

Council Room Borough of Neptune City
December 14, 2020

The Regular Council Meeting of the Mayor and Council was held virtually and was called to order by Mayor Wardell at 7:08p.m.

Borough Clerk Brown took roll call.

PRESENT: Councilmembers Calhoun, Kocsis Pappas, Pietrunti, Renee, Thomas, and Mayor Wardell

Mayor Wardell announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk. Mayor Wardell also noted that the 48 hour notice was advertised and posted as required

FLAG SALUTE

APPROVAL OF MINUTES

October 26, 2020 Motion to receive and file offered by C/Coulhoun. Seconded by C/Renee

Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Renee, Thomas

Abstain: C/Pietrunti

November 9, 2020 Motion to receive and file offered by C/Kocsis. Seconded by C/Thomas

Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Renee, Thomas

Abstain: C/Pietrunti

November 23, 2020 Motion to receive and file offered by C/Pietrunti. Seconded by C/Renee

Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

COMUNICATIONS

November 2020 Police Report and Resolution passed by the Monmouth County Freeholder Board urging the State Legislature to allow counties and municipalities to regulate the ale and use of marijuana within their borders.

PRESENTATIONS

NONE

BOARD OF EDUCATION REPORT:

NONE

BOROUGH ADMINISTRATORS REPORT: Christopher Cherbini

A/Cherbini reported that the Cares Act funding is coming to a close. Purchases can be made until December 18. All submissions are due December 28. The gazebo pad will be worked on next week and delivery of the gazebo is scheduled for mid-January.

MAYORS REPORT: Mayor Andrew Wardell

Mayor Wardell reported on the following:

I. Covid-19:

- A. As of today, we have 284 new cases as of today in Monmouth County bringing our total to 25, 775
- B. Neptune City has 187 confirmed cases
- C. Testing has become more scarce as many people have required multiple tests to return to work. County is still providing free testing to residents.
 - 1. We will continue to post testing sites on our website

II. WWES:

- 1. As of tomorrow, Dec. 15, WWES will be going fully virtual until the 18th of January.

III. JCP&L:

- 1. Has donated \$1,000 to the Neptune City Christmas party. Since we will not be able to have the party this year we have decided to use a portion of that money to buy gift cards from the restaurants who donated to our Halloween decorations contest and use them as prizes for the Christmas decorations contest. I thank Frank Luna and JCP&L for the donation.

IV. The Decorations contest will be held through Christmas but submissions must be received by 12/20. Top prizes are gift cards from Kelly's, Pete N Eldas, and Molinaris.

V. Tree Lighting:

- 1. Despite the postponement of the Borough Christmas party we still were able to have our tree lighting.
 - 1. Thanks to C. Cherbini for organizing the event.

VI. BOH:

- 1. I will be attending the BOH meeting on Tuesday to discuss vaccine distribution here in Monmouth County

VII. Police Letter: Mayor Wardell read a letter received from Neptune Township EMS for a call that was received for an autistic child having a difficult time. The letter commended Sergeant Pyzik and Officer Edwards. Mayor Wardell spoke about how proud he is of our NCPD.

ADMINISTRATION & FINANCE- Brian Thomas

C/Thomas reported the operating budget meeting took place. He mentioned we started early because we are entering an unsure fiscal climate for 2021. The meeting took place with Administrator Cherbini, CFO Antonides and all the department heads. The borough currently is in good shape fiscally. He also thanked the CFO Antonides and Administrator Cherbini for a great job.

PUBLIC WORKS- John Pietrunti

C/Pietrunti reported that brush pick up ended on December 1. He commended the DPW on a job well done. He also mentioned that leaf pick up ends on December 15. The DPW has installed the new borough sign and it should be activated within the next few days.

LAW & ORDINANCE – Dave Calhoun

C/Calhoun reported that on December 9 there was a Stigma Free Committee meeting. It was very productive. The next meeting will be in January. The committee plans on creating a mission statement as well as having several campaigns.

ADMINISTRATION & JUSTICE-Danielle Pappas

C/Pappas reported that on behalf of the Neptune City Police Department she thanked everyone who donated to the toy drive on December 12. She also reminded everyone to lock their car doors. C/Pappas stated that this pandemic has affected everyone but especially the first responders. She wanted everyone to know that a little prayer will go a long way, and if you see a first responder to say thank you because that also goes a long way. Ms. Pappas also encouraged everyone on Christmas eve to go on their porch and ring a bell for 2 minutes and share in the magic and hope of togetherness.

SPECIAL SERVICES-Pamela Renee

C/Renee reported that the trees that were decayed and removed at Memorial Park will not be replanted this season. C/Renee also stated that several street lights were reported out and are currently being replaced. She also reported the solar light on the flag at First Responders Park is being replaced. C/Renee thanked the Police Department for their efforts with the toy drive and asked that everyone says a prayer for our frontline workers.

HUMAN SERVICES- Glen Kocsis

C/Kocsis congratulated the new line officers for the First Aid and Fire Department. He also gave his condolences on the passing of 50-year member Phil Sutton.

PUBLIC PARTICIPATION (FOR AGENDA ITEMS ONLY) -

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS

Introduction to ORDINANCE 2020-12

C/Pietrunti offered the following ordinance for introduction. Seconded by C/Calhoun

ORDINANCE 2020-12

AN ORDINANCE TO AMEND AN ENTITLED "AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NJ FIXING THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES"

ADOPTED MARCH 4, 1965

WHEREAS, the Mayor and Council of the Borough of Neptune City seek to introduce an amended salary ordinance to provide for payment of Borough employees, which shall be funded through the necessary budget appropriations; and

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Neptune City in the County of Monmouth, State of New Jersey that the following positions are hereby created; and,

BE IT FURTHER ORDAINED by the Governing Body of the Borough of Neptune City, County of Monmouth in the State of New Jersey that the following minimum and maximum salaries and other remuneration shall be paid to the officials and employees of the Borough of in accordance with the provisions of this Ordinance, as set forth below during the calendar year 2021 with said rates being effective January 1, 2021.

	<u>Minimum</u>	<u>Maximum</u>
Borough Administrator	\$85,000.00	\$105,000.00
Municipal Clerk	\$60,000.00	\$70,000.00
Deputy Municipal Clerk	\$1,000.00	\$2,000.00
Bookkeeper	\$25,000.00	\$40,000.00
Tax Collector	\$10,000.00	\$15,500.00
Deputy Tax Collector	\$500.00	\$1,500.00
Tax Assessor	\$17,000.00	\$28,000.00
Emergency Management Secretary	\$800.00	\$2,000.00
Director of Public Works	\$60,000.00	\$110,000.00
Superintendent of Public Works	\$50,000.00	\$90,000.00
Judge	\$3,000.00	\$39,000.00
Prosecutor	\$22,000.00	\$38,000.00
Public Defender	\$6,000.00	\$14,000.00
Construction Officer	\$15,000.00	\$30,000.00
Zoning Officer	\$1,200.00	\$5,000.00
Sub Code Building Inspector	\$5,000.00	\$11,000.00
Sub Code Plumbing Inspector	\$5,000.00	\$11,000.00
Sub Code Fire Inspector	\$5,000.00	\$11,000.00
Electrical Inspector	\$5,000.00	\$11,000.00

Housing Official	\$5,000.00	\$11,000.00
Code Enforcement Officer	\$14,000.00	\$18,000.00
Land Use Board Secretary	\$7,000.00	\$14,000.00
Librarian	\$14,000.00	\$24,000.00
Library Aid	\$12.50 per hour	18.00 per hour
Office Manager (Admin Office)	\$2,000.00	\$6,000.00
Payroll Manager	\$4,000.00	\$6,000.00
Fire Prevention Official	\$7,000.00	\$16,000.00
Fire Prevention Inspector	\$500.00	\$2,500.00
Sewer Operator	\$8,000.00	\$20,000.00
Assistant Sewer Operator	\$3,500.00	\$17,000.00
Recycling Coordinator	\$2,500.00	\$5,200.00
Assistant Recycling Coordinator	\$300.00	\$2,000.00
Secretary 1	\$25,000.00	\$45,000.00
Registrar of Vital Statistics	\$1,000.00	\$2,000.00
Assistant to Finance Officer	\$1,000.00	\$5,000.00
Court Administrator	\$65,000.00	\$78,000.00
Deputy Court Administrator	\$40,000.00	\$57,000.00
Violations Clerk	\$23,000.00	\$30,000.00
Mayor	\$4,500.00	\$6,600.00
Council	\$3,500.00	\$5,800.00
Community Center Director	\$35,000.00	\$79,000.00
Police Administrative Clerk	\$25,000.00	\$70,000.00
OPRA Clerk (Police)	\$25,000.00	\$5,800.00
Class 2-3 Special Officer	\$15.00 per hour	\$50.00 per hour
Crossing Guard	\$15.00 per hour	\$16.50 per hour
Part Time/Seasonal/ Hourly	\$11.00 per hour	\$20.00 per hour

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the ordinance introduced.

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member (s) so request it, in which case the item (s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions received and file letters, correspondence, reports and approval of applications and minutes.

C/Kocsis offered the following resolutions and moved its adoption. Seconded by C/Thomas

Resolution 20-156 Authorizing payment of bills

**RESOLUTION 20-160
AUTHORIZING PAYMENT OF THE BILLS**

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **\$157,644.95**

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolution adopted

Resolution 20-161 Approving participating in Safe and Secure Communities Program

**RESOLUTION 2020-161
BOROUGH OF NEPTUNE CITY
SAFE AND SECURE COMMUNITIES PROGRAM
RESOLUTION OF PARTICIPATION FOR 2021**

APPROVING PARTICIPATING WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL, JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

WHEREAS, the Borough of Neptune City Police Department wishes to apply for funding of approximately \$32,400.00 with a match of \$248,560.66 for an approximate project total cost of \$280,960.55 for a project under the State of New Jersey Safe and Secure Communities Grant Program Sub Award Period 11/1/2020-10/31/2021, and Sub Award number 21-1335, and

WHEREAS, the Mayor and Council have reviewed the accompanying application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Neptune City for the purpose described in the application;

THEREFORE, BE IT RESOLVED, by the Mayor and Council that:

1. As a matter of public policy the Borough of Neptune City wishes to participate to the fullest extent possible with the Department of Law and Public Safety.

2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the application for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolution adopted

Resolution 20-162 Approval of transfers

TRANSFER RESOLUTION RESOLUTION 2020-162

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriations transfers during the last two months of the fiscal year, when it has been determined that it is necessary to expend for any purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that the following transfers be made in the 2020 Municipal Budget:

Budget Account	Amount
TRANSFERS FROM (INSIDE CAPS):	
Municipal Clerk - Other Expenses	\$ 1,300.00
Tax Collector - Other Expenses	1,000.00
Planner - Other Expenses	2,000.00
Land Use Board - Other Expenses	1,100.00
Uniform Construction Code - Salaries and Wages	6,900.00
Employee Group Insurance - Other Expenses	143,800.00
Fire Prevention - Salaries and Wages	3,000.00
Prosecutor - Other Expenses	1,000.00
Streets and Roads - Other Expenses	200.00
Solid Waste - Other Expenses	2,400.00
Buildings and Grounds - Other Expenses	3,100.00
Gas - Other Expenses	5,000.00
Gasoline - Other Expenses	20,000.00
Central Postage - Other Expenses	1,500.00

Municipal Court - Salaries and Wages		1,000.00
TOTAL TRANSFERS FROM (INSIDE CAPS)	\$	193,300.00
TRANSFERS TO (INSIDE CAPS):		
Administration - Salaries and Wages	\$	1,300.00
Finance - Salaries and Wages		19,500.00
Finance - Other Expenses		200.00
Tax Collector - Salaries and Wages		1,000.00
Engineering - Other Expenses		2,000.00
Land Use Board - Salaries and Wages		1,100.00
Building Subcode - Salaries and Wages		2,500.00
Electrical Subcode - Salaries and Wages		400.00
Workers Compensation Insurance - Other Expenses		1,000.00
Police Officers - Salaries and Wages		120,000.00
Police Secretarial - Salaries and Wages		2,000.00
Prosecutor - Salaries and Wages		1,200.00
Streets and Roads - Salaries and Wages		26,100.00
Solid Waste - Salaries and Wages		2,400.00
Solid Waste Contract - Other Expenses		5,000.00
Animal Control Services - Other Expenses		3,100.00
Telephone - Other Expenses		1,000.00
Water - Other Expenses		1,000.00
Information Technology - Other Expenses		1,500.00
Public Defender - Salaries and Wages		1,000.00
TOTAL TRANSFERS TO (INSIDE CAPS)	\$	193,300.00

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas
Absent:
Mayor Wardell declared the resolution adopted

Resolution 20-163 Approval to amend agreement with Chief of Police

RESOLUTION 20-163 APPROVAL OF AMENDMENT TO AGREEMENT WITH CHIEF MATTHEW J. QUAGLIATO

WHEREAS, the current contract with Chief Matthew J. Quagliato was executed January 1, 2019, and

WHEREAS, the agreement continues through December 2023, and

WHEREAS, the amendment attached clarifies the disbursement of said items, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the agreement between Chief Matthew J. Quagliato and the Borough, and

BE IT FURTHER RESOLVED, that the Mayor and be authorized to sign the fully executed amendment document.

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolution adopted

Resolution 20-164 Approval of new firefighter

**RESOLUTION 2020-164
APPROVAL OF VOLUNTEER FIREFIGHTER APPLICATION**

WHEREAS, the Neptune City Fire Department is always in need of volunteers, and

WHEREAS, the following person has made application to become a member of the Neptune City Fire Department; Jessica Iorio, and

WHEREAS, the applicant has been recommended for membership by the Neptune City Fire Department, and

NOW THEREFORE BE IT RESOLVED, that Jessica Iorio be approved as a member of the Neptune City Fire Department.

Aye: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Absent:

Mayor Wardell declared the resolution adopted

PUBLIC COMMENT

NONE

Motion to adjourn at 7:40 offered by C/Renee. Seconded by C/Kocsis.

Voice Vote: Councilmembers Calhoun, Kocsis, Pappas, Pietrunti, Renee, Thomas

Tamara Brown, Municipal Clerk