

Borough of Neptune City
Regular Meeting of the Mayor and Council
Agenda
March 14, 2022

Call to Order
Roll Call:
Open Public Meetings Act
Flag Salute

MINUTES

January 10, 2022, January 24, 2022

COMMUNICATIONS

PRESENTATIONS

BOARD OF EDUCATION REPORT

MAYORS REPORT

COUNCIL REPORTS

Administration & Finance – Brian Thomas
Public Works – Danielle Pappas
Law & Ordinance – Glen Kocsis
Administration & Justice – Dana Farley
Special Services- Pamela Renee
Human Services- Scott Dellett

ADMINISTRATORS REPORT

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

UNFINISHED BUSINESS

NEW BUSINESS

Ordinance 22-02 Amendment of Salaries

CONSENT AGENDA

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

Resolution 22-42 Payment of Bills

Resolution 22-43 Budget Transfer #2

PUBLIC PARTICIPATION

AJOURN

ORDINANCE 2022-02
AN ORDINANCE TO AMEND AN ENTITLED "AN ORDINANCE OF THE BOROUGH
OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NJ FIXING
THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES"
ADOPTED MARCH 4, 1965

WHEREAS, the Mayor and Council of the Borough of Neptune City seek to introduce an amended salary ordinance to provide for payment of Borough employees, which shall be funded through the necessary budget appropriations; and

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Neptune City in the County of Monmouth, State of New Jersey that the following positions are hereby created; and,

BE IT FURTHER ORDAINED by the Governing Body of the Borough of Neptune City, County of Monmouth in the State of New Jersey that the following minimum and maximum salaries and other remuneration shall be paid to the officials and employees of the Borough of in accordance with the provisions of this Ordinance unless the salary is otherwise established by contract, in which case the contract shall govern.

	<u>Minimum</u>	<u>Maximum</u>
Borough Administrator	\$5,000.00	\$120,000.00
Municipal Clerk	\$60,000.00	\$100,000.00
Deputy Municipal Clerk	\$1,000.00	\$8,000.00
Bookkeeper	\$25,000.00	\$40,000.00
Tax Collector	\$10,000.00	\$100,000.00
Deputy Tax Collector	\$500.00	\$5,500.00
Tax Assessor	\$17,000.00	\$40,000.00
Director of Public Works	\$60,000.00	\$150,000.00
Deputy Director of Public Works	\$50,000.00	\$100,000.00
Superintendent of Public Works	\$50,000.00	\$125,000.00
Judge	\$3,000.00	\$50,000.00
Prosecutor	\$22,000.00	\$45,000.00
Public Defender	\$6,000.00	\$20,000.00
Construction Officer	\$15,000.00	\$50,000.00
Zoning Officer	\$1,200.00	\$20,000.00
Sub Code Building Inspector	\$5,000.00	\$20,000.00
Sub Code Plumbing Inspector	\$5,000.00	\$20,000.00
Sub Code Fire Inspector	\$5,000.00	\$20,000.00
Electrical Inspector	\$5,000.00	\$20,000.00
Housing Official	\$5,000.00	\$20,000.00
Code Enforcement Officer	\$14,000.00	\$28,000.00
Land Use Board Secretary	\$7,000.00	\$24,000.00
Librarian	\$14,000.00	\$35,000.00
Library Aid	\$12.50 per hour	25.00 per hour
Office Manager (Admin Office)	\$2,000.00	\$15,000.00

Payroll Manager	\$4,000.00	\$15,000.00
Chief Financial Officer	\$30,000.00	\$50,000.00
Fire Prevention Official	\$7,000.00	\$26,000.00
Fire Prevention Inspector	\$500.00	\$5,500.00
Sewer Operator	\$8,000.00	\$30,000.00
Assistant Sewer Operator	\$3,500.00	\$27,000.00
Recycling Coordinator	\$2,500.00	\$15,200.00
Assistant Recycling Coordinator	\$300.00	\$12,000.00
Secretary 1	\$25,000.00	\$60,000.00
Secretary 2	\$25,000.00	\$50,000.00
Registrar of Vital Statistics	\$1,000.00	\$10,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$8,000.00
Assistant to Finance Officer	\$1,000.00	\$10,000.00
Court Administrator	\$65,000.00	\$90,000.00
Deputy Court Administrator	\$40,000.00	\$65,000.00
Violations Clerk	\$23,000.00	\$35,000.00
Mayor	\$4,500.00	\$15,600.00
Council	\$3,500.00	\$10,800.00
Community Center Director	\$35,000.00	\$89,000.00
Police Administrative Clerk	\$25,000.00	\$85,000.00
OPRA Clerk (Police)	\$2,500.00	\$10,800.00
Class 2-3 Special Officer	\$15.00 per hour	\$65.00 per hour
Crossing Guard	\$15.00 per hour	\$16.50 per hour
Part Time/Seasonal/ Hourly	\$13.00 per hour	\$30.00 per hour
Social Media Director	\$500.00	\$5,000.00
Qualified Purchasing Agent	\$1,000.00	\$10,000.00

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Dellett					
Farley					
Kocsis					
Pappas					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held March 14, 2022.

WITNESS, my hand and the seal of the Borough of Neptune City this 14th day of March, 2022.

TAMARA BROWN, MUNICIPAL CLERK

BOROUGH OF NEPTUNE CITY

ORDINANCE NO. 2022-02

**AN ORDINANCE TO AMEND AN ENTITLED “AN ORDINANCE OF THE BOROUGH
OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NJ FIXING
THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES”
ADOPTED MARCH 4, 1965**

NOTICE OF PUBLIC HEARING

The Ordinance published herewith was introduced and approved at a meeting of the Borough of Neptune City, held on Monday, March 14, 2022. The Ordinance will be considered for adoption after a public hearing thereon before the Borough Council of the Borough of Neptune City, during a meeting to be held on March 2, 2022 at 7:00 p.m. or as soon thereafter as the matter may be reached, or at any meeting to which that meeting may be adjourned, at which time any and all persons who may be interested therein will be given an opportunity to be heard. The proposed Ordinance in its entirety is on file in the Municipal Clerk's office and copies may be obtained without charge between the hours 8:30 a.m. and 4:30 p.m. Monday through Friday.

Tamara Brown, Municipal Clerk

RESOLUTION 22-42
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **\$149,405.34**

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Dellett					
Farley					
Kocsis					
Pappas					
Renee					
Thomas					

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TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 22-43

2022 APPROPRIATION RESERVES BUDGET TRANSFER #2

2022 Appropriation Reserves Budget Transfer #2 - March 14, 2022					
TRANSFERS FROM			TRANSFERS TO		
Account Name		Amount	Account Name		Amount
Current Fund			Current Fund		
Employee Group Insurance	\$	300	Solid Waste - Other Expenses	\$	300
	\$	300		\$	300
Sewer Utility Fund			Sewer Utility Fund		
Salaries and Wages	\$	900	Other Expenses	\$	900
	\$	900		\$	900

Councilperson	Motion	2 nd Motion	Aye	Nay	Abstain
Dellett		X	X		
Farley			X		
Kocsis			X		
Pappas	X		X		
Renee			X		
Thomas			X		

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TAMARA BROWN, MUNICIPAL CLERK