000.00 and the same is hereby appropriated under the following captions:

Active Shooter	\$13,000.00
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AND, BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

Resolution 21-156 Budget Transfer

RESOLUTION 2021-156
TRANSFER RESOLUTION

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriations transfers during the last two months of

the fiscal year, when it has been determined that it is necessary to expend for any purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that

the following transfers be made in the 2021 Municipal Budget:

<u>Budget Account</u>	<u>Amount</u>
TRANSFERS FROM (INSIDE CAPS):	
Administration - Other Expenses	\$ 5,600.00
Information Technology - Other Expenses	3,500.00
Tax Collection - Salaries and Wages	7,600.00
Crossing Guards - Salaries and Wages	2,000.00
Community Center - Salaries and Wages	6,000.00
Library - Salaries and Wages	10,000.00
Electric - Other Expenses	15,000.00
TOTAL TRANSFERS FROM (INSIDE CAPS)	\$ <u>49,700.00</u>
TRANSFERS TO (INSIDE CAPS):	
Financial Administration - Salaries and Wages	\$ 12,100.00
Land Use Board - Salaries and Wages	1,100.00
Sub-Code Officials - Salaries and Wages	2,400.00
Police Clerical - Salaries and Wages	2,000.00
Fire Prevention - Salaries and Wages	1,100.00
Buildings and Grounds - Salaries and Wages	6,000.00
Legal - Other Expenses	15,000.00
Engineering - Other Expenses	10,000.00

TOTAL TRANSFERS TO (INSIDE CAPS)

\$ 49,700.00

Resolution 21-157 Authorization for LSRP Services

**RESOLUTION 2021-157
AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE
LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) SERVICES
RELATING TO THE REMEDIATION OF UNDERGROUND STORAGE TANKS
LOCATED AT 106 W. SYLVANIA AVENUE**

WHEREAS, CME Associates is currently retained as Borough Engineer to the Borough of Neptune City; and

WHEREAS, there exists a need to obtain licensed site remediation professional (LSRP) services related to various out of compliance underground storage tanks at 106 W. Sylvania Avenue; and

WHEREAS, the project is expected to aid the Borough to close out the Borough's environmental liabilities associated with the underground storage tanks; and

WHEREAS, CME Associates has submitted a proposal, which is attached hereto and incorporated by reference, proposing to complete the foregoing tasks for a total fee of not to exceed \$10,000; and

WHEREAS, the governing body wishes to have the Borough Engineer complete the licensed site remediation professional (LSRP) services outlined in the attached document; and

WHEREAS, the Chief Financial Officer has certified as to the sufficiency of funds in budget line account Ordinance .

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby approves the attached proposal and directs the Borough Engineer to proceed with same, consistent with the foregoing

Resolution 21-158 2019 Budget Amendment

**RESOLUTION 2021-158
RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF
REVENUE IN THE BUDGET OF THE BOROUGH OF NEPTUNE CITY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall

have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Bullet Proof Vest Program - 2019	\$1,243.39
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BE IT FURTHER RESOLVED that a like sum of \$1,243.39 and the same is hereby appropriated under the following captions:

Bullet Proof Vest Program - 2019	\$1,243.39
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BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

Resolution 21-159 2020 Budget Amendment

RESOLUTION 2021-159

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF NEPTUNE CITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey, hereby requests the

Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Bullet Proof Vest Program - 2020

\$1,820.00

BE IT FURTHER RESOLVED that a like sum of \$1,820.00 and the same is hereby appropriated under the following captions:

Bullet Proof Vest Program - 2020

\$1,820.00

AND, BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

Resolution 21-160 2021 Budget Amendment

RESOLUTION 2021-160

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF NEPTUNE CITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 which item is now available as a revenue from monies held pursuant to the provisions of statute

Bullet Proof Vest Program - 2021

\$1,365.00

BE IT FURTHER RESOLVED that a like sum of \$1,365.00 and the same is hereby appropriated under the following captions:

Bullet Proof Vest Program - 2021

\$1,365.00

AND, BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

Ayes: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas
Mayor Wardell declared the resolutions adopted.

PUBLIC PARTICIPATION

None

RESOLUTION 21-162 AUTHORIZATION TO ENTER EXECUTIVE SESSION FOR LEGAL PURPOSES

Mayor Wardell announced minutes have been kept of the executive session.

C/Renee filed a motion to approve resolution. Seconded by *C/Kocsis*.

VOICE VOTE: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Return from executive at 8:13

Roll Call

Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas, Mayor Wardell

Motion to adjourn at 8:15 offered by *C/Calhoun*. Seconded by *C/Thomas*.

VOICE VOTE: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas