



**Borough of Neptune City**  
**Regular Meeting of the Mayor and Council**  
**Agenda**  
**Tuesday, December 26, 2023**  
**7:00 pm**

*The Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk.*

**1. CALL TO ORDER**

Roll Call  
Open Public Meetings Act Statement  
Flag Salute

**2. CLOSED SESSION – None**

**3. RECEIPT OF MINUTES**

**A. Regular Meeting and Closed Session Minutes 12/11/2023**

**4. RECEIPT OF COMMUNICATIONS – None**

- A. Neptune City Library – 2023 Annual Report**  
**B. NJLM – Seminar Registration (Saturday January 20 or Saturday February 3)**

**5. PRESENTATIONS**

- A. Borough of Neptune City - Recognition of the Retirement of Gerrit DeVos, Director of Public Works**  
**B. Commissioner Director Arnone and Commissioner Licitra - Recognition of Director Gerrit DeVos**

**6. MAYOR'S REPORT - Mayor Wardell**

**7. COUNCIL REPORTS**

**ADMINISTRATION & FINANCE** – Council President Brian Thomas  
**SPECIAL SERVICES** - Councilmember Scott Dellett  
**ADMINISTRATION & JUSTICE** – Councilmember Dana Farley  
**LAW & ORDINANCE** – Councilmember Glen Kocsis  
**PUBLIC WORKS** – Councilwoman Danielle Pappas  
**HUMAN SERVICES** – Councilmember Pamela Renee

**8. ADMINISTRATOR'S REPORT - Administrator Jardine**

**9. PUBLIC COMMENTS ON AGENDA ITEMS - *There will be a four minute per person limit on all public comments.***

**10. UNFINISHED BUSINESS**

**A. ORDINANCE ADOPTION – (rc)**

- 1) Ordinance 2023-19** – Amending Chapter 62, Fees of the Borough Code, Articles I, II and IV *Public Hearing/Adoption*
- 2) Ordinance 2023-20** – Amending Chapter 6 of the Borough Code Entitled “Municipal Administrator”, Subsection 2 “Term of Office” and Subsection 3 “Appointment” *Public Hearing/Adoption*
- 3) Ordinance 2023-21** - Amending Article V, Chapter 18 of the Borough Code Entitled “Director of Public Works”, Subsection 24 “Appointment” and Subsection 25 “Term of Office” *Public Hearing/Adoption*

- 4) **Ordinance 2023-22** - Amending Chapter 64 of the Borough Code Entitled "Fire Prevention" *Public Hearing/Adoption*
- 5) **Ordinance 2023-23** - Amending Chapter 79 of the Borough Code "Licensed Occupations", Section 4 "License Fees" *Public Hearing/Adoption*

**B. TABLED RESOLUTIONS**

- 1) **Resolution 2023-85** - Auth Execution of a Redevelopment Agreement Regarding the Redevelopment of Certain Properties Identified as Block 18, Lot 1 and Block 13, Lot 1 within the East Coast Ice Redevelopment Area  
(Tabled from 8/28/2023. **NO ACTION WILL BE TAKEN ON THIS RESOLUTION**)

**11. NEW BUSINESS**

**A. ORDINANCE INTRODUCTION** – None

**B. CONSENT AGENDA RESOLUTIONS**

*All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.*

- 1) **Resolution 2023-130** - Auth. Payment of the Bills
- 2) **Resolution 2023-131** - Supporting Assembly Bill No. A4536/Senate Bill No. S304 to Establish minimum Registered Professional Nurse Staffing Standards
- 3) **Resolution 2023-132** - Auth. the Transfer of 2023 Appropriation Reserves (No. 1)
- 4) **Resolution 2023-133** - Confirming the 2024 Reorganization Meeting Date (*1/1/2024 at noon*)
- 5) **Resolution 2023-134** - Auth. Award of Contract to Action Data Services for Payroll Services

**12. PUBLIC PARTICIPATION** - *There will be a four minute per person limit on all public comments.*

**13. CLOSED SESSION** - None

**14. ADJOURN**

**The Reorganization Meeting of the Neptune City Governing Body will be held  
Monday, January 1, 2024 at NOON in Borough Hall**

**10. UNFINISHED BUSINESS****A. ORDINANCE ADOPTION** – *(rc)*

- 1) Ordinance 2023-19** – Amending Chapter 62, Fees of the Borough Code, Articles I, II and IV *Public Hearing/Adoption*
- 2) Ordinance 2023-20** – Amending Chapter 6 of the Borough Code Entitled “Municipal Administrator”, Subsection 2 “Term of Office” and Subsection 3 “Appointment” *Public Hearing/Adoption*
- 3) Ordinance 2023-21** - Amending Article V, Chapter 18 of the Borough Code Entitled “Director of Public Works”, Subsection 24 “Appointment” and Subsection 25 “Term of Office” *Public Hearing/Adoption*
- 4) Ordinance 2023-22** - Amending Chapter 64 of the Borough Code Entitled “Fire Prevention” *Public Hearing/Adoption*
- 5) Ordinance 2023-23** - Amending Chapter 79 of the Borough Code “Licensed Occupations”, Section 4 “License Fees” *Public Hearing/Adoption*

**ORDINANCE 2023-19**  
**BOROUGH OF NEPTUNE CITY**  
**COUNTY OF MONMOUTH**

**AMENDING CHAPTER 62, FEES OF THE BOROUGH CODE, ARTICLES I, II AND IV**

**WHEREAS**, the Administrator, Recreation Director and Zoning Officer have recommended fee increases to various rental uses and application fees to allow for maintenance, upkeep and processing without an additional burden to all taxpayers; and

**WHEREAS**, the Borough Council believes it is in the best interest of its residents to ensure that its recreational programs are financially sound and facilities are properly cared for and maintained;

**WHEREAS**, the Borough Council believes it is further in the best interest of its residents to ensure that application by one resident does not cause an undue burden upon other residents.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that Chapter 62 of the Borough Code be amended as follows:

Deletions are noted by ~~strike-throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

Article I - Records and Reports; Fingerprinting; Municipal Equipment

§ 62-2 Schedule of fees.

The following schedule of fees shall be charged from and after the effective date of this chapter:

- (14) Zoning permit: fee of \$20 **50 for single or two-family residential uses, and \$100 for all other property uses** paid to the Borough of Neptune City. **There shall be a resubmittal fee of \$25.00 per resubmission of a zoning permit.**
- (19) Use of municipal trucks, when available shall be as follows:  
 A deposit shall be given to the Borough Clerk in the amount of \$250 **300** of which \$50 **100** shall be a nonrefundable fee and \$200 shall be applied to payment of the Reclamation Center tipping fees assessed; the homeowner shall receive a refund of any part of said \$200 not required to satisfy said tipping fees and shall be obligated to pay any tipping fees in excess of said \$200. Any excess fee not paid within 10 days shall be added to the homeowner's current tax bill and become a lien on the homeowner's property and shall be collectible as in the case of municipal taxes, charges and liens.
- (20) Purchase of 30-gallon containers for recycling by residents: \$6 **10** per container; **purchase of 50-gallon containers for recycling by residents \$15.**
- (22) Returned checks and other written instruments returned to the Borough of Neptune City for insufficient funds: a service charge of \$25 **20** each to be added to any account owed to the municipality.

§ 62-3 Waiver of fees.

A. In the case of federal, state and local governments, no fees shall be charged.

**(1) In the case of Local Public School Districts local municipal fees may be waived at the discretion of the Borough Mayor and Council, and/or Department Director in conjunction with the Mayor or Borough Administrator**

B. In the case of nonprofit, charitable or religious organizations, the Borough Mayor and Council, **Borough Administrator or Department Director in conjunction with the Mayor or Borough Administrator** may ~~by resolution~~ waive any fees.

**VOLUNTEER**

(4) Benefits. Every certified member in good standing of the Volunteer Fire Company or First Aid Squad shall be entitled to the following benefits from the borough:

Exemption from the payment of any Borough of Neptune City fees for Certificate of Inspection fees, **local** construction fees and application fees for the Planning Board or the Board of Adjustment up to a maximum of \$300 per year, provided the fee or charge is for the personal and nonprofit use of such member in good standing. Where fees include monies payable to the state and/or county, only the municipal portion of these fees may be waived.

**Article II - Neptune City Community Center and Recreational Facilities**

§ 62-4 Registration and Rental Fees.

~~C. A Neptune City based organization having members that are residents of Neptune City and which has been designated as a nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code shall be exempt from having to pay a rental fee for the use of the Neptune City Community Center. There shall be a maximum of 12 exemptions per year per nonprofit organization.~~

**Applications shall be accompanied by a separate refundable deposit payment made as follows:**

- (1) \$250 for use of Community Center Multipurpose Room or gym individually per application**
- (2) \$400 for use of Full Community Center per application**
- (3) \$100 for use of Memorial Park Pavilion Area Only, and Pavilion and Bocce Courts per application**
- (4) \$25.00 for use of Memorial Park Gazebo Area per application**
- (5) \$100.00 for use of all areas of Adams Field per application**

- D. A rental fee of ~~\$60~~ **75** per hour for residents and ~~\$100~~ **125** per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the multipurpose room of the Neptune City Community Center when the Center is open.
- E. A rental fee of ~~\$60~~ **75** per hour for residents and ~~\$100~~ **125** per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the gym of the Neptune City Community Center when the Center is open.
- F. A rental fee of ~~\$100~~ **150** per hour for residents and ~~\$150~~ **200** per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the multipurpose room of the Neptune City Community Center when the Center is closed.
- G. A rental fee of ~~\$80~~ **100** per hour for residents and ~~\$120~~ **150** per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the gym of the Neptune City Community Center when the Center is closed.
- H. A rental fee of ~~\$180~~ **250** per hour for residents and ~~\$250~~ **350** an hour for nonresidents shall be paid to the Borough of Neptune City for the use of all of the above rooms of the Neptune City Community Center when the Center is closed.
- J. ~~A 25% discount shall apply for all rentals by an individual after that same individual has paid for six rentals, in accordance with this article, within a calendar year.~~

**Applications must include an event description, the anticipated number of participants, and a certificate of insurance naming the Borough of Neptune City as an additional insured, the purpose of use must be approved by the appropriate Department in conjunction with (as needed or required) the Borough Administrator, Code Department and Police Department. If the indicated anticipated number of participants, is deemed to exceed the staffing capabilities additional payment will be required as will be determined by the type of staffing needed (including, but not limited to, Community Center Staff, Fire Prevention, Code Enforcement, Administrative, and Police).**

- (1) **Applicants must agree that they shall assume responsibility for the orderly and careful use of the facility for which they are seeking approval.**
  - (2) **Applicants must agree to indemnify and hold the Borough harmless from any and all claims, injuries and/or damages arising out of the permitted use of the facility and must furnish evidence of adequate liability insurance coverage of a minimum of \$1,000,000 per person, incident and for property damage with such Certificate of Insurance clearly naming the Borough of Neptune City as additionally insured for the period of time which the permit is being issued.**
  - (3) **Applicants agree they will not sublet or assign any permitted facility. Only the individuals or organizations making reservations for the fields or facilities may use them for the stated time on their permit. Any unauthorized subletting or assignment will result in the immediate forfeiture of the individual or organization's permit.**
  - (4) **The Borough shall not discriminate in making any of its facilities available on the basis of race, color, national origin, religion, sex, sexual orientation, age, physical limitation, or any other protected class under applicable law**
  - (5) **The issuance of a facility use permit to a user group shall not constitute or imply in any way an endorsement by the Borough of the user group's aims, policies, or activities, and a user group hereby agrees to not imply such Borough's endorsement in any of its advertisements or announcements.**
  - (6) **The Borough Administrator, Governing Body, Recreation Director and any other personnel deemed appropriate shall deny any permit application if they determine that the applicant fails to satisfy any of the applicable requirements or if a user group has not paid permit fees in a timely fashion. The Borough further maintains the Borough Mayor and Council, Borough Administrator or Department Director in conjunction with the Mayor or Borough Administrator may waive any fees as deemed in the best interest of the Borough and its residents.**
- L. Rentals of recreational facilities.
- (1) Memorial Park:
    - (a) Borough residents shall pay a rental fee of ~~\$100~~ **75 an hour for up to five hours** for use of **a designated portion/section of** Memorial Park with a \$100 refundable deposit.
    - (b) Nonresidents of the Borough shall pay a rental fee of ~~\$200~~ **150 an hour for up to five hours** for use of **a designated portion/section of** Memorial Park with a \$100 refundable deposit.
    - (c) **Borough residents shall pay a rental fee of \$200 per day (7:00am – sunset) for use of the Bocce Courts**
    - (d) **Nonresidents shall pay a rental fee of \$350 per day (7:00am – sunset) for use of the Bocce Courts**
    - (i). **During all rentals, the bathrooms located at the Memorial Park Pavilion are open to the public.**
  - (2) Memorial Park kayak racks:
    - (a) Borough residents shall pay ~~an annual rental fee of \$100 to rent a space on the kayak rack. Registration shall open to Borough residents immediately upon passage of this ordinance and thereafter shall open on March 1~~ **February 1** of each year, **with payment being required by March 1, to avoid forfeiting the space.**
    - (b) Nonresidents of the Borough shall pay an annual rental fee of \$150 to rent a space on the kayak rack. Registration ~~shall open to nonresidents of the Borough 45 calendar days following the passage of this ordinance and thereafter shall open on April 15 of each year~~ **to the waitlist (in order received) on April 15 of each year.**
    - (c) **All kayaks and/or paddleboards stored in the Borough's storage rack must be removed no later than November 15 each year, and may be returned to the Borough's storage rack only upon renewal of a successor Agreement**

**and receipt of full payment by the Borough prior to March 1 of the next year. Removal may be waived at the discretion of the Department of Public Works.**

- (d) Any kayak and/or paddleboard that is not removed from the Borough's storage rack by November 15, may be removed by the Borough and placed in storage. Renters may be subject to nonrenewal of their kayak rack space the next year. Per the annual agreement, the Borough of Neptune City, their Regents, officers, agents, and employees are indemnified and held harmless from any liability, loss, or damage that may be suffered or occur as a result renting a space at the Memorial Park kayak rack.**

(3) Memorial Park gazebo:

- (a) Rental of gazebo will include a refundable deposit of \$25 and a ~~\$25~~ **50** permit fee for a two-hour rental shall be paid to the Borough of Neptune City.

(4) Adams Field:

- (a) A rental fee of \$50 per game, per field, shall be paid to the Borough of Neptune City.

**i. A rental fee of \$25 per practice, per field, shall be paid to the Borough of Neptune City.**

- (b) A rental fee of ~~\$150~~ **200** shall be paid to the Borough of Neptune City to rent a ball field for one day.

- (5) No fee shall be charged for use of any recreation facility or equipment for programs run **or sponsored** by the Borough of Neptune City or the Neptune City Recreation Committee. The Borough maintains discretion regarding fees collected for use of Borough facilities as the

Article III - Hazardous Materials Collection and Disposal

§ 62-5 Fees relative to hazardous materials collection and disposal.

- (30) Police vehicle: ~~\$20 per hour~~ **100 per day per car**

Article IV - Property Maintenance

§ 62-6 Certificate of inspection; certificate of occupancy; certificate of reoccupancy.

- A. Certificate of inspection - Fees for inspection and reinspection. The owner of the property to be sold or leased shall be charged a fee of ~~\$50~~ **60** for the initial inspection and the issuance of the aforesaid certificate for each separate ~~structure~~, residential or nonresidential **unit**, inspected for the aforesaid purpose. There shall be a fee of ~~\$25~~ **35** for each separate ~~structure~~, residential or nonresidential **unit**, for which a reinspection may be required. The aforesaid fees shall be paid to the borough prior to the aforesaid inspection or reinspection. In addition, any person to whom a certificate of inspection has been issued may request an updated certificate of inspection upon payment of a fee of \$20.

- (1) The owner applicant is responsible for submitting a completed Landlord registration form which shall include Meghan's Law Certification and a Copy of Proof of Limited Liability Insurance and payment for lead inspection for structures older than 1978**

- B. Fees for certificates of occupancy. The fee for a certificate of occupancy ~~pursuant to Section 102-23~~ shall be ~~\$40~~ **60**.

- C. Fees for certificates of continued occupancy. The fee for a certificate of continued ~~occupancy pursuant to Section 102-24~~ shall be ~~\$10~~ **20**.

Chapter 95 Parks and Playgrounds

§ 95-6 Permits required for groups.

- A. ~~A permit issued by the Borough Clerk will be necessary for any group or organization of 10 or more in number desiring to use the park facilities for picnic purposes and/or for any playground. Such permit shall be displayed upon the request of any police officer. No alcoholic beverages shall be sold, given away or consumed by members of such group or organization while using any park area, except as may be authorized in the permit by the Borough Clerk and, where necessary, approval has been granted by the State Alcoholic Beverage Commission and the Borough Police Department. There shall be a charge of \$100 for the use of the park or playground facilities for up to a maximum of five hours. There will be a deposit of \$100 for nonresidents for each day of use required at the time application for the permit is filed by the organization or group and this sum shall be refunded upon inspection of the premises by the Department of Public Works after the event and finding that the premises have been left clean of trash and debris. Any such application shall be filed with the Borough Clerk no later than 48 hours before the day requested by such groups. Such permit authorizing a person or organization to use any of the parks and/or playgrounds may be granted, upon application to the Borough Clerk or the Clerk's designee by written approval. All conditions of the permit approval may be adhered to, and any violation of the terms and conditions, rules and regulations or falsifications shall constitute grounds for its revocation by the Borough Clerk or the Clerk's designee.~~

**See Chapter 62, Article II - Neptune City Community Center and Recreational Facilities of the Borough Code for permit fees and requirements**

**BE IT FURTHER ORDAINED**, that

- A. All other Ordinances or provisions of the Code of the Borough of Neptune City or parts thereof, which are inconsistent with any provisions in this Ordinance, are hereby repealed to the extent of such conflict or inconsistency.
- B. If any provisions of this Chapter is held to be unconstitutional, preempted by Federal or State Law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of this chapter shall not be invalidated.

This Ordinance shall take effect upon its passage and publication as required by law.



**ORDINANCE 2023-20****BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH****AMENDING CHAPTER 6 OF THE BOROUGH CODE ENTITLED "MUNICIPAL ADMINISTRATOR," SUBSECTION 2 "TERM OF OFFICE" AND SUBSECTION 3 "APPOINTMENT"**

**WHEREAS**, in accordance with N.J.S.A. 40A:9-136 et seq., the Mayor and Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, wish to modify the appointment of and term of office of the Municipal Administrator.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that Chapter 6, §§ 6-2 and 6-3 be amended as follows:

Deletions are noted by ~~strike-throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

§ 6-2 Term of office.

~~The term of office shall be for one year with the advice and consent of the Borough Council.~~ **The Municipal Administrator shall hold office at the pleasure of the Council. The Municipal Administrator may be removed at any time by two-thirds vote of the Council. The resolution of removal shall become effective three (3) months after its adoption by the Council. The Council may provide, however, that the resolution shall have immediate effect, provided that the Municipal Administrator shall be paid his/her salary for the three (3) months following the date of the resolution.**

§ 6-3 Appointment.

~~The Municipal Administrator shall be appointed by the Mayor and with the advice and consent of Borough Council, at the annual reorganization meeting of the governing body. The initial appointment to this position shall be made upon the effective date of this chapter.~~

**BE IT FURTHER ORDAINED**, that

- A. All other Ordinances or provisions of the Code of the Borough of Neptune City or parts thereof, which are inconsistent with any provisions in this Ordinance, are hereby repealed to the extent of such conflict or inconsistency.
- B. If any provisions of this Chapter are held to be unconstitutional, preempted by Federal or State Law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of this chapter shall not be invalidated.

This Ordinance shall take effect upon its passage and publication as required by law.

DATE INTRODUCED: December 11, 2023

PUBLIC HEARING: December 26, 2023

**ORDINANCE 2023-21****BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH****AMENDING ARTICLE V, CHAPTER 18 OF THE BOROUGH CODE ENTITLED "DIRECTOR OF PUBLIC WORKS," SUBSECTION 24  
"APPOINTMENT" AND SUBSECTION 25 "TERM OF OFFICE"**

**WHEREAS**, the Mayor and Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, wish to modify the appointment of and term of office of the Director of Public Works.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that Article V, Chapter 18, §§ 18-24 and 18-25 be amended as follows:

Deletions are noted by ~~strike-throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

§ 6-2 Appointment.

The Director of Public Works shall be appointed by the Mayor with the advice and consent of the Borough Council, ~~at the annual reorganization meeting of the Governing Body. The initial appointment to this position shall be made upon the effective date of this Article.~~

§ 6-3 Term of office.

The term of office of the Director of Public Works shall **serve at the pleasure of the Borough Council**, ~~be for a period of one year from the date of said appointment by the Mayor with said advice and consent of the Borough Council unless he has obtained tenure as provided in Section 18-28 hereof.~~

**BE IT FURTHER ORDAINED**, that

- A. All other Ordinances or provisions of the Code of the Borough of Neptune City or parts thereof, which are inconsistent with any provisions in this Ordinance, are hereby repealed to the extent of such conflict or inconsistency.
- B. If any provisions of this Chapter are held to be unconstitutional, preempted by Federal or State Law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of this chapter shall not be invalidated.

This Ordinance shall take effect upon its passage and publication as required by law.

DATE INTRODUCED: December 11, 2023

PUBLIC HEARING: December 26, 2023



**ORDINANCE 2023-22**  
**BOROUGH OF NEPTUNE CITY**  
**COUNTY OF MONMOUTH**

**AMENDING CHAPTER 64 OF THE BOROUGH CODE ENTITLED "FIRE PREVENTION"**

**WHEREAS**, the Fire Prevention Office and Administrator of the Borough of Neptune City, County of Monmouth, State of New Jersey, have determined amendments are needed for Chapter 64 of the Borough Code, Entitled "Fire Prevention"; and

**WHEREAS**, the Mayor and Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, wish to make such amendments as advised.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that Chapter 64 be amended as follows:

Deletions are noted by ~~strike throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

§ 64-2 Agency designation.

The local enforcing agency shall be the Bureau of Fire Prevention of the ~~United Fire Co. #1 Neptune City~~ **Borough of Neptune City**.

§ 64-5 Organization.

The local enforcing agency established by Section 64-2 ~~shall be a part of the United Fire Co. #1 and~~ shall be under the direct supervision and control of the **Borough Administrator and State** Fire Marshal, who will report directly to the **Council** Fire Commissioner, the Borough Administrator, ~~and any required Local, County, or State Agencies and the United Fire Co. #1 Fire Prevention Advisory Committee, under the jurisdiction of the Mayor and Council.~~

§ 64-6 Appointments; terms of office; removal.

A. The local enforcing agency shall be under the supervision of the Fire Marshal who shall be appointed by the Mayor and confirmed by Resolution of the Council of the Borough of Neptune City. ~~The United Fire Co. #1 Fire Prevention Advisory Committee shall provide to the Mayor and Council the names of applicants for the position of Fire Marshal and the United Fire Co. #1 Neptune City Fire Prevention Advisory Committee shall agree upon the applicants.~~

D. The Fire Marshal, Inspectors and other employees of the enforcing agency shall be subject to removal by the Mayor and Council of the Borough of Neptune City for inefficiency, misconduct or other good cause. Each employee to be so removed shall be afforded an opportunity to be heard by the Mayor and Council ~~and the United Fire Co. #1 Fire Prevention Advisory Committee.~~

§ 64-8 Additional required inspections and fees.

In addition to the inspections and fees required pursuant to the Act and the regulations of the Department of Community Affairs, the following additional inspections and fees shall be required (for non-life hazards). **Initial application fees shall be \$75.00**

A. Annual inspections of all Commercial buildings:

Square Footage	Fee
Up to 2,500	\$ 50
2,501-5,000	\$ 75
5,001-7,500	\$100
7,501-10,000	\$125
10,001-15,000	\$150
15,001-20,000	\$175

Measurements shall be the exterior of the building and shall include the total square footage of all occupied areas of all floors.

Building Common Areas \$75 per building

B. Multiple Family Dwellings:

Units	Fee
1-10 units	\$ 75
11-29 units	\$100
over 30 units	\$150

**C. Fire Prevention Fees are due by the first of January; if not paid within ninety (90) days a late fee equal to the amount of the original fee owed will be charged.**

DATE INTRODUCED: December 11, 2023

PUBLIC HEARING: December 26, 2023

**ORDINANCE 2023-23****BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH****AMENDING CHAPTER 79 "LICENSED OCCUPATIONS" OF THE BOROUGH CODE, SECTION 4 "LICENSE FEES"**

**WHEREAS**, the Administrator and Code Enforcement Officer have recommended amendments to the Sign Regulations as enumerated in the Borough Code; and

**WHEREAS**, the Borough Council believes it is in the best interest of its residents to approve these amendments.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that it hereby amends Chapter 79, Section 4 as follows:

Deletions are noted by ~~strike-throughs~~

Additions are indicated in **bold underline**

Language that remains unchanged is not highlighted in any way

§ 79-4 License Fees

**B. Mercantile Fees are due by the first of January; if not paid within ninety (90) days a late fee of \$50.00 will be charged.**

DATE INTRODUCED: December 11, 2023

PUBLIC HEARING: December 26, 2023

**B. TABLED RESOLUTIONS**

- 1) Resolution 2023-85** - Auth Execution of a Redevelopment Agreement Regarding the Redevelopment of Certain Properties Identified as Block 18, Lot 1 and Block 13, Lot 1 within the East Coast Ice Redevelopment Area **(Tabled from 8/28/2023; to be considered 12/26/23)**

**RESOLUTION 2023-85**

**BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**AUTHORIZING EXECUTION OF A REDEVELOPMENT AGREEMENT REGARDING THE REDEVELOPMENT OF CERTAIN PROPERTIES IDENTIFIED AS BLOCK 18, LOT 1 AND BLOCK 13, LOT 1 WITHIN THE EAST COAST ICE REDEVELOPMENT AREA**

THERE WILL BE **NO** ACTION TAKEN ON THIS RESOLUTION

**11. NEW BUSINESS****A. ORDINANCE INTRODUCTION – None****B. CONSENT AGENDA RESOLUTIONS**

*All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.*

- 1) Resolution 2023-130** - Auth. Payment of the Bills
- 2) Resolution 2023-131** - Supporting Assembly Bill No. A4536/Senate Bill No. S304 to Establish minimum Registered Professional Nurse Staffing Standards
- 3) Resolution 2023-132** - Auth. the Transfer of 2023 Appropriation Reserves (No. 1)
- 4) Resolution 2023-133** - Confirming the 2024 Reorganization Meeting Date (1/1/2024 at noon)
- 5) Resolution 2023-134** - Auth. Award of Contract to Action Data Services for Payroll Services

**RESOLUTION 2023-130****BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY****AUTHORIZING PAYMENT OF THE BILLS**

**BE IT RESOLVED** that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of \$130,376.33

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
NEW JERSEY FIRE EQUIPMENT CO.	FIRE HOSE-NCFD	\$ 14,424.05
NEW JERSEY FIRE EQUIPMENT CO.	FIRE HOSE-NCFD	\$ 2,234.95
ATLANTIC LOCK & SAFE INC.	door lock keys	\$ 52.21
BILLS WORK CLOTHING	CLOTHING ALLOWANCE: REYNOLDS	\$ 559.00
GENUINE PARTS COMPANY	NOVEMBER VEHICLE REPAIR PARTS	\$ 1,659.99
SEA BREEZE FORD, INC.	NOVEMBER VEHICLE REPAIR PARTS	\$ 913.85
BRADLEY CAR CARE	NOVEMBER TIRE AND OTHER SERVIC	\$ 25.00
VERSALIFT EAST, LLC	Bucket Truck Inspection	\$ 1,072.52
NORTHERN TOOL & EQUIPMENT	tool, blades, power equipment	\$ 900.96
NORTHERN TOOL & EQUIPMENT	tool, blades, power equipment	\$ 318.72
GLENCO SUPPLY COMPANY	STREET SIGN SUPPLIES	\$ 1,495.75
STAPLES ADVANTAGE	OFFICE SUPPLIES: DPW	\$ 194.07
STAPLES ADVANTAGE	OFFICE SUPPLIES: DPW	\$ 26.05
STAPLES ADVANTAGE	SUPPLIES-LAND USE BD	\$ 28.25
STAPLES ADVANTAGE	SUPPLIES-NCPD	\$ 579.34
BILLS WORK CLOTHING	CLOTHING ALLOWANCE: C. THOMAS	\$ 555.00
MONMOUTH TRUCK EQUIPMENT	REPLACEMENT HANDLE LEAF BLOWER	\$ 11.49
QUAGLIATO, MATTHEW	CELL PHONE ALLOWANCE-DEC 2023	\$ 100.00
CANO, HOOVER	CELL PHONE ALLOWANCE-DEC 2023	\$ 100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-DEC 2023	\$ 100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-DEC 2023	\$ 100.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-DEC 2023	\$ 100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-DEC 2023	\$ 35.00
REYNOLDS, ROBERT SR.	CELL PHONE ALLOWANCE-DEC 2023	\$ 50.00
WARDELL, ANDREW	CELL PHONE ALLOWANCE: 2023	\$ 1,200.00
THE NEW COASTER, LLC.	LEGAL AD'S: 11-30-2023	\$ 186.62
GANNETT NY/NJ LOCALIQ	AD: 12-1-2023	\$ 39.40
COWLEY'S TERMITE & PEST	NOVEMBER 2023-ADMIN	\$ 66.00
BOROUGH OF BAY HEAD	Shared Service Agreement	\$ 18,202.50
OPEN SYSTEMS INTEGRATOR, INC	SERVICE CALL: 3-22-2023	\$ 333.46
ALLIED FIRE & SAFETY EQUIP CO.	FIRE EXTINGUISHER INSPECTION	\$ 970.60
ALLIED FIRE & SAFETY EQUIP CO.	COMMUNITY CENTER	\$ 104.30
ALLIED FIRE & SAFETY EQUIP CO.	NCPD	\$ 25.20
ALLIED FIRE & SAFETY EQUIP CO.	COMM CENTER-KITCHEN	\$ 167.40
ALLIED FIRE & SAFETY EQUIP CO.	BOROUGH HALL	\$ 113.30
MERIDIAN OCCUPATIONAL HEALTH	PHYSICALS: CROSSING GUARDS	\$ 250.00
THE NEW COASTER, LLC.	LEGAL AD: 12-7-2023 TAX SALE	\$ 50.00
COMMUNICATIONS SPECIALISTS	CABLE ASSEMBLY	\$ 185.00
SF MOBILE-VISION, INC.	BATTERIES-NCPD	\$ 250.00
NJ STATE LEAGUE MUNICIPALITIES	JOB POSTINGS: LIBRARY-DPW	\$ 275.00
TURETZKIN, HARRY	REIMBURSEMENT: FIRE PREVENTION	\$ 52.98
TURETZKIN, HARRY	REIMBURSEMENT: FIRE PREVENTION	\$ 170.34
JUNGLE LASERS, LLC	SAFETY MODULES-NCFD-NCF PREV	\$ 2,100.00
STATE OF NJ TREASURER	NJDEP-AIR QUALITY PERMIT	\$ 885.00
CINTAS	SERVICE: DPW	\$ 590.00
CINTAS	NETWORK SERVICE: DPW	\$ 590.24

JCP&L	SERVICE: NOV-DEC 2023 SEWERS	\$ 845.39
JCP&L	SERVICE: NOVEMBER 2023	\$ 2,779.84
JCP&L	SERVICE: NOVEMBER 2023	\$ 2,511.65
JCP&L	SERVICE: OCTOBER 2023	\$ 242.57
ALLIED OIL	DELIVERY: 12-8-2023	\$ 8,055.55
CUMMINS IRRIGATION	WINTERIZE PARKS	\$ 500.00
JESCO, INC.	FREIGHT DUE	\$ 140.00
COLLINS, VELLA & CASELLO, LLC	SERV: NOVEMBER 2023 ZCHIEGNER	\$ 175.00
COLLINS, VELLA & CASELLO, LLC	SERV: NOV 2023 DELLETT	\$ 175.00
CLEARY GIACOBBE ALFIERI JACOBS	PROF SERV: NOV TAX APPEAL	\$ 66.00
STOP & SHOP	COCO AND MILK-TREE LIGHTING	\$ 44.72
AJ FOODS	FRUIT-CHILDRENS PARTY	\$ 330.00
WARDELL, ANDREW	REIMBURSEMENT: NJLOM HOTEL	\$ 273.38
DE LAGE LANDEN FINANCIAL SERV.	COPIER LEASE: NOVEMBER 2023	\$ 645.82
VIRGILIO, FRANK	MEDICAL REIMBURSEMENT	\$ 1,106.80
GIRARD, KEVIN	REFUND: CANCELLED CONST PERMIT	\$ 328.00
JOHN KELLY MECHANICAL, LLC	SERV HOT WTR HEATER-BORO HALL	\$ 200.00
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 14.99
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 14.99
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 4.98
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 19.96
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 10.00
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 11.63
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 6.59
LAUGHLIN, SYLVIA-PETTY CASH	PETTY CASH: 2023	\$ 2.33
J. SWANTON FUEL OIL COMPANY	DELIVERY: 12-19-23 INV# 53154	\$ 995.24
AVAKIAN, LEON S INC.	NC 22-08 2022 TTF ROAD PROG	\$ 1,962.50
AVAKIAN, LEON S INC.	NC 22-03 2023 CDBG-PHASE 4	\$ 5,925.00
AVAKIAN, LEON S INC.	NC 20-05 MCOS-ADAMS FIELD	\$ 620.00
AVAKIAN, LEON S INC.	NCPB: 2100 CORLIES ASSOC, LLC	\$ 800.00
AVAKIAN, LEON S INC.	NCPB 23-08 DELLETT-69 UNION	\$ 210.00
AVAKIAN, LEON S INC.	NC 21-08 2021 ROAD PROGRAM	\$ 542.50
AVAKIAN, LEON S INC.	NC 23-01 GENERAL ENGINEERING	\$ 2,400.00
DELISA DEMOLITION & DISPOSAL	SERVICE: NOV 2023: REC TONNAGE	\$ 5,600.40
DELISA DEMOLITION & DISPOSAL	SERVICE: NOVEMBER 2023	\$ 6,730.34
DELISA DEMOLITION & DISPOSAL	SERVICE: NOVEMBER 2023	\$ 22,191.66
COLLINS, VELLA & CASELLO, LLC	MONTHLY RETAINER: NOV 2023	\$ 350.00
ROK INDUSTRIES, INC.	MUNICIPAL TAX LIEN ADV 2023	\$ 1,350.00
JARDINE, ALBERT	REIMBURS: BATTERY CHARGER	\$ 34.99
JARDINE, ALBERT	REIMBURS: GIFT CARD	\$ 55.95
STATE OF NJ DEPT OF LABOR/WORK	QTR ENDING 3-31-2022	\$ 8,759.02
HARK, DAN	CELL PHONE REIMBURSEMENT	\$ 900.00
12/26/2023 Bill List Total:		<b>\$ 130,376.33</b>

**RESOLUTION 2023-131****BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY****SUPPORTING ASSEMBLY BILL NO. A4536/SENATE BILL NO. S304 TO ESTABLISH MINIMUM REGISTERED PROFESSIONAL  
NURSE STAFFING STANDARDS**

**WHEREAS**, a one-patient increase in a nurse's workload increased the likelihood of an in-patient death within 30 days of admission by 7 percent; and

**WHEREAS**, mortality risk decreases by 9 percent for ICU patients and 16 percent for surgery patients with the increase of one FTE (fulltime) RN per patient day; and

**WHEREAS**, nurse staffing shortages are a factor in one out of every four unexpected hospital deaths or injuries caused by errors; and

**WHEREAS**, a 2021 study published in the American Journal of Infection Control found that each additional sepsis patient per nurse was associated with 19% higher odds of in-hospital mortality; and

**WHEREAS**, a study of New York hospitals in 2021 showed significant decreases in patient deaths would occur if patient care was limited to a ratio of 4 patients to 1 Nurse: 4,370 deaths would have been avoided in New York just among Medicare patients during the two-year study; and

**WHEREAS**, understaffing at hospitals, ambulatory surgery facilities, and State developmental centers and psychiatric hospitals has been demonstrated to be an underlying cause of the current nursing shortage, because higher patient assignments create higher levels of job dissatisfaction, burnout, and turnover rates among nurses.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Neptune City, as follows:

- The Neptune City Council, hereby urges its elected representatives in the New Jersey State Legislature to adopt Assembly Bill No. A4536/Senate Bill No. S304.
- A copy of this Resolution upon its adoption shall be furnished to the Legislative Governing Body of District 11, Monmouth County
- A copy of this Resolution upon its adoption shall also be furnished to the Governor of the State of New Jersey.



**RESOLUTION 2023-132**

**BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**AUTHORIZING THE TRANSFER OF 2023 APPROPRIATION RESERVES**

**WHEREAS**, N.J.S.A. 40A:4-58 provides for appropriations transfers during the last two months of the fiscal year, when it has been determined that it is necessary to expend for any purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council that the Chief Financial Officer that the following transfers be made in the 2023 Municipal Budget:

	<b>Budget Account</b>		<b>Amount</b>
<b>TRANSFERS FROM (INSIDE CAPS):</b>			
	Sub Code Officials - Salaries	\$	<b>350.00</b>
	Group Insurance for Employees		<b>40,270.00</b>
	Police - Other Expenses		<b>8,000.00</b>
	Police Clerical - Salaries		<b>1,160.00</b>
	Crossing Guards - Salaries		<b>3,110.00</b>
	Emergency Management - Other Expenses		<b>1,000.00</b>
	Community Centre - Other Expenses		<b>400.00</b>
	Celebration of Public Events - Other Expenses		<b>900.00</b>
<b>TOTAL TRANSFERS FROM (INSIDE CAPS)</b>		\$	<b>55,190.00</b>
<b>TRANSFERS TO (INSIDE CAPS):</b>			
	General Administration - Salaries	\$	<b>300.00</b>
	Information Technology - Other Expenses		<b>1,770.00</b>
	Tax Collector - Salaries		<b>18,050.00</b>
	Legal Services - Other Expenses		<b>15,800.00</b>
	Engineering - Other Expenses		<b>3,700.00</b>
	Land Use Board - Salaries		<b>1,160.00</b>
	Uniform Construction Code - Salaries		<b>3,110.00</b>
	Sub Code Officials - Other Expenses		<b>150.00</b>
	Code Enforcement - Salaries		<b>200.00</b>
	Liability Insurance - Other Expenses		<b>650.00</b>
	Police - Salaries		<b>8,000.00</b>
	Fire Prevention Bureau - Salaries		<b>1,000.00</b>
	Maintenance of Parks - Other Expenses		<b>400.00</b>
	Gas (Heating) - Other Expenses		<b>900.00</b>
<b>TOTAL TRANSFERS TO (INSIDE CAPS)</b>		\$	<b>55,190.00</b>

**RESOLUTION 2023-133**

**BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**CONFIRMING THE 2024 REORGANIZATION MEETING DATE**

**WHEREAS**, the Governing Body of the Borough of Neptune City has a need to meet for the purpose of reorganization; and

**WHEREAS**, advertisements have been made in the Coaster and the Asbury Park Press on December 21, 2023 setting the Reorganization Meeting date, time and location for Monday, January 1, 2024 at noon in the Council Meeting Room, Second floor of Borough Hall, 106 W. Sylvania Avenue; and

**WHEREAS**, notice was provided that official action will be taken.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Neptune City that the Reorganization Meeting of the Governing Body for 2024 will take place on Monday, January 1, 2024 at noon in the Council Meeting Room, Second floor of Borough Hall, 106 W. Sylvania Avenue; and

**BE IT FURTHER RESOLVED** that official action will be taken, and the public is welcomed to attend.

**RESOLUTION 2023-134****BOROUGH OF NEPTUNE CITY  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY****AUTHORIZING AWARD OF CONTRACT TO ACTION DATA SERVICES FOR PAYROLL PROCESSING SERVICES**

**WHEREAS**, Borough Chief Financial Officer William Antonides and Borough Administrator Al Jardine have determined that there exists a need to provide the following services for the Borough of Neptune City: Payroll Processing Services; and

**WHEREAS**, Borough CFO recommends continuing services by awarding a contract to Action Data Services at a rate not to exceed \$14,797.59 per annum; and

**WHEREAS**, such award of contract shall be made through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the anticipated term of this contract is through the end of September 2025 with a one year extension clause through September 30, 2026; and

**WHEREAS**, Action Data Services has submitted a proposal indicating that they will provide professional payroll services to the Borough in accordance with the monetary compensation described in the agreement on file with the Borough Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Neptune City, County of Monmouth and State of New Jersey that the Borough Administrator and Chief Financial Officer are hereby authorized to enter into a contract with Action Data Services for payroll services from 2023-205, with an extension clause through September 2026 and execute any documents to effectuate the same.

**The Reorganization Meeting of the Neptune City Governing Body will be held  
Monday, January 1, 2024 at NOON in Borough Hall**