

**Council Room Borough of Neptune City
March 14, 2016**

The Regular Council Meeting of the Mayor and Council was called to order by Mayor Robert Brown at 7:00 pm.

The Mayor asked everyone to join in on the Flag Salute.

Council Present: Zajack, More, Renee, Wardell, Shafer, Mayor Brown
Absent: None

Mayor Brown announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and Coaster and by filing a copy with the Municipal Clerk.

Moved and seconded (More-Renee) to receive and file the February report for the Department of Public Works. Carried.

Moved and seconded (Zajack/Wardell) to receive and file the January 2016 report for the Neptune City Police Department. Carried.

Presentation: - The Monmouth County Tax Board was scheduled to make a presentation regarding the Tax Assessment Program, but the presentation was cancelled until a later date.

In Mayor and Council Reports:

Mayor Brown announced that a member of the County Tax Board will be making a presentation to the Council regarding the assessment program and apologized that the presentation will not take place this evening.

The Mayor reported that he had the pleasure of reading to students at Woodrow Wilson School for Read Across America.

The Mayor thanked Michele Mc Guigan for a spectacular fundraiser for the Wilson School PTO that was held this past weekend.

Mayor Brown announced that he marched in the St Patrick's Day Parade in Belmar along with other members of Council, the Neptune City OEM, NCPD, NCFD and the NCFAS.

There will be a Bocce tournament on May 7th for Paint the Town Pink.

The drainage project at Memorial Park is currently underway.

The Family Dollar Store, TFH and Foleys construction projects are moving forward. There is a new restaurant opening at the corner of Highway 35 and Hillside Avenue. The Mayor urged everyone to patronize the restaurant which will be called "Soul by the River". The Flexcraft project is moving forward and they have put a lot of work and time into improving the building. The redevelopment project is moving forward and the Borough Planners are now working on the Plan.

The Mayor's Ball will be held on June 17th and proceeds will benefit the Board of Recreation.

Poplar, Gray and Forrest Streets are due to be paved in the Spring, the Borough and private home owners have been working on adding sewer lines.

The Mayor met with the new assembly members to speak about the lack of state funding for Wilson School.

Councilwoman Shafer called for a finance meeting for March 17, 2016 to discuss the budget.

Councilwoman Renee announced that the Law and Ordinance Committee met on February 24th and will meet again on Monday, March 28th to discuss the budget and pending Ordinances.

Ms. Renee reviewed the incident log for Code Enforcement, there were 149 total issuances of notices in February and 126 were regarding snow and 23 were for brush, yard waste and leaves at the curbside.

Ms. Renee attended the Basketball All Star Night and stated that it was a fun night. The Saint Patrick's Day Parade was attended by many and Ms. Renee reported that she had the pleasure of marching in the parade.

Ms. Renee attended the seminar for Newly Elected Officials with Councilman Wardell and found it very informative.

Ms. Renee also advised that February was Black History Month and she attended many events throughout the county.

Ms. Renee announced that March is Women's History Month and it is her hope that the Borough will be celebrating women from Neptune City.

Councilman More announced that the street sweeper is currently out and they have currently completed renovations at Borough Hall and are preparing for opening day at the ballfields.

Councilman Wardell congratulated Michele McGuigan for a job well done at the PTO fundraiser. Mr. Wardell reported that former Neptune City Mayor and current Freeholder Tom Arnone won the raffle and donated the proceeds back to the PTO.

The students at Wilson School are participating in the PARC testing at this time.

Mr. Wardell also advised that he attended a seminar presented by Monmouth County for Newly Elected Officials. Freeholder Curley did an outstanding job and the seminar was very informative.

Councilman Zajack reported that he participated in Read Across America.

Mr. Zajack asked for the Council to have an executive session regarding a contract for a member of the Police Department. Mr. Zajack also announced that the Administration of Justice held a meeting on February 24th to discuss the budget.

Mr. Zajack reported that A LOT OF CARS has been awarded a grant from the Monmouth County Façade Program and that the applications are on line. The Little Dog Brewery has also been the recipient of this grant.

Mr. Zajack reminded residents to take advantage of County Programs, especially those offered by the Park System which includes horseback riding, summer camps and sports programs.

Moved and seconded (Wardell/ Shafer) to Open Hearing for the following Ordinance 2016-1.

Moved and seconded (More/ Shafer) to Close Hearing for the following Ordinance 2016-1.

Councilwoman Shafer offered the following resolution and moved its adoption. Seconded by Councilman Wardell.

Be it resolved that the following Ordinance be adopted

**BOROUGH OF NEPTUNE CITY
ORDINANCE 2016-01**

AN ORDINANCE TO AMEND AN ENTITLED "AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY, FIXING THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES" ADOPTED MARCH 4, 1965

	<u>Minimum</u>	<u>Maximum</u>
Administrator	\$3,000.00	\$3,800.00
Borough Clerk	\$25,000.00	\$50,000.00
Deputy Clerk	\$2,000.00	\$2,000.00
Tax Collector	\$35,000.00	\$50,000.00
Deputy Tax Collector	\$2,000.00	\$2,000.00
Tax Assessor	\$17,000.00	\$26,000.00
Emergency Management	\$800.00	\$2,000.00
Director of Public Works	\$60,000.00	\$96,000.00
Superintendent of Public Works	\$5,000.00	\$7,500.00
Judge	\$30,000.00	\$35,000.00
Prosecutor	\$22,000.00	\$35,000.00
Public Defender	\$6000.00	\$12,000.00
Construction Officer	\$15,000.00	\$25,000.00
Zoning Officer	\$1200.00	\$2900.00
Sub Code Building Inspector	\$5000.00	\$8400.00
Sub Code Plumbing	\$4000.00	\$7000.00
Sub Code Fire Inspector	\$5000.00	\$10,000.00
Electrical Inspector	\$4000.00	\$7000.00
Housing Official	\$5000.00	\$5800.00
Code Enforcement	\$14,000.00	\$16,000.00
Land Use Board Secretary	\$7000.00	\$11,000.00
Librarian	\$14,000.00	\$18,000.00
Library Aid 1	\$12.50 hr	\$14.00 hr
Library Aid 2	\$12.50 hr	\$14.00 hr
Library Aid 3	\$10.00 hr	\$12.00 hr
Library Aid 4	\$10.00 hr	\$12.00 hr
Office Manager (Admin)	\$2000.00	\$3500.00
Fire Prevention Official	\$7000.00	\$12,000.00
Fire Prevention Inspector	\$500.00	\$2500.00
Payroll Clerk	\$2000.00	\$2000.00
Sewer Operator	\$8000.00	\$17,000.00
Assistant Sewer Operator	\$3500.00	\$12,000.00
Recycling Coordinator	\$2500.00	\$4200.00
Assistant Recycling Coordinator	\$300.00	\$1000.00
Secretary 1	\$31,000.00	\$42,000.00
Secretary 2	\$25,000.00	\$30,000.00

Book Keeper	\$25,000.00	\$30,000.00
Deputy Court Administrator 1	\$40,000.00	\$52,000.00
Violations Clerk	\$23,000.00	\$30,000.00
Public Works Employee 1	\$24,000.00	\$34,000.00
Public Works Employee 2	\$45,000.00	\$54,000.00
Public Works Employee 3	\$47,000.00	\$55,000.00
Public Works Employee 4	\$50,000.00	\$58,000.00
Public Works Employee 5	\$53,000.00	\$59,000.00
Public Works Employee 6	\$54,000.00	\$60,000.00
Police Administrative Clerk	\$25,000.00	\$59,000.00
Police Records Clerk	\$12,000.00	\$15,000.00
Hourly/Seasonal/Casual	\$8.25 hr	\$18.00 hr
Mayor	\$4500.00	\$6300.00
Council	\$3500.00	\$5500.00
Captain of Police	\$90,000.00	\$125,000.00
Lieutenant	\$88,000.00	\$120,000.00
Sergeant	\$82,000.00	\$110,000.00
Patrolman Eighth Year	\$98,430.00	\$100,400.00
Patrolman Seventh Year	\$90,000.00	\$94,000.00
Patrolman Sixth Year	\$76,000.00	\$85,000.00
Patrolman Fifth Year	\$70,000.00	\$80,000.00
Patrolman Fourth Year	\$64,000.00	\$74,000.00
Patrolman Third Year	\$60,000.00	\$67,000.00
Patrolman Second Year	\$58,000.00	\$60,000.0
Patrolman First Year	\$50,000.00	\$55,000.00
Probationary Patrolman	\$40,000.00	\$50,000.00
Academy Pay	\$28,000.00	\$40,000.00
Public Safety Director	\$90,000.00	\$115,000.00
Community Center Director	\$35,000.00	\$68,000.00
Assistant Community Center Director	\$12,000.00	\$15,000.00
Housing Officer	\$6000.00	\$9000.00
Mechanic	\$40,000.00	\$60,500.00
Crossing Guard	\$15.00 per hr.	\$16.00 per hr.
OPRA Clerk	\$2500.00	\$5000.00
Class 2 Special Officer	\$15.00 hr	\$20.00 hr

Be it ordained by the Mayor and Council of the Borough of Neptune City as follows:

That the annual Salary and Compensation for the following employees of the Borough of Neptune City with the following ranges shall be payable semi-monthly except as otherwise stated herein:

1. That all other employees and officers of the Borough not specifically mentioned herein are continued at their present range of salary until changed by the resolution of the Borough Council.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Wardell, Shafer

Nay: Renee

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Moved and seconded (Shafer/Zajack) to advertise the Ordinance. Carried.

Councilwoman Shafer offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

Resolution 2016-28

Be it resolved that the following payroll and bills be paid:

Current Payroll	\$129,121.57
Current Bills	\$ 45,221.03
Current Agency	\$ 4,971.12
DCRP	\$ 32.96
Sewer Payroll	\$ 4,258.28
Sewer Bills	\$ 11,326.40
Sewer Agency	\$ 325.76

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman Zajack offered the following resolution and moved its adoption. Seconded by Councilwoman Renee.

**RESOLUTION 2016-29
APPROVAL OF DEDUCTION ON PROPERTY TAXES**

WHEREAS, in accordance with N.J.S.A. 54:4 the Governing Body a Municipality may approve a property tax deduction for a Senior Citizen; and

WHEREAS, the following deduction has been reviewed and recommended by the Neptune City Tax Assessor; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the following Senior Deduction for the year 2016:

Block 99	Lot 6	Deborah Rogers
Block 99	Lot 8	Thomas Laughlin

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman Wardell offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

**RESOLUTION
2016-30
CONTRACT FOR DRUG AND ALCOHOL TESTING**

WHEREAS, the Borough of Neptune City is in need of the Professional Services to coordinate Drug and Alcohol Testing for employees with a CDL license, and

WHEREAS, Dynamic Testing Services, 230 Main Street Ste C, Toms River NJ. has the ability to perform the service, and

WHEREAS, funds are available for such a contracted service, and

WHEREAS, a Contract for Professional Services may be awarded without competitive bidding, in accordance with the provisions of the Local Public Contracts Law of the State of N.J.,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approves a contract between the Borough of Neptune City and Dynamic Testing Services to provide Drug and Alcohol Testing according to the provisions of the attached contract.

On Roll Call the following vote was recorded:
Aye: Zajack, More, Renee, Wardell, Shafer
Nay: None
Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman More offered the following resolution and moved its adoption. Seconded by Councilwoman Shafer.

RESOLUTION NO 16-31

**RESOLUTION AUTHORIZING PAYMENT NO. 2 TO THE CONTRACTOR
FOR NEW BOARDWALK AND ADA IMPROVEMENTS AT MEMORIAL PARK**

WHEREAS, the Borough of Neptune City received a grant in the amount of \$151,929 from the Monmouth County Community Development Program for new boardwalk and ADA improvements at Memorial Park.

WHEREAS, the contract in the amount of \$262,502.50 was awarded to Bird Construction of Bayville, NJ;
and

WHEREAS, the contractor has completed a portion of the project and has requested payment no. 2 in the amount of \$69,090.00; and

WHEREAS, the Borough Engineer has reviewed the request and has certified that the work has been completed and the request for funds is correct; and

WHEREAS, the Mayor and Council is required to pass a resolution authorizing payment to the contractor subject to receipt of payment from the County of Monmouth

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby authorizes payment to Bird Construction in the amount of \$69,090.00, subject to receipt of payment from Monmouth County

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Neptune City at its meeting of March 14, 2016.

Mary Sapp, Borough Administrator

On Roll Call the following vote was recorded:
Aye: Zajack, More, Renee, Wardell, Shafer
Nay: None
Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilwoman Renee offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

RESOLUTION 16-32

Supporting the designation of March 2015, as National Colorectal Cancer Awareness Month.

Whereas colorectal cancer is the second leading cause of cancer death among men and women combined in the United States;

Whereas this year, more than 130,000 individuals in the United States will be diagnosed with colorectal cancer and approximately 50,000 more will die from it;

Whereas colorectal cancer is one of the most highly preventable forms of cancer because screening tests can find polyps that can be removed before becoming cancerous;

Whereas screening tests can detect colorectal cancer early, when treatment works best;

Whereas the Centers for Disease Control and Prevention estimates that if every individual aged 50 or older had regular screening tests, as many as 60 percent of deaths from colorectal cancer could be prevented;

Whereas the 5-year survival rate for patients with localized colorectal cancer is 90 percent, but only 39 percent of all diagnoses occur at this stage;

Whereas colorectal cancer screenings can effectively reduce colorectal cancer incidence and mortality, yet, 1 in 3 adults between the ages of 50 and 75 are not up to date with recommended colorectal cancer screening;

Whereas public awareness and education campaigns on colorectal cancer prevention, screening, and symptoms are held during the month of March each year; and

Whereas educational efforts can help provide information to the public of methods of prevention and screening, as well as about symptoms for early detection: Now, therefore, be it

That the Mayor and Council of the Borough of Neptune City—

- (1) Supports the goals and ideals of National Colorectal Cancer Awareness Month; and
- (2) Encourages the people of the Borough of Neptune City to observe the month with appropriate awareness and educational activities.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman Zajack offered the following resolution and moved its adoption. Seconded by Councilwoman Shafer.

**RESOLUITON 2016-33
INTERLOCAL AGREEMENT WITH THE TOWNSHIP OF NEPTUNE
SHORE AREA EMERGENCY NOTIFICATION SYSTEM**

WHEREAS, the Borough of Neptune City and the Township of Neptune desire an Interlocal Agreement for and Emergency Notification System, and

WHEREAS, both Municipalities are desirous of entering into this agreement for a period of three years commencing January 1, 2016 and ending December 31, 2018, and

WHEREAS, N.J.S.A. 40:8A-1 et seq. permits entering into an Interlocal Agreement,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby enter into an Interlocal Agreement with the Township of Neptune under the provisions of the attached agreement, and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize the Municipal Clerk/Administrator and the Mayor to sign the agreement on behalf of the Borough.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman More offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

A RESOLUTION 16-34 CONCERNING TERMINATING PARTICIPATION IN THE CENTRAL JERSEY HIF
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The Borough of Neptune City hereby resolves to terminate participation in the Central Jersey HIF effective June 30, 2016:

BE IT RESOLVED:

1. The Borough of Neptune City hereby resolves to terminate its participation in the Central Jersey HIF for all its active and retired employees.
2. We shall notify all active and retired employees of the date of the termination of coverage under the program.
3. We understand that all COBRA participants will be notified by Neptune City.

4. We understand that this resolution shall take effect the first of the month following a 90-day period beginning with the receipt of the resolution by the Central Jersey Fund.

VOTE: YES: _____ NO: _____ ABSTAIN: _____

CERTIFIED/SEAL

SIGNATURE:

NAME

Borough Administrator

On the 14 day of March 2016.

The Borough of Neptune City
106 West Sylvania Ave
Neptune City, NJ 07753

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman More offered the following resolution and moved its adoption. Seconded by Councilman Wardell.

HB-0077-1213 STATE OF NEW JERSEY — DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
STATE HEALTH BENEFITS PROGRAM
SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM
PO BOX 299 TRENTON, NEW JERSEY 08625-0299

RESOLUTION 2016-35

A RESOLUTION to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefit Program of the State of New Jersey.

BE IT RESOLVED:

1. The Borough of Neptune City, 21-6000913 hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

2. We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

3. We will be maintaining Horizon Blue Cross Blue Shield as our dental plan.

4. We elect 35 hours per week (average) as the minimum requirement for full time status in accordance with N.J.A.C. 17:9-4.6.

5. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

6. We hereby appoint Mary Sapp to act as Certifying Officer in the administration of this program.

7. This resolution shall take effect immediately and coverage shall be effective as of July 1, 2016 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

NOTE: AN INDIVIDUAL IS PERMITTED COVERAGE AS AN EMPLOYEE, RETIREE, OR DEPENDENT. MULTIPLE COVERAGE UNDER THE SHBP OR SEHBP IS PROHIBITED.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

In Audience Participation:

Ken Sorenson, 809 ½ Fourth Avenue inquired as to the speed limit on Steiner Avenue and reported that vehicles frequently travel at around 45 miles per hour. There have been police cars there and speed signs but they have no effect. Mr. Sorenson inquired as to whether Steiner Avenue can be changed from two lanes to one, and asked if a red blinking light or speed humps have been considered.

Ms. Renee suggested that the Borough send a letter to the County Engineer.

Mayor Brown asked Public Safety Director Ed Kirschenbaum to respond on behalf of the Borough.

Director Kirschenbaum reported that we have been working with the County and the Police Department to keep the speed lowered on Memorial Drive and Steiner Avenue. Mr. Kirschenbaum asked Mr. Sorenson to make an appointment to see him so that the concerns can be discussed.

Chantell Linnz, 311 W Sylvania Avenue asked if speed can be enforced within Brighton Arms II.

Mr. Kirschenbaum responded that the speed limit is 5mph but it is private property so there is little enforcement that can be done, however he asked Ms. Linnz to see him so that her concerns can be addressed.

Jen Coombs, 65 Steiner Avenue stated that as long as the speed limits are not enforced or lowered, drivers will continue to speed.

Michaela O'Brien 119 Hillside Avenue reminded residents to go out and vote, every vote counts.

Jackie Vanaman, 155 Prospect Street stated that she thought the façade program was great and complimented the Police Department and especially Patrolman Nicholas Morgan on a terrific job during an incident in her neighborhood.

Michele McGuigan, 72 Neptune Avenue thanked everyone who supported the PTO fundraiser that was held last week.

Councilman Zajack offered the following resolution and moved its adoption. Seconded by Councilwoman.

Be it resolved that the Mayor and Council recessed to Executive Session to discuss a matter pertaining to a legal and personnel matter regarding the Police Captain's contract.

Roll Call the following vote was recorded:
Aye: Zajack, More, Renee, Wardell, Shafer
Nay: None
Absent: None

The Mayor and Council returned at 8:10 pm.

Mayor Brown announced that minutes were kept of the Executive Session but will not be made public until such a time as they have no bearing on the operation of the Borough.

Roll Call: Zajack, More, Renee, Wardell, Shafer, Mayor Brown
Absent: None

Moved and seconded (Wardell-Renee) to adjourn the meeting. Carried.

Mayor Robert Brown

Mary Sapp, Municipal Clerk