

Borough of Neptune City
Meeting of the Mayor and Council
Agenda
September 14, 2020

Call to Order
Roll Call:
Open Public Meetings Act
Flag Salute

MINUTES

COMMUNICATIONS

PRESENTATIONS

Open Space Presentation

BOARD OF EDUCATION REPORT

BOROUGH ADMINISTRATOR REPORT

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

COUNCIL REPORTS

Administration & Finance - Brian Thomas

Public Works – Brian Sullivan

Law & Ordinance – Dave Calhoun

Administration & Justice – Danielle Pappas

Special Services- Pamela Renee

Human Services- Glen Kocsis

UNFINISHED BUSINESS

NEW BUSINESS

Resolution 20-127 Stigma-Free Initiative

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

Resolution 20-128 Payment of Bills

Resolution 20-129 Authorization to conduct online Auction

Resolution 20-130 ABC License renewals

Resolution 20-131 Authorization to apply for Open Space Grant Program

Resolution 20-132 Authorization to donate Equipment

Resolution 20-133 Authorize execution of amended agreement with Borough Administrator

PUBLIC PARTICIPATION

RESOLUTION 20-127
STIGMA FREE INITIATIVE

WHEREAS, the Monmouth County Board of Chosen Freeholders, along with the Monmouth County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality, and

WHEREAS, at their June 26, 2018 meeting the Monmouth County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Monmouth County as a Stigma-Free Community, and

WHEREAS, Monmouth County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health, and

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals, and

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help, and

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease, and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and substance use disorder and create a culture wherein residents who have the disease of mental illness and/or substance use feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma, and

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and

WHEREAS, local resources are available to treat the diseases of mental illness and substance use disorder so no one resident needs to suffer alone or feel hopeless, and

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and

NOW THEREFORE BE IT RESOLVED that Mayor and Council of the Borough of Neptune City recognizes the community needs and supports the efforts of the County of Monmouth in designating the Borough of Neptune City as a Stigma-Free Community.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 14, 2020.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of September, 2020.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 20-128
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of \$275,725.51.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 14, 2020.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of September, 2020.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 20-129

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF NEPTUNE CITY AUTHORIZING THE SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Borough of Neptune City has determined that the personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Borough of Neptune City intends to utilize the online auction services of Municibid, State Contract T2581 located at <https://municibid.com/>, and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City in the County of Monmouth, State of New Jersey, that the Borough of Neptune City is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled <https://municibid.com/>; to begin October 1 and close October 14, 2020.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 14, 2020.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of September, 2020.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 2020-130
APPROVAL OF ALCOHOLIC BEVERAGE CONTROL LICENSES

WHEREAS, the following Alcoholic Beverage Control Licenses have met the requirements to renew their licenses for the period of July 1, 2020 through June 30, 2021:

Banitarun, Incorporated T/A Bilows Wine & Liquor/Buy Rite Molinari's Restaurant Pizzeria & Grill 310 W. Sylvania Avenue Neptune City, NJ 07753	1335-33-001-009	\$1400.00
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PFF3, Inc. T/A Brennen's 62 W. Sylvania Avenue Neptune City, NJ 07753	1335-33-007-011	\$1400.00
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KM FITZ, LLC T/A Patrick's Pub 9 Holly Avenue Neptune City, NJ 07753	1335-33-005-014	\$1400.00
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NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the renewal of the above listed applications for renewal of their Alcoholic Beverage Control License.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 14, 2020.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of September, 2020.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 2020-131

Open Space Grant Program

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the Borough of Neptune City desires to obtain County Open Space Trust Funds in the amount of \$250,000.00 to fund Borough park improvements for the following parks: *Adams Field, W. Sylvania Avenue, Neptune City*, and

WHEREAS, the total cost of the project including all matching funds is \$350,000.00; and

WHEREAS, the Borough of Neptune City is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and Council of the Borough of Neptune City **THAT:**

1. Christopher Cherbini, Administrator or his successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above names municipality; and
2. The Borough of Neptune City is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Fund in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Christopher Cherbini, Borough Administrator or his successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

I, ***Tamara Brown*** do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Neptune City at a meeting held on 14th day of September, 2020.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 14th day of September, 2020.

Tamara Brown, Municipal Clerk

RESOLUTION 2020-132
AUTHORIZATION TO DONATE EQUIPMENT

WHEREAS, The Borough of Neptune City is the owner of the following equipment, which is no longer needed for public use and would like to donate it to the Neptune Housing Authority, and

15 kw Generators model # MEP804B
15 kw Generators model # FZ 63781
15 kw Generators model # FZ 64442
15 kw Generators model # FZ 62499

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the above property as a donation to the Neptune Housing Authority, and

BE IT FURTHER RESOLVED, that the Municipal Administrator is authorized to sign and release the above property on behalf of the Borough of Neptune City

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 14, 2020.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of September, 2020.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 20-133
AUTHORIZING EXECUTION OF AMENDED AGREEMENT
WITH BOROUGH ADMINISTRATOR

WHEREAS, on January 1, 2020, the Borough Council of the Borough of Neptune City (the "Council") adopted Resolution 2020-02 confirming the Mayor's appointment of Chris Cherbini as Borough Administrator at an annual salary to be set within the range established by the Salary Ordinance;

WHEREAS, the Council subsequently introduced and adopted a Salary Ordinance establishing a range of \$85,000 to \$95,000 for the position of Borough Administrator; and

WHEREAS, on or about January 1, 2020, the Mayor executed an Employment Agreement with Borough Administrator Chris Cherbini, which extends for a term of one (1) year and provides for a salary of \$85,000.00 per year (the "Employment Agreement"); and

WHEREAS, since his appointment, Mr. Cherbini has demonstrated a strong work ethic and produced positive results for the Borough of Neptune City in carrying out the duties of the Borough Administrator; and

NOW THEREFORE BE IT RESOLVED, WHEREAS, as a result of Mr. Cherbini's exemplary service to the Borough, the Mayor is hereby authorized to execute an amendment to the Employment Agreement extending its term to a period of two (2) years and increasing the compensation to Mr. Cherbini within the range established by the Salary Ordinance.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Renee					
Sullivan					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 14, 2020.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of September, 2020.

TAMARA BROWN, MUNICIPAL CLERK