

Council Room Borough of Neptune City
January 11, 2021

The Regular Council Meeting of the Mayor and Council was held virtually and was called to order by Mayor Wardell at 7:05 p.m.

Borough Clerk Brown took roll call.

PRESENT: Councilmembers Calhoun, Kocsis Pappas, Pietrunti, Renee, Thomas, and Mayor Wardell

Mayor Wardell announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk. Mayor Wardell also noted that the 48 hour notice was advertised and posted as required

FLAG SALUTE Mayor Wardell asked everyone to remain standing for a moment of silence for the loss of the Capital Office Building Police Officer

APPROVAL OF MINUTES

NONE

COMUNICATIONS

December Police report was read into record. Motion to Receive and File by C/Calhoun. Seconded by C/Pappas.

Voice Vote : C/Calhoun, C/Kocsis, C/Pappas, C/Pietrunti, C/Renee, C/Thomas

Annual Police report was read into record. Motion to Receive and File by C/Kocsis. Seconded by C/Pietrunti.

Voice Vote: C/Calhoun, C/Kocsis, C/Pappas, C/Pietrunti, C/Renee, C/Thomas

PRESENTATIONS

NONE

BOARD OF EDUCATION REPORT:

NONE

MAYORS REPORT: Mayor Andrew Wardell

Mayor Wardell reported

I.Covid-19

A. To date, the total number of positive COVID-19 cases in Monmouth County since March is 36,879.

B. Neptune City has 269

C. As of Jan. 11, there are 464 hospitalized, 73 in intensive care (ICU) and 57 on ventilators in Monmouth County due to COVID-19.

Wednesday, Jan. 13 in Freehold from 4 to 7 p.m. at the Freehold Borough Fire Department (Main Building), 49 W. Main St.

Friday, Jan. 15 in Asbury Park from 9 a.m. to noon. at the Asbury Park Transportation Center, 1 Municipal Plaza

II. Vaccine program

A. The County has begun their program for vaccination for those who fall under the 1A category.

1. Health Care

2. First Responders

3. Long-term care facilities

B. Information on how to register for vaccine is on the website

1. I would suggest if you are interested to register asap

Mayor Wardell reported he and his family have been affected by COVID 19.

ADMINISTRATION & FINANCE- John Pietrunti

C/Pietrunti reported he spoke to C/Thomas and nothing new since he reported.

PUBLIC WORKS- Pamela Renee

C/Renee reported the DPW Director wanted to remind residents that X-tree should be placed curbside undecorated and unbagged for pick up. DPW has changed their shop lights to LED lights and they are doing routine maintenance at the Borough buildings.

LAW & ORDINANCE – Brian Thomas

C/Thomas reported he had no report

ADMINISTRATION & JUSTICE-Glen Kocsis

C/Kocsis reported the Police Department have began with their COVID 19 vaccines and gave his condolences for the loss of the capital police officer.

SPECIAL SERVICES-Danielle Pappas

C/Pappas reported she had no report

HUMAN SERVICES- Dave Calhoun

C/Calhoun reported he had no report

PUBLIC PARTICIPATION (FOR AGENDA ITEMS ONLY) -

NONE

UNFINISHED BUSINESS
NONE

NEW BUSINESS

C/Pietrunti offered the following resolutions and moved their adoption. Seconded by C/Calhoun

Resolution 21-24 Mayors Appointments

<u>Department</u>	<u>Chairperson</u>	<u>Member</u>	<u>Member</u>
Admin & Finance	John Pietrunti	Brian Thomas	Mayor Wardell
Public Works	Pamela Renee	Glen Kocsis	Mayor Wardell
Law & Ordinance	Brian Thomas	Pamela Renee	Mayor Wardell
Admin & Justice	Glen Kocsis	John Pietrunti	Mayor Wardell
Special Services	Danielle Pappas	Dave Calhoun	Mayor Wardell
Human Services	Dave Calhoun	Danielle Pappas	Mayor Wardell

MAYOR'S APPOINTMENTS FOR 2021

WHEREAS, the following appointments of employees and volunteers to positions for the Borough of Neptune City for one-year terms from 1/1/2021 to 12/31/2021 unless otherwise noted as made by the Mayor are hereby confirmed.

Administration and Finance

Borough Clerk/Elections
Finance Treasurer
Community Center
Borough Attorney
Municipal Engineer
Library

Administration and Justice

Municipal Court
Prosecutor
Police Department
Public Defender
Alliance to Prevent Drug & Alcohol Abuse

Special Services

Street Lights
Dog Licenses
Environmental Committee

Public Works

Public Works Department
Sewer Department
Parks & Playgrounds
Recycling/Solid Waste
Shade Tree

Law & Ordinance

Construction Officials

Zoning Officials

Law & Ordinance Committee

Human Services

Fire Department

Fire Prevention Bureau

First Aid Liaison

MAYOR'S APPOINTMENTS FOR 2021

WHEREAS, the following appointments of employees and volunteers to positions for the Borough of Neptune City for one-year terms from 1/1/2021 to 12/31/2021 unless otherwise noted as made by the Mayor are hereby confirmed.

Block Grant Committee

Delegate	2021	1 year	Andrew Wardell
Alternate Delegate	2021	1 year	Tamara Brown

Administrative Officer

PACO	2021	1 year	Matt Shafai
	2021	1 year	<i>Administrator</i>

Fire Police

Member	2021-2025	5 year	Don Dorsett
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Land Use Board Members

Class III Member (consent)	2021	1 Year	Glen Kocsis
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JIF Representative

Alternate JIF Representative	2021	1 year	Andrew Wardell
Safety Officer	2021	1 Year	Tamara Brown
			Robert Reynolds, Jr.

Environmental Committee

Chairperson	2021	1 year	Gerrit Devos
Member	2021	1 year	Tom Arnone
Member	2021	1 year	Andrew Wardell

Housing Liaison

	2021	1 year	<i>Administrator</i>
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Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolutions adopted

Mayor Wardell announced Resolutions 21-25 thru 21-30 were pulled from this agenda.

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member (s) so request it, in which case the item (s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions received and file letters, correspondence, reports and approval of applications and minutes.

C/Calhoun offered the following resolutions and moved their adoption. Seconded by C/Kocsis

Resolution 21-31 Authorizing payment of bills

RESOLUTION 21-31 AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **\$184,152.99**

Resolution 21-32 Authorizing the Borough of Neptune City to participate in the LESO 1033 Program

Resolution 2021-32

AUTHORIZING THE BOROUGH OF NEPTUNE CITY THROUGH THE NEPTUNE CITY POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE NEPTUNE CITY POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Neptune City that the Neptune City Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2021 to December 31, 2021; and

NOW THEREFORE BE IT FURTHER RESOLVED that Neptune City Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Neptune City Police Department, without restriction; and

BE IT FURTHER RESOLVED that Neptune City Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution.

BE IT FURTHER RESOLVED that the Neptune City Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Neptune City Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with
Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2021 to December 31, 2021.

Resolution 21-33 Authorization for Participation in Co-op with Monmouth County

RESOLUTION 2021-33

A RESOLUTION AUTHORIZING THE BOROUGH OF NEPTUNE CITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, Monmouth County (ID # CK08-Monmouth) Monmouth County Co-Op F-57-2021, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

Vendors: *Seacoast Chevrolet-Oldsmobile, inc.*
Sea Breeze Ford, Inc.

WHEREAS, on January 11, 2021 the governing body of the Borough of Neptune City, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Neptune City.

AUTHORITY

Pursuant to the provisions of *N. J.S.A. 40A:11-11(5)*, the Borough Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the, *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Resolution 21-34 Authorization for Participation in Co-Op Program ESCNJ

RESOLUTION 2021-34

A RESOLUTION AUTHORIZING THE BOROUGH OF NEPTUNE CITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey Cooperative System (ESCNJ) hereinafter referred to as the "Lead Agency" has been in existence since 1977, and has grown to become the largest cooperative pricing system in New Jersey. With over 1,300 members, participants include school districts, colleges, universities, municipalities, county governments, housing authorities, libraries, fire districts and more. Their goal is to save taxpayers money by seeking out great prices for members. The ESCNJ is also a member of the Association of Educational Purchasing Agencies, and

WHEREAS, on January 11, 2021 the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Neptune City.

AUTHORITY

Pursuant to the provisions of *N. J.S.A. 40A:11-11(5)*, the Borough Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Resolution 21-35 Authorization for Participation in Co-Op Program Sourcewell

RESOLUTION 2021-35 AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NATIONAL COOPERATIVE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 52:34-6.2 (b)

WHEREAS, pursuant to N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 a contracting unit may, without advertising for bids, purchase materials, supplies, equipment or services under contracts entered into by the Sourcewell Government Purchasing Alliance ("Sourcewell"); and

WHEREAS, the Borough of Neptune City has the need on a timely basis to purchase goods or services utilizing National Cooperative contracts; and

WHEREAS the Borough of Neptune City intends to enter into contracts with the attached Referenced National Cooperative Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Neptune City authorizes the Purchasing Manager to purchase certain goods or services from those approved National Cooperative Contract Vendors on the attached list, pursuant to all conditions of the individual cooperative contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Neptune City pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Neptune City and the Referenced National Cooperative Contract Vendors shall be from February 1, 2021 to January 31, 2022.

Referenced National Cooperative Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Rental Equipment for Construction And Related Maintenance for Facility Operations	United Rentals	091615-URI
Office Supplies	Staples Advantage	010615-SCC

Resolution 21-36 Authorization for Participation in Co-Op Program State Contract Vendors

**RESOLUTION 2021-36
AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT
VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Neptune City pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Neptune City has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS the Borough of Neptune City intends to enter contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Neptune City authorizes the Purchasing Manager to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Neptune City pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough of Neptune City and the Referenced State Contract Vendors shall be from February 1, 2021 to January 31, 20221.

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Auctions/Surplus	Municibid	<u>19-GNSV1-00696</u>
Building Maintenance	Home Depot	<u>18-FLEET-00234</u>
	Lowes	<u>18-FLEET-00235</u>
Fuel	Allied Diesel	<u>42107</u>
Office Supplies	WB Mason	<u>0000003</u>

Resolution 21-37 Authorization for Participation in Co-op Program Atlantic County Utilities Authority

**RESOLUTION 2021-37
A RESOLUTION AUTHORIZING THE BOROUGH OF NEPTUNE CITY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Atlantic County Utilities Authority, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 11, 2021 the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Neptune City

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor or his designee is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

Resolution 21-38 Approval of Firefighter Application

RESOLUTION 21-38 APPROVAL OF VOLUNTEER FIREFIGHTER APPLICATION

WHEREAS, the Neptune City Fire Department is always in need of volunteers, and

WHEREAS, the following person has made application to become a member of the Neptune City Fire Department; Marajiah Bacon, and

WHEREAS, the applicant has been recommended for membership by the Neptune City Fire Department, and

NOW THEREFORE BE IT RESOLVED, that Marajiah Bacon be approved as a member of the Neptune City Fire Department.

Resolution 21-39 Approval of Firefighter Application

RESOLUTION 21-39 APPROVAL OF VOLUNTEER FIREFIGHTER APPLICATION

WHEREAS, the Neptune City Fire Department is always in need of volunteers, and

WHEREAS, the following person has made application to become a member of the Neptune City Fire Department; Kevin Huff, and

WHEREAS, the applicant has been recommended for membership by the Neptune City Fire Department, and

NOW THEREFORE BE IT RESOLVED, that Kevin Huff be approved as a member of the Neptune City Fire Department.

Resolution 21-40 Approval of the SPCA Contract

**RESOLUTION 2021-40
CONTRACT WITH MONMOUTH COUNTY SPCA
ANIMAL CONTROL SERVICES**

WHEREAS, the Borough of Neptune City is need of Animal Control Services, and

WHEREAS, Monmouth County SPCA has given a proposal for a contract for the year 2021, and

WHEREAS, the 2021 budget will provide the funds for such a service,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve a contract with the Monmouth County SPCA for Animal Control Services at an annual cost of \$13,800.00, and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk sign the attached agreement which specifies the terms of the contract.

Resolution 21-41 Budget Transfers #1

**RESOLUTION 2021-41
2020 BUDGET APPROPRIATION TRANSFER #1**

WHEREAS, N.J.S.A. 40A: 4-58 provides that a Municipality may transfer budget appropriations during the last two months of the fiscal year and the first three months of the subsequent year, and

NOW THEREFORE, BE IT RESOLVED, in order to meet the fiscal obligations of the Borough, the following attached transfers are necessary:

TRANSFERS FROM	
Account Name	Amount
<u>Current Fund</u>	
Police other expenses	\$ <u>32,000</u>

TRANSFERS TO

Current Fund

Solid waste collection	\$ 32,000
	<u>32,000</u>

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City approve the attached list of budget transfers.

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolutions adopted

PUBLIC COMMENT

None

Motion to adjourn at 7:17 offered by C/Pappas. Seconded by C/Pietrunti.

Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Tamara Brown, Municipal Clerk