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**Council Room Borough of Neptune City  
February 25, 2013**

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The Regular Council Meeting of the Mayor and Council was called to order by Mayor Robert Brown at 7:00 pm.

The Mayor asked everyone to join in on the Flag Salute.

Council Present: Shafer, Mitchell, Pryor, Cross, Zajack, More, Mayor Brown  
Absent: None

Mayor Brown announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and Coaster and by filing a copy with the Municipal Clerk.

Moved and seconded (Cross/Zajack) for approval of minutes for February 11, 2013. Carried.

Councilman Pryor Abstained.  
Councilman Cross Abstained.

Moved and seconded (Cross/Shافر) to receive and file a Letter of Resignation from Dorothy Reibrich. Carried.

In Mayor and Council Reports:

Councilman Cross reported he had 2 budget meetings to discuss the Budget.

Mr. Cross announced the Borough has received a \$15,000.00 Grant for Pedestrian Safety and there will be a kick of Tuesday, March 5, 2013 at 11:30am at West Sylvania Avenue and Lipman Place.

Councilman Pryor reported the Community Center is almost completed and should be finalized by Thursday, February 28, 2013.

Councilwoman Shafer reported a Finance Meeting will be scheduled after this week once all of the Committees have met to discuss their Budgets.

Mrs. Shafer thanked Dottie Reibrich for all of her years with the Borough and wished her luck with her retirement.

Councilman More requested to call a Law and Ordinance meeting to discuss enhancements on some of the existing Ordinances.

Mr. More offered his congratulations to Dottie Reibrich on her retirement.

Councilman Zajack reported he will be having an Office of Emergency Management Budget meeting Thursday, February 28, 2013 at 5:00pm and congratulated Dottie Reibrich on her retirement.

Councilwoman Mitchell had no report.

Mayor Brown thanked Dottie Reibrich for her years of service and expressed what a pleasure it has been to work with her and how much she will be missed.

The Mayor thanked all of the Committees that have met so far to discuss their Budgets

In Public Participation on Agenda Items:

Public Safety Director Edward Kirschenbaum thanked Dottie Reibrich for her years of service and expressed what a pleasure it has been to work with her at Neptune City and Avon and over the years and how much she will be missed.

Councilman Pryor offered the following resolution and moved its adoption. Seconded by Councilman More.

**RESOLUTION 2013-22  
MUNICIPAL OPEN SPACE PROGRAM GRANTS**

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation conservation development, and maintenance purposes; and

WHEREAS, the Governing body of the Borough of Neptune City has been awarded a County Open Space Trust Funds in the amount of \$206,250.00 to fund Memorial Park Improvements, which includes a bulkhead and boardwalk.

WHEREAS, the total cost of the project including all matching funds is \$275,000.00; and

WHEREAS, the Borough of Neptune City is the owner of and controls the project site.

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Neptune City that Mary Sapp, Borough Administrator is hereby authorized to sign and execute Municipal

Open Space Program Grant agreement with the County of Monmouth for the approved Open Space Trust Funds.

On Roll Call the following vote was recorded:  
Aye: Shafer, Mitchell, Pryor, Cross, Zajack, More  
Nay: None  
Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilwoman Shafer offered the following resolution and moved its adoption. Seconded by Councilman Cross.

Bill List February 25, 2013

Be it resolved that the following payroll and bills be paid:

Current Payroll	\$118,360.06
Current Bills	\$595,187.37
Current Agency	\$5198.77
Sewer Payroll	\$5503.09
Sewer Bills	\$7478.42
Sewer Agency	\$420.99
Public Defender Checking	\$256.55
Off Duty Employment Checking	\$2940.00
Admin P.A. Checking	\$3445.00
Animal Control	
• Associated Humane Societies	\$1109.00

On Roll Call the following vote was recorded:  
Aye: Shafer, Mitchell, Pryor, Cross, Zajack, More  
Nay: None  
Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman Cross offered the following resolution and moved its adoption. Seconded by Councilwoman Shafer.

**RESOLUTION 2013-23**

**APPOINTMENT OF KELLY BARRET AS ACTING  
MUNICIPAL COURT ADMINISTRATOR**

WHEREAS, due to the retirement of Dorothy Reibrich, the Borough of Neptune City is in need of a Acting Municipal Court Administrator for the Borough of Neptune City, and

WHEREAS, the Borough of Neptune City currently has a shared service agreement with the Borough of Avon by the Sea and the Borough of Bradley Beach for a shared Municipal Court facility and personnel, and

WHEREAS, the Borough of Neptune City, the Borough of Bradley Beach and the Borough of Avon by the Sea would like to amend the present Shared Service Agreement to share a Municipal Court Administrator, and

WHEREAS, the Borough of Neptune City is awaiting formal approval for Kelly Barrett, CMCA, to be approved by the Administrative office of Courts to be appointed to the position of Acting Municipal Court Administrator, and

WHEREAS, this appointment allows for the following:

- a. Kelly Barrett will remain an employee of the Borough of Bradley Beach
- b. The Salary will be \$85,000 annually and the Borough of Bradley Beach will pay 42.5% of the Salary and Medical Benefits, the Borough of Neptune City will pay 42.5% of the Salary and Medical Benefits, and the Borough of Avon by the Sea will pay 15% of the Salary and Medical Benefits.
- c. This appointment will be subject to all of the provisions of the Shared Services Agreement and approval by the Administrative Offices of the Court, and the Monmouth County Assignment Judge.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby appoint Kelly Barrett as the Acting Municipal Court Administrator for the Municipal Court.

On Roll Call the following vote was recorded:

Aye: Shafer, Mitchell, Pryor, Cross, Zajack, More

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilwoman Mitchell offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

**RESOLUTION 2013-24  
EXTENSION OF FEE WAIVER FOR PERMITS  
FOR DAMAGE DUE TO HURRICANE SANDY**

WHEREAS, Hurricane Sandy has created a need for repairs and reconstruction for many homes in the Borough of Neptune City; and

WHEREAS, the Mayor and Council wishes to reduce the impact on owners of single and two family homes in the Borough of Neptune City by waiving permit fees for repairs and replacement necessitated by Hurricane Sandy, and on November 25, 2012, passed resolution authorizing such a waiver,

NOW, THEREFORE, BE IT RESOLVED that the Construction Code Official is hereby advised to extend the waiver of such fees until March 15, 2013 providing that appropriate documentation of hurricane damage is submitted with the building application; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Construction Code Official and to the New Jersey Department of Community Affairs, Office of Regulatory Affairs.

On Roll Call the following vote was recorded:  
Aye: Shafer, Mitchell, Pryor, Cross, Zajack, More  
Nay: None  
Absent: None

The Mayor declared the motion carried and the resolution adopted.

In Public Participation:

Dorothy Reibrich thanked everyone for all of the kind words and well wishes and expressed how much she has enjoyed working for the Borough and feels the Shared Services Agreement is a very successful program.

Council offered the following resolution and moved its adoption. Seconded by Council.

Moved and seconded (Cross/Shافر) to adjourn the meeting. Carried.

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Mayor Robert Brown

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Mary Sapp, Municipal Clerk