

Council Room Borough of Neptune City
December 28, 2020

The Regular Council Meeting of the Mayor and Council was held virtually and was called to order by Mayor Wardell at 7:06 p.m.

Borough Clerk Brown took roll call.

PRESENT: Councilmembers Calhoun, Kocsis Pappas, Pietrunti, Renee, Thomas, and Mayor Wardell

Mayor Wardell announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk. Mayor Wardell also noted that the 48 hour notice was advertised and posted as required

FLAG SALUTE

APPROVAL OF MINUTES

December 14, 2020 Motion to receive and file offered by C/Calhoun. Seconded by C/Pietrunti
Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

COMMUNICATIONS
NONE

PRESENTATIONS
NONE

BOARD OF EDUCATION REPORT:
NONE

BOROUGH ADMINISTRATORS REPORT: Christopher Cherbini
A/Cherbini reported that the Cares Act funding is coming to a close. We submitted for reimbursement of \$170,000 and we should receive it back. Thank you to CFO for his work.

MAYORS REPORT: Mayor Andrew Wardell
Mayor Wardell reported on the following:

I. 2020 in Review

A. Park improvements

1. First Responder's Park was started and completed in 2020.
2. Memorial Park
 1. New Playground equipment
 2. New 40x40ft. Gazebo
 3. New handicap accessible beach mats
 4. Kayak racks which were budgeted for in 2019 were constructed this year.
3. Joe Freda Park had its playground surface redone and new fencing
4. Adams Field is in the beginning stages of revitalization

B. Budget/Borough Business

1. We were able to create a budget with a reduction in taxes for the Borough despite the pandemic
 1. Thank you to Chris Cherbini
 2. Bill Antonides
 3. Brian Thomas
 4. Department Heads
2. This year we negotiated new contracts with DPW and PD.
 - a) DPW was working without a contract throughout all of 2019, but continued to do a tremendous job.
 - b) NCPD has finalized negotiations and are ready to have their new 4 year contract approved tonight.
3. Because of smart fiscal planning we were able to offer to our residents a suspension of property taxes of the third quarter.
4. We have restructured our budget process to plan out 5 years in advance. This advanced planning was put into place to protect our residents in the future. This will help protect against the state government's lack of aid in the future.
5. We began our Neptune City Business Connection to make our business owners part of our community and help grow the business community.
 - a) Thank you to Danielle Pappas for spearheading this.
6. Neptune City was able to grow business despite the pandemic. We had more business in NC in 2020 than in 2019.
7. We also instituted new savings programs such as Centralized Purchasing.
 - a) This cut down on operational cost in the Borough
 - b) New agreement with Nixel saved us thousands.

C. Borough improvements

1. We updated our website this year to create a much more user friendly website that is full of information for residents about borough business as well as County and State programs.

2. We purchased a new digital signage system for the Borough that will allow us to update information in real time giving yet another avenue to notify residents of borough business.
3. We hired a new police officer this year to be sure our PD has everything they need to be successful
4. The borough was able to upgrade curbs and sidewalks to multiple streets in Neptune City protecting our infrastructure.
5. The Flooding at 35&3rd has been improved after continuous contact from us.
1. I have to thank Mr. Thomas for his persistence as well and for helping us find the appropriate channels at the State level.
2. This has been a problem here in Neptune City for decades. This solution was at no cost to the borough despite the ideas of permeable road surfaces or pumping stations that cost millions of dollars.

D. Borough Programs

1. During the height of the pandemic I instituted a Shop for Seniors program to help those who are unable or feel unsafe shopping for their necessities.
2. The Movie in Park series began this year. We purchased the equipment to screen movies all summer as a way of offering a safe outdoor experience for our residents.
3. With the BOR we offered many safe and family friendly activities over the summer
4. Recently I began our Stigma Free Community initiative here in Neptune City and we have been working with the School and Dr. Boccuti to help those with the stigma of mental health.
5. This year I also instituted our first annual contest for Holiday decorations.
 1. Halloween
 2. Christmas
 1. 75 1/2 Hawthorne Ave
 2. 93 Bennett
 3. 75 Bennett

II. Covid-19

1. Since February we began to hold regular meetings of emergency services.
 1. We ensured they had all the PPE they needed
 2. Hired a company to sanitize the PD
 3. We had testing available for our employees early in the pandemic
 4. We only had 1, part-time employee contract Covid-19 and this happened away from the borough.

5. I thank Mr. Cherbini, who for several months was the only employee in the borough keeping the continuity of Borough business and allowing the other employees to work from the safety of their homes.
6. Neptune City was one of the first Municipalities to reopen to the public in June.
7. I will be meeting with Freehold Director Arnone on Wednesday to discuss vaccination distribution here in Monmouth county.

ADMINISTRATION & FINANCE- Brian Thomas

C/Thomas reported had no report but wanted to recognize Rock Solid Gym, he has been collecting food and gifts to give to families in need. He wanted to highlight a great business that comes together as community.

PUBLIC WORKS- John Pietrunti

C/Pietrunti reported that brush pick up ended on December 1. He commended the DPW on a job well done. He also mentioned that leaf pick up ends on December 15. The DPW has installed the new borough sign and it should be activated within the next few days.

LAW & ORDINANCE – Dave Calhoun

C/Calhoun had no report

ADMINISTRATION & JUSTICE-Danielle Pappas

C/Pappas reported the PBA Contract negotiations went well and she is looking forward to 2021. C/Pappas also reported the NCBC (Neptune City Business Connection) social media pages is nearly complete and great things are happening.

SPECIAL SERVICES-Pamela Renee

C/Renee reported the Trex bench program is suspended due to COVID. We have collected 500 pounds of plastic bags and were able to achieve three benches. C/Renee also wished everyone a happy new year.

HUMAN SERVICES- Glen Kocsis

C/Kocsis reported the EMS contract renewal will now go from six days to seven days of answering calls.

**PUBLIC PARTICIPATION (FOR AGENDA ITEMS ONLY) -
NONE**

UNFINISHED BUSINESS

Second reading Ordinance 2020-12

Mayor Wardell read the following Ordinance by title into the record.

C/Renee offered a motion to open the public hearing. Seconded by C/Calhoun

Voice vote: AYES: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

C/Renee offered a motion to close the public hearing. Seconded by C/Thomas
Voice vote: AYES: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

C/Pietrunti offered a motion to adopt the Ordinance. Seconded by C/Kocsis

ORDINANCE 2020-12

**AN ORDINANCE TO AMEND AN ENTITLED “AN ORDINANCE OF THE BOROUGH
OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NJ FIXING
THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES”
ADOPTED MARCH 4, 1965**

WHEREAS, the Mayor and Council of the Borough of Neptune City seek to introduce an amended salary ordinance to provide for payment of Borough employees, which shall be funded through the necessary budget appropriations; and

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Neptune City in the County of Monmouth, State of New Jersey that the following positions are hereby created; and,

BE IT FURTHER ORDAINED by the Governing Body of the Borough of Neptune City, County of Monmouth in the State of New Jersey that the following minimum and maximum salaries and other remuneration shall be paid to the officials and employees of the Borough of in accordance with the provisions of this Ordinance, as set forth below during the calendar year 2021 with said rates being effective January 1, 2021.

	<u>Minimum</u>	<u>Maximum</u>
Borough Administrator	\$85,000.00	\$105,000.00
Municipal Clerk	\$60,000.00	\$70,000.00
Deputy Municipal Clerk	\$1,000.00	\$2,000.00
Bookkeeper	\$25,000.00	\$40,000.00
Tax Collector	\$10,000.00	\$15,500.00
Deputy Tax Collector	\$500.00	\$1,500.00
Tax Assessor	\$17,000.00	\$28,000.00
Emergency Management Secretary	\$800.00	\$2,000.00
Director of Public Works	\$60,000.00	\$110,000.00
Superintendent of Public Works	\$50,000.00	\$90,000.00
Judge	\$3,000.00	\$39,000.00
Prosecutor	\$22,000.00	\$38,000.00
Public Defender	\$6,000.00	\$14,000.00
Construction Officer	\$15,000.00	\$30,000.00
Zoning Officer	\$1,200.00	\$5,000.00
Sub Code Building Inspector	\$5,000.00	\$11,000.00
Sub Code Plumbing Inspector	\$5,000.00	\$11,000.00

Sub Code Fire Inspector	\$5,000.00	\$11,000.00
Electrical Inspector	\$5,000.00	\$11,000.00
Housing Official	\$5,000.00	\$11,000.00
Code Enforcement Officer	\$14,000.00	\$18,000.00
Land Use Board Secretary	\$7,000.00	\$14,000.00
Librarian	\$14,000.00	\$24,000.00
Library Aid	\$12.50 per hour	18.00 per hour
Office Manager (Admin Office)	\$2,000.00	\$6,000.00
Payroll Manager	\$4,000.00	\$6,000.00
Fire Prevention Official	\$7,000.00	\$16,000.00
Fire Prevention Inspector	\$500.00	\$2,500.00
Sewer Operator	\$8,000.00	\$20,000.00
Assistant Sewer Operator	\$3,500.00	\$17,000.00
Recycling Coordinator	\$2,500.00	\$5,200.00
Assistant Recycling Coordinator	\$300.00	\$2,000.00
Secretary 1	\$25,000.00	\$45,000.00
Registrar of Vital Statistics	\$1,000.00	\$2,000.00
Assistant to Finance Officer	\$1,000.00	\$5,000.00
Court Administrator	\$65,000.00	\$78,000.00
Deputy Court Administrator	\$40,000.00	\$57,000.00
Violations Clerk	\$23,000.00	\$30,000.00
Mayor	\$4,500.00	\$6,600.00
Council	\$3,500.00	\$5,800.00
Community Center Director	\$35,000.00	\$79,000.00
Police Administrative Clerk	\$25,000.00	\$70,000.00
OPRA Clerk (Police)	\$25,000.00	\$5,800.00
Class 2-3 Special Officer	\$15.00 per hour	\$50.00 per hour
Crossing Guard	\$15.00 per hour	\$16.50 per hour
Part Time/Seasonal/ Hourly	\$11.00 per hour	\$20.00 per hour

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the ordinance introduced.

NEW BUSINESS

Resolution 20-165 Authorization for EMS agreement with Neptune Township

C/Kocsis offered a motion to adopt the Resolution. Seconded by C/Thomas

A/Cherbini explained the original agreement. We were advised that we will pay in the future. He continued to discuss the cost and details of the agreement.

RESOLUTON 20-165
INTERLOCAL AGREEMENT WITH THE TOWNSHIP OF NEPTUNE
FOR EMERGENCY MEDICAL SERVICES

WHEREAS, the Borough of Neptune City and the Township of Neptune desire an Interlocal Agreement for and Emergency Medical Services, and

WHEREAS, both Municipalities are desirous of entering into this agreement for a period of one year commencing January 1, 2021 and ending December 31, 2021, and

WHEREAS, N.J.S.A. 40:8A-1 et seq. permits entering into an Interlocal Agreement, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby enter into an Interlocal Agreement with the Township of Neptune under the provisions of the attached agreement, and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize the Municipal Clerk and the Mayor to sign the agreement on behalf of the Borough.

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolution passed.

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member (s) so request it, in which case the item (s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions received and file letters, correspondence, reports and approval of applications and minutes.

C/Pappas offered the following resolutions and moved their adoption. Seconded by C/Thomas

Resolution 20-166 Authorizing payment of bills

RESOLUTION 20-166
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of ***\$163,416.20***

Resolution 20-167 Authorization for transfers

		RESOLUTION 2020-167		
		BUDGET TRANSFERS		
WHEREAS, N.J.S.A. 40A:4-58 provides for appropriations transfers during the last two months of the fiscal year, when it has been determined that it is necessary to expend for any purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.				
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that the following transfers be made in the 2020 Municipal Budget:				
	Budget Account			Amount
TRANSFERS FROM (INSIDE CAPS):				
	Emergency Management - Other Expenses		\$	4,850.00
	Buildings and Grounds - Other Expenses			2,700.00
TOTAL TRANSFERS FROM (INSIDE CAPS)			\$	7,550.00
TRANSFERS TO (INSIDE CAPS):				
	Health Benefit Waiver - Salaries and Wages		\$	4,850.00
	Solid Waste - Other Expenses			1,700.00
	Water - Other Expenses			1,000.00
TOTAL TRANSFERS TO (INSIDE CAPS)			\$	7,550.00

Resolution 20-168 Approval of agreement with PBA Local 50

RESOLUTION 20-168
APPROVAL OF CONTRACT AGREEMENT WITH THE PBA LOCAL 50

WHEREAS, the current contract with the PBA Local 50 expires on December 31, 2020, and

WHEREAS, the Borough and the PBA have negotiated a successor agreement, and

WHEREAS, the PBA has provided a letter of agreement with the proposed amendments to the current contract, and

WHEREAS, the Borough's negotiating committee has concurred with the letter and its content,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the agreement between the PBA Local 50 and the Borough, and

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator be authorized to sign the fully executed contract document.

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolution adopted

PUBLIC COMMENT

Anthony Susino stated special thanks to Sheri zani for her knowledge and participation with the special education program. He also thanked the council for the donation to the needy family in town. Mayor stated Sheri Zani is a great asset and anything that the Mayor can do to help, reach out. Mr. Susino wished everyone a Happy and safe New Year.

Motion to adjourn at 7:43 offered by C/Pietrunti. Seconded by C/Pappas.

Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Tamara Brown, Municipal Clerk