

Borough of Neptune City
Regular Meeting of the Mayor and Council
Agenda
September 13, 2021

Call to Order
Roll Call:
Open Public Meetings Act
Flag Salute

MINUTES

Approval of July 26, 2021 minutes

COMMUNICATIONS

Recognition award from EZ ride for safe routes to school for 2020

PRESENTATIONS

BOARD OF EDUCATION REPORT

MAYORS REPORT

COUNCIL REPORTS

Administration & Finance - John Pietrunti

Public Works – Pamela Renee

Law & Ordinance – Brian Thomas

Administration & Justice – Glen Kocsis

Special Services- Danielle Pappas

Human Services- Dave Calhoun

ADMINISTRATORS REPORT

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

UNFINISHED BUSINESS

NEW BUSINESS

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

Resolution 21-130 Payment of Bills

Resolution 21-131 Temporary closing Ridge Terrace

Resolution 21-132 Authorization to participate in H-GAC Cooperative Pricing System

Resolution 21-133 Recognition of September as Hunger Action Month

Resolution 21-134 Authorization to apply for Open Space Grant for Adams Field

Resolution 21-135 Hiring Nyasha Johnson as full-time secretary and Deputy Registrar of Vital Statistics

PUBLIC PARTICIPATION

AJOURN

RESOLUTION 21-130
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of ***\$340,649.84***

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 13, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 13th day of September, 2021.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 2021-131

APPLICATION TO TEMPORARILY CLOSE RIDGE TERRACE

WHEREAS, the residents at 80 Ridge Terrace have submitted an application to close a portion of Lincoln Ave on October 2, 2021, and

WHEREAS, the residents are requesting to have a block party between the hours of 2:00 P.M. until 10:00 P.M., and

WHEREAS, this application has been reviewed by the Chief of Police, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve a portion of Lincoln Avenue to be closed from 2:00 P.M. to 10:00 P.M. on October 2, 2021, and

BE IT FURTHER RESOLVED that the proper signs and barricades be posted as not to create a traffic hazard.

Councilperson	Motion	2nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 13, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 13th day of September, 2021.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 21-132
RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM

WHEREAS, N.J.S.A. 52:34-6.2(b)(3) authorizes local contracting units to utilize a “nationally-recognized and accepted cooperative purchasing agreement” as a method of procurement, provided the cooperative purchasing “shall result in cost savings after all factors, including charges for service, material, and delivery are considered”; and

WHEREAS, the Houston-Galveston Area Council (H-GAC) is a Cooperative Purchasing Program that is open to political subdivisions of states, including the Borough of Neptune City, by entry into an agreement with H-GAC; and

WHEREAS, the Borough of Neptune City wishes to enter into the Cooperative Purchasing Program with H-GAC, in order to realize efficiencies in the purchase of goods and services.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby authorize entry into the H-GAC Cooperative Purchasing Program for the procurement of goods and services.

BE IT FURTHER RESOLVED that the Mayor and Borough Administrator are hereby authorized to enter into a Cooperative Pricing Agreement with the H-GAC, consistent with the foregoing.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the H-GAC Cooperative Purchasing Program and shall take effect immediately upon passage.

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City do hereby certify this to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on September 13, 2021.

Tamara Brown, Municipal Clerk

**RESOLUTION 21-133
SEPTEMBER AS HUNGER ACTION MONTH**

WHEREAS, hunger and poverty are issues of grave concern in the United States, the State of New Jersey; and

WHEREAS, the Borough of Neptune City is committed to taking steps to raise awareness about the need to combat hunger; and

WHEREAS, the Borough of Neptune City is committed to working with Fulfill, formerly The Food Bank of Monmouth and Ocean Counties, to educate people about the role and importance of food banks in addressing hunger and to devote more resources and attention to hunger issues; and

WHEREAS, more than 215,000 individuals in Monmouth and Ocean Counties now rely on food provided by Fulfill and its partners since the beginning of the pandemic; and

WHEREAS, the unemployment level is the highest it has ever been in the history of the State and the poverty level for a family of four is \$25,465 and 9.5% of families live below that level; and

WHEREAS, due to the pandemic, one (1) in every six (6) people in Monmouth and Ocean Counties received “emergency” food from Fulfill and their network of food pantries, soup kitchens, shelters and other community organizations; and

WHEREAS, food banks across the country, including Fulfill, will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community.

NOW, THEREFORE BE IT PROCLAIMED, that the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey do hereby recognize September, as HUNGER ACTION MONTH in Borough of Neptune City, and call this observance to the attention of its citizens.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 13, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 13th day of September, 2021.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 2021-134

Open Space Grant Program

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Mayor and Council of the Borough of Neptune City desires to obtain County Open Space Trust Funds in the amount of \$250,000.00 to fund Improvements to Adams Field-Phase II, and

WHEREAS, the total cost of the project including all matching funds is \$471,500.00; and

WHEREAS, the Borough of Neptune City is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and Council of the Borough of Neptune City **THAT:**

1. Kevin Kane, Administrator or his successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Neptune City is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Fund in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Kevin Kane, Borough Administrator or his successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

I, ***Tamara Brown*** do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Neptune City at a meeting held on 13th day of September, 2021.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 13th day of September, 2021.

Tamara Brown, Municipal Clerk

RESOLUTION 2021-135
APPOINTING A FULL-TIME OFFICE SECRETARY & DEPUTY REGISTRAR
OF VITAL STATISTICS

WHEREAS, there is a need in the Borough of Neptune City to fill a part time Office Secretary position to a full-time Office Secretary and Deputy Registrar of Vital Statistics, and

WHEREAS, Nyasha Johnson is presently working in that position in a part time capacity and has been deemed as qualified for employment in the title of full-time Office Secretary and Deputy Registrar of Vital Statistics, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Neptune City that Nyasha Johnson is hereby appointed to the position of full-time Office Secretary and Deputy Registrar of Vital Statistics in the Borough of Neptune City, effective September 15, 2021.

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Calhoun					
Kocsis					
Pappas					
Pietrunti					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held September 13, 2021.

WITNESS, my hand and the seal of the Borough of Neptune City this 13th day of September, 2021.

TAMARA BROWN, MUNICIPAL CLERK