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**Council Room Borough of Neptune City  
January 12, 2015**

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The Regular Council Meeting of the Mayor and Council was called to order by Mayor Robert Brown at 7:00 pm.

The Mayor asked everyone to join in on the Flag Salute.

Council Present: Pryor, Cross, Zajack, More, Renee, Mayor Brown  
Absent: None

Mayor Brown announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and Coaster and by filing a copy with the Municipal Clerk.

Moved and seconded (Pryor/Cross) to receive and file the Neptune City Fire Department Report for December 2014. Carried.

Moved and seconded (Pryor/Cross) to receive and file the Neptune City Fire Department Annual Report for 2014. Carried.

Moved and seconded (Cross/Renee) to receive and file Monmouth County Democrats' Submission of nomination for Council Vacancy. Carried.

In Mayor and Council Reports:

Mayor Brown reported it is Budget time and advised all committee members to stay in contact with the Administrator and Department Heads.

Mayor Brown announced there will be a Business Roundtable Meeting Tuesday, February 24<sup>th</sup> at 7:00pm at Borough Hall with the Freeholder Thomas Arnone and himself to discuss various issues with business owners in the town.

The Mayor announced Neptune City will be holding a Business Fair for local businesses Saturday, May 2<sup>nd</sup> at the Community Center.

The Mayor reported the steps are being prepared for the Boardwalk at Memorial Park and should be ready by early spring or summer and completed in time for Neptune City Day.

Mayor Brown announced Girl Scout Troop 719 are collecting coats to donate to Monmouth County Social Services.

Mayor Brown announced the coat donation boxes are located at Borough Hall and at the Community Center.

Councilman Cross reported there will be a Police Committee Meeting on Monday, January 19<sup>th</sup> at 6:00pm.

Councilman Pryor announced there will be a Committee Meeting next week.

Mr. Pryor announced Recreation Basketball will begin Tuesday, January 13<sup>th</sup>.

Mr. Pryor thanked John O’Heney for his hard work with Recreation Basketball.

Councilwoman Renee reported there will be a Committee Meeting Monday, January 26<sup>th</sup> at 6:00pm prior to the Council Meeting.

Councilman More will be calling a Public Works Meeting for Tuesday, January 20<sup>th</sup> at 6:00pm.

Councilman Zajack announced he and Borough Administrator Mary Sapp will be scheduling interviews for a new Chief Financial Officer this week.

Mr. Zajack reported he will be meeting with the Community Center Director, Tom Adcock to discuss how to better utilize the Community Center for 2015.

Moved and seconded (Zajack/Cross) to Open Hearing for the following Ordinance 2014-11.

Moved and seconded (Zajack/Cross) to Close Hearing for the following Ordinance 2014-11.

Councilman Zajack offered the following resolution and moved its adoption. Seconded by Councilman Cross.

**BOROUGH OF NEPTUNE CITY  
ORDINANCE 2014-11**

**AN ORDINANCE TO AMEND AN ENTITLED “AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY, FIXING THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES” ADOPTED MARCH 4, 1965**

	<u>Minimum</u>	<u>Maximum</u>
Administrator	\$3000.00	\$3800.00
Borough Clerk	\$25,000.00	\$50,000.00
Deputy Clerk	\$2000.00	\$2000.00
Tax Collector	\$35,000.00	\$50,000.00
Deputy Tax Collector	\$2000.00	\$2000.00
Tax Assessor	\$17,000.00	\$26,000.00
Emergency Management	\$800.00	\$2000.00
Director of Public Works	\$60,000.00	\$95,000.00

Superintendent of Public Works	\$5000.00	\$7500.00
Judge	\$34,000.00	\$40,000.00
Prosecutor	\$22,000.00	\$35,000.00
Public Defender	\$6000.00	\$10,000.00
Construction Officer	\$15,000.00	\$25,000.00
Zoning Officer	\$1200.00	\$2900.00
Sub Code Building Inspector	\$5000.00	\$8400.00
Sub Code Plumbing	\$4000.00	\$7000.00
Sub Code Fire Inspector	\$5000.00	\$10,000.00
Electrical Inspector	\$4000.00	\$7000.00
Housing Official	\$5000.00	\$5800.00
Code Enforcement	\$14,000.00	\$16,000.00
Administrator of Public Assistance	\$8000.00	\$18,000.00
Land Use Board Secretary	\$7000.00	\$11,000.00
Librarian	\$15,000.00	\$24,000.00
Library Aid 1	\$12.50 hr	\$14.00 hr
Library Aid 2	\$12.50 hr	\$14.00 hr
Library Aid 3	\$10.35 hr	\$12.00 hr
Office Manager (Admin)	\$2000.00	\$3500.00
Fire Prevention Official	\$7000.00	\$12,000.00
Pire Prevention Inspector	\$500.00	\$2500.00
Payroll Clerk	\$2000.00	\$2000.00
Sewer Operator	\$8000.00	\$17,000.00
Assistant Sewer Operator	\$3500.00	\$10,000.00
Recycling Coordinator	\$2500.00	\$4200.00
Assistant Recycling Coordinator	\$300.00	\$1000.00
Secretary 1	\$31,000.00	\$39,000.00
Secretary 2 (effective July 1)	\$28,000.00	\$36,000.00
Part Time Secretary 1 (Admin)	\$15.00 hr	\$18.00 hr
Part Time Secretary 2 (Admin)	\$8.25 hr	\$10.00 hr
Book Keeper (part time)	\$15.00 hr	\$20.00 hr
Deputy Court Administrator 1	\$40,000.00	\$52,000.00
Violations Clerk	\$23,000.00	\$30,000.00
Public Works Employee 1	\$24,000.00	\$31,000.00
Public Works Employee 2	\$45,000.00	\$52,000.00
Public Works Employee 3	\$47,000.00	\$53,000.00
Public Works Employee 4	\$50,000.00	\$54,000.00
Public Works Employee 5	\$53,000.00	\$56,000.00
Public Works Employee 6	\$54,000.00	\$57,000.00
Police Administrative Clerk	\$25,000.00	\$59,000.00
Police Records Clerk	\$12,000.00	\$15,000.00
Chief Financial Officer	\$16,000.00	\$24,000.00
Hourly/Seasonal/Casual	\$8.25 hr	\$18.00 hr
Recreation Counselors	\$8.25 hr	\$19.00 hr
Mayor	\$4500.00	\$6100.00
Council	\$3500.00	\$5300.00
Captain of Police	\$90,000.00	\$120,000.00
Lieutenant	\$88,000.00	\$115,000.00
Sergeant	\$82,000.00	\$108,000.00
Patrolman Eighth Year	\$98,430.00	\$100,400.00
Patrolman Seventh Year	\$90,000.00	\$94,000.00

Patrolman Sixth Year	\$76,000.00	\$85,000.00
Patrolman Fifth Year	\$70,000.00	\$80,000.00
Patrolman Fourth Year	\$64,000.00	\$74,000.00
Patrolman Third Year	\$60,000.00	\$67,000.00
Patrolman Second Year	\$58,000.00	\$60,000.0
Patrolman First Year	\$50,000.00	\$55,000.00
Probationary Patrolman	\$40,000.00	\$50,000.00
Academy Pay	\$28,000.00	\$40,000.00
Public Safety Director	\$90,000.00	\$110,000.00
Community Center Director	\$35,000.00	\$66,000.00
Assistant Community Center Director	\$12,000.00	\$15,000.00
Housing Officer	\$6000.00	\$9000.00
Mechanic	\$40,000.00	\$56,500.00
Crossing Guard	\$30.00 hr	\$35.00 hr
OPRA Clerk	\$2500.00	\$5000.00
Class 2 Special Officer	\$15.00 hr	\$20.00 hr

Be it ordained by the Mayor and Council of the Borough of Neptune City as follows:

That the annual Salary and Compensation for the following employees of the Borough of Neptune City with the following ranges shall be payable semi-monthly except as otherwise stated herein:

1. That all other employees and officers of the Borough not specifically mentioned herein are continued at their present range of salary until changed by the resolution of the Borough Council.
2. That all salary and compensation of ordinances and parts thereof not inconsistent herewith shall remain in full force effect and virtue.
3. That all salary and compensation ordinances and parts thereof not inconsistent herewith shall remain in full force effect and virtue
4. That this Ordinance will take effect when finally passed and published according to law.

On Roll Call the following vote was recorded:

Aye: Pryor, Cross, Zajack, More, Renee

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Moved and seconded (Zajack/Cross) to advertise the Ordinance. Carried.

Councilman Zajack offered the following resolution and moved its adoption. Seconded by Councilman More.

Bill List January 12, 2015

Be it resolved that the following payroll and bills be paid:

Current Payroll	\$166,821.34
Current Bills	\$31,950.67
Current Agency	\$7119.73
Sewer Payroll	\$5488.33
Sewer Bills	\$19,128.56
Sewer Agency	\$419.86
Public Defender Checking	\$271.59
Capital Checking	
• Kay Park Recreation Corporation (Grills for Memorial Park)	\$1075.00

On Roll Call the following vote was recorded:

Aye: Pryor, Cross, Zajack, More, Renee

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman Zajack offered the following resolution and moved its adoption. Seconded by Councilman Pryor.

**RESOLUTION 2015-12  
SALARY RESOLUTION**

BE IT FURTHER RESOLVED THAT THE FOLLOWING SALARIES BECOME EFFECTIVE  
JANUARY 1, 2015.

Administrator	\$3552.00
Borough Clerk	\$45,968.00
Deputy Clerk	\$2000.00
Tax Collector	\$45,968.00
Tax Assessor	\$22,440.00

Director of Public Works	\$92,171.00
Superintendent of Public Works	\$74,705.00
Judge	\$32,235.00
Prosecutor	\$32,640.00
Public Defender	\$6391.00
Construction Officer	\$20,243.00
Zoning Officer	\$2764.00
Sub-Code Building Inspector	\$8121.00
Sub-Code Plumbing Inspector	\$6447.00
Sub-Code Fire Inspector	\$8910.00
Electrical Inspector	\$6549.00
Code Enforcement	\$14,993.00
Land Use Board Secretary	\$10,539.00
Librarian	\$21,742.00
Library Aid 1	\$13.25 per hour
Library Aid 2	\$13.25 per hour
Library Aid 3	\$11.05 per hour
Fire Prevention Official	\$10,111.00
Fire Prevention Inspector	\$1600.00
Payroll Clerk	\$2000.00
Office Manager	\$3000.00
Sewer Operator	\$15,324.00
Assistant Sewer Operator	\$9825.00
Recycling Coordinator	\$3957.00
Assistant Recycling Coordinator	\$766.00
Secretary 1	\$39,000.00
Secretary 2 (effective July 1, 2014)	\$36,000.00
Deputy Court Administrator	\$42,938.00
Violations Clerk	\$26,000.00
Public Works Employee 1 (effective July 1, 2014)	\$30,000.00
Public Works Employee 2	\$51,160.00
Public Works Employee 3	\$52,481.00
Public Works Employee 4	\$53,230.00
Public Works Employee 5	\$55,103.00
Police Administrative Clerk	\$58,480.00
Police Records Clerk	\$13,762.00
Chief Financial Officer	\$26,500.00
Hourly/Seasonal/Casual	\$8.25-\$19.00 per hour
Recreation Counselors	\$8.25-\$19.00 per hour
Mayor	\$6,034.00
Council	\$5294.00
Captain of Police	\$115,678.00
Lieutenant	\$112,363.00
Sergeant	\$106,828.00
Patrol Top Pay	\$100,399.00
Patrolman Sixth Year	\$85,000.00
Patrolman Fifth Year	\$80,000.00
Patrolman Third Year	\$67,000.00
Patrolman Second Year	\$60,000.00
Patrolman First Year	\$55,000.00
Probationary Patrolman	\$50,000.00

Public Safety Director	\$110,000.00
Community Center Director	\$65,531.00
Assistant Community Center Director	\$13,762.00
Housing Officer	\$5728.00
Mechanic	\$56,250.00
OPRA Clerk	\$5000.00
Crossing Guards	\$31.00 per day

On Roll Call the following vote was recorded:

Aye: Pryor, Cross, Zajack, More, Renee

Nay: Councilwoman Renee abstained

Absent: None

Councilman Cross offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A JOINT PURCHASING SYSTEM**

**A RESOLUTION AUTHORIZING THE BOROUGH OF NEPTUNE CITY  
TO ENTER INTO A JOINT PURCHASING AGREEMENT**

**RESOLUTION 2015-13**

WHEREAS, N.J.S.A. 40A:11-11(10) authorizes contracting units to establish a Joint Purchasing System and to enter into a Joint Purchasing Agreement for its administration; and

WHEREAS, the Borough of Neptune City, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Joint Purchasing System for the provision and performance of goods and services; and

WHEREAS, on October 15, 2013 the governing body of the Borough of Neptune City, County of Monmouth, State of New Jersey duly considered participation in a Joint Purchasing System for the provision and performance of goods for Police Department Equipment for Training Purposes, including but not limited to Simunations Equipment.

WHEREAS, the following towns will participate: Neptune City, Avon, Belmar, Brielle, Lake Como, Manasquan, Neptune Township, Spring Lake, Spring Lake Heights, Sea Girt and Wall Township.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

**TITLE**

This resolution shall be known and may be cited as the Joint Purchasing Resolution of the Borough of Neptune City,

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-10 the Borough Administrator is hereby authorized to enter into a Joint Purchasing Agreement with the abovementioned agencies.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-11 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

On Roll Call the following vote was recorded:

Aye: Pryor, Cross, Zajack, More, Renee

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

In Public Participation:

Public Safety Director Edward Kirschenbaum gave a presentation on the Active Shooter Program at the request of Mayor Brown.

Moved and seconded (Cross/Zajack) to adjourn the meeting. Carried.

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Mayor Robert Brown

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Mary Sapp, Municipal Clerk