

BOROUGH OF NEPTUNE CITY
MEETING OF THE MAYOR AND COUNCIL

AGENDA
JANUARY 1, 2016

RECESSED MEETING FROM DECEMBER 28, 2015

Call to Order
Roll Call
Public Participation on Agenda Items
Resolution 15-136. Reserve Unexpended Balances of 2015 Budget Appropriations
Adjourn sine die

ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL

Freeholder Arnone Administers the Oath of Office:
Mayor Robert J. Brown
Councilman Andrew Wardell
Councilwoman Barbara Shafer

Joanne Downey Esq. Administers the Oath of Office:
Councilman Michael Skudera

Call to Order
Roll Call
Flag Salute
Open Public Meetings Act

Communications

Mayor Administers the Oath of Office:
Fire Chief Thomas Bennett
Assistant Chief James O'Connell
First Aid Captain Kenneth Sprague

Mayor and Council Reports

Public Comment on Agenda Items

New Business
Election of Council President
Resolution 16-001 Mayor's Appointments for 2016

Consent Agenda

All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

Resolution 16-002 Schedule of Meetings for 2016
Resolution 16-003 Designation of Bank Depositories for 2016
Resolution 16-004 Authorization for Award of Professional Services for 2016, Auditor, Legal Services, Legal Labor Services, Planner, Engineering Services, Environmental Engineer Services
Resolution 16-005 Rules of Conduct for Meetings
Resolution 16-006 Holidays for 2016
Resolution 16-007 Authorization of Interest Charges for 2016
Resolution 16-008 Temporary Budget – Current Fund
Resolution 16-009 Temporary Budget – Sewer Fund

Public Participation

Adjourn

RESOLUTION 2015-136

RESERVE UNEXPENDED BALANCES FROM 2015 BUDGET

WHEREAS, NJSA 40A-4 the Local Budget Law permits budget appropriations to be reserved for expenditures that are now encumbered prior to the close of the fiscal year, or for those undetermined charges from 2015 that will be paid in 2016,

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby reserve all unexpended balances from the 2015 Budget for all unpaid claims for 2015 that are specifically reserved by resolution.

Mayor's Appointments for 2016 Resolution 2016-01

<u>Department</u>	<u>Chairperson</u>	<u>Member</u>	<u>Member</u>
<i>Admin & Finance</i>	Shafer	More	Skudera
<i>Public Works</i>	More	Wardell	Renee
<i>Law & Ordinance</i>	Renee	Zajack	Shafer
<i>Admin & Justice</i>	Zajack	Shafer	More
<i>Special Services</i>	Skudera	Renee	Wardell
<i>Human Services</i>	Wardell	Skudera	Zajack

Administration and Finance

Borough Clerk/Elections
Finance Treasurer
Community Center
Borough Attorney
Municipal Engineer
Library

Special Services

Shade Tree
Street Lights
Dog Licenses

Law and Ordinance

Construction Officials
Zoning Officials
Law and Ordinance Committee

Administration and Justice

Municipal Court
Prosecutor
Police Department
Public Defender
Alliance to Prevent Drug & Alcohol Abuse

Public Works

Public Works Department
Sewer Department
Parks & Playgrounds
Recycling/Solid Waste
Environmental Committee

Human Services

Fire Department
Fire Prevention Bureau
First Aid Liaison
Emergency Management

Administrator	2016	1 year	Mary Sapp
Block Grant Committee			
Delegate	2016	1 year	Robert Brown
Alternate Delegate	2016	1 year	Mary Sapp
Board of Recreation			
Member	2016-2020	5 year	Andrew Wardell
Member	2016-2020	5 year	Louis Trocchio, Jr.
Council Liaison	2016	1 year	Joe Zajack
Borough Auditor	2016	1 year	Robert A. Hulsart
Borough Attorney	2016	1 year	Mark Aikins
Borough Engineer	2016	1 year	Matt Shafai
Labor Attorney	2016	1 year	James Plosia
Borough Planner	2016	1 year	Andrew Janiw
Enviornmental Engineer	2016	1 year	Tavit Najarian
Deputy Clerk/Treasurer	2016	1 year	Tammy Brown
Community Center Director	2016	1 year	Tom Adcock
Deputy Community Center Director	2016	1 year	Janet Collier
Borough Librarian	2016	1 year	Theresa Ricardello
Borough Prosecutor	2016	1 year	James Carton IV
Housing Enforcement	2016	1 year	Jerry Applegate
Code Enforcement	2016	1 year	Robert Reynolds, Sr.
Court Administrator	2016	1 year	Kelly Barrett
Deputy Court Administrator	2016	1 year	Lynn Tremarco
Collector of Dog License	2016	1 year	Mary Sapp
Personnel Officer	2016	1 year	Mary Sapp
Administrative Officer	2016	1 year	Matt Shafai
Emergency Management			
LEPC Member			
Mayor	2016	1 year	Robert J. Brown
Clerk	2016	1 year	Mary Sapp
Council	2016	1 year	Andrew Wardell
Coordinator	2016	1 year	Louis Trocchio, Sr.
Public Works	2016	1 year	Gerrit Devos
Education	2016	1 year	Debra Mercora
Fire Department	2016	1 year	Tom Bennett
First Aid	2016	1 year	Ken Sprague
Health Department	2016	1 year	Christopher Merkel
Construction	2016	1 year	William Doolittle
Police	2016	1 year	Matthew J. Quagliato

Office of Emergency Management

Chaplain	2016	1 year	Pastor Alec Park
Deputy Coordinator	2016	1 year	Edward Kirschenbaum
Assistant Deputy Coordinator	2016	1 year	Ed Zakerowski
Assistant Deputy Coordinator	2016	1 year	Larry Cross
Assistant Deputy Coordinator	2016	1 year	Richard Oppegaard
Police	2016	1 year	Keith Mitchell
Member	2016	1 year	Robert Reynolds, Sr.
Member	2016	1 year	Brian McGrath
Member	2016	1 year	Gerrit Devos
Member	2016	1 year	Vicky Butler
Member	2016	1 year	Robert Brown
Member	2016	1 year	Mary Sapp

Fire Police

Member	2016-2020	5 year	Joseph McLaughlin
Member	2016-2020	5 year	Ron Biggs
Member	2016-2020	5 year	Don Dorsett
	2016-2020	5 year	Joe Kelly

Town Historian

2016	1 year	Richard Cottrell, Sr.
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License Collector

2016	1 year	Mary Sapp
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Deputy License Collector

2016	1 year	Tammy Brown
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Local Assistance Board

Member	2016	1 year	Tammy Brown
Member	2016-2017	2 year	Robert Brown
Member	2016-2017	2 year	Mary Sapp

Appropriate Authority

2016	1 year	Robert J. Brown
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Memorial Day Committee

Chairperson	2016	1 year	Robert Brown
Coordinator	2016	1 year	Tom Adcock
First Aid	2016	1 year	Kenny Sprague
Fire	2016	1 year	Tom Bennett
Reverand	2016	1 year	Pastor Alec Park
Police	2016	1 year	Louis Trocchio, Sr.

Official Assessment Searcher

2016	1 year	Mary Sapp
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Recycling Coordinator

2016	1 year	Gerrit Devos
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Assistant Recycling Coordinator

2016	1 year	Robert Reynolds, Jr.
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School Crossing Guards

Guard	2016	1 year	Carol Sutton
Guard	2016	1 year	Karen O'Brien

Guard	2016	1 year	Dolores Ayers
Guard	2016	1 year	Sharon Colon
Guard	2016	1 year	Phil Sutton
Guard	2016	1 year	Ronald Biggs
Shade Tree Committee			
Member	2016	1 year	Tom Arnone
Member	2016	1 year	Gerrit Devos
Member	2016	1 year	Mary Sapp
Member	2016	1 year	Bob Brown
Deputy Tax Collector	2016	1 Year	Al Jardine
Police Matron	2016	1 year	Susan Hewitson
Police Matron	2016	1 year	Janet Collier
Housing Liaison	2016	1 year	Mary Sapp
Land Use Board Members			
Member	2016	1 Year	Robert Brown
Member	2016	1 Year	Robert Reynolds, Jr.
Member	2016	1 Year	Joseph Zajack
Member	2015-2018 unexp	4 Years	Larry Cross
Member	2016-2019	4 Years	Robert Shafer
Member	2016-2019	4 Years	John Amoscato
Alternate 2	2016-2017	2 years	Alex Tallman
Zoning Officer	2016	1 year	William Doolittle
JIF Representative	2016	1 year	Mary Sapp
Fire Subcode Inspector	2016	1 year	William Doolittle
Drug Alliance			
Chairperson	2016	1 year	Louis Trocchio, Sr.
Member	2016	1 year	Robert Brown
Member	2016	1 year	Tammy Brown
Member	2016	1 year	Barbara Shafer
Member	2016	1 year	Robert Shafer
Member	2016	1 year	Tom Adcock
Member	2016	1 year	Mary Sapp
Member	2016	1 year	Lisa Emmons
Member	2016	1 year	Tracy Brand
Member	2016	1 year	Pam Goldberg
Member	2016	1 year	Ed Zakerowski
Member	2016	1 year	Michaela O'Brien
Member	2016	1 year	vacant
Member	2016	1 year	Michele McGuigan

Junior Member	2016	1 year	Rachel Weir
911 Coordinator	2016	1 year	Edward Kirschenbaum
Building Inspector	2016	1 year	Jerry Applegate
Alternate Prosecutor	2016	1 year	David J. Leone
Public Defender	2016	1 year	Ron Troppoli
Registrar of Vital Statistics	2014-2016	3 year	Tammy Brown
Deputy Registrar	2016	1 year	Sylvia Laughlin
Environmental Committee			
Chairperson	2016	1 year	Gerrit DeVos
Member	2016	1 year	Tom Arnone
Member	2016	1 year	Robert Brown
Veterans Liaison	2016	1 year	Ronald Biggs
Board of Education Liaison	2016	1 year	Andrew Wardell

**RESOLUTION 16-02
SCHEDULE OF MEETINGS FOR 2016**

Whereas, the Open Public Meeting Act (NJSA 10:4-6 et seq.) provides for the requirement that an annual notice of a public body shall state the time, date and location of the meeting of such public body to be held during the succeeding year; and

Now therefore be it resolved by the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, that all Council Meetings of the Mayor and Council will be held during the year 2016 at Neptune City Council Chambers, 106 W. Sylvania Avenue, Neptune City NJ on the following dates and all meetings shall be at 7:00 PM and the months of June, July and August at 6:00PM

January	11	25
February	8	22
March	14	28
April	11	25
May	9	23
June	13	27
July	11	25
August	8	22
September	12	26
October	11 (Tuesday)	24
November	14	28
December	12	27 (Tuesday)

The recessed meeting of December 27th will be held on January 1, 2017 at 11:45 A.M. and the Reorganization Meeting will be held at Noon on January 1, 2017.

Be it further resolved that the Asbury Park Press and the Coaster be named as the official newspapers to who all notices of meetings shall be sent.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a reorganization meeting held on January 1, 2016

Borough Clerk

**BOROUGH OF NEPTUNE CITY
RESOLUTION 16-03**

WHEREAS, the following Banks and Trust Companies be the official depositories wherein all of the accounts for the Borough of Neptune City be kept:

TD Bank
Kearny Bank
Santander Bank
New Jersey Community Bank
PNC Bank

WHEREAS, disbursements of the following accounts be made by checks signed by Mayor Robert J. Brown and the Borough Clerk/Treasurer Mary Sapp, in the absence of the Mayor or the Borough Clerk, Chief Financial Officer may sign these checks:

Savings /Checking Accounts

Developer Escrow Accounts	Unemployment Escrow
Environmental	Public Assistance I & II
Sewer	Board of Recreation I
Payroll	Agency
Construction	Special Trust
Hazardous Spill Fund	Law Enforcement Trust Fund
Sick Leave	General Capital
Sewer Capital	Animal Control
Drug Alliance	Fire Prevention
Current Account	

WHEREAS disbursements for the Municipal Court Bail and General Accounts be made by checks signed by the Court Administrator, and

WHEREAS, disbursements for the Board of Recreation II be made by checks signed by the Mayor, Mary Sapp, Borough Clerk/ Treasurer, and in the absence of the Mayor, the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Neptune City do hereby adopt the Cash Management Plan which is attached to this resolution.

BOROUGH OF NEPTUNE CITY
CASH MANAGEMENT PLAN

INTRODUCTION

The New Jersey “Local Fiscal Affairs Law”, N.J.S.A 40A: 5-14 requires that every local unit adopt a Cash Management Plan and shall deposit its funds pursuant to that plan. The primary objective of the plan are to preserve the safety of public funds, seek investment instruments that offer liquidity and maximize interest revenue through the use of authorized legal depositories and approved investment instruments.

I. AUTHORITY

a. Borough Council of the Borough of Neptune City, County of Monmouth.

b. Delegation of Authority – Authority to implement the investment program is granted to the Chief Financial Officer. The Chief Financial Officer shall act in accordance with the requirements of the Cash Management Plan, New Jersey Statutes and proper use of internal controls. No other persons may engage in investment transactions except for those subordinate officials of the Chief Financial Officer.

II. STATEMENTS OF POLICY

It shall be the policy of the Borough of Neptune City, County of Monmouth to adopt a Cash Management Plan, and to authorize the Chief Financial Officer to administer said Plan, for the purpose of deposit and investment of the maximum of available funds in interest bearing instruments. The investment instruments shall be safe, liquid and offer market yields.

Safety of principal is the foremost objective of the Cash Management Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital. The utilized investment instruments shall remain sufficiently liquid to meet all operating cash requirements that may be reasonably anticipated.

Investments shall be planned with the objective of attaining a market rate, while taking into account legal restriction, risk and liquidity. Return on investment is secondary importance compared to safety.

III. DEFINITIONS

“Arbitrage” refers to the rules and regulation governing the issuance of Bonds or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.103.

“Cash Management Fund” is the New Jersey Cash Management Fund. This Fund is one of a number of funds invested by the New Jersey Division of Investments of the Department of Treasury under the jurisdiction of the State Investment Council. The Fund is authorized to receive the invest local unit funds pursuant to N.J.S.A. 40A:5-14.

“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking. Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

“Compensating Balance Account” is a bank account at an eligible depository which pays no interest or interest lower than ½ of 1 percent maximum, in return for specific services, for example check sorting, payroll services, wire transfers and other services.

“Eligible Public Depositories” is a Banking or Savings and Loan Association with a current certificate of eligibility from the State Banking Department. The Borough of Neptune City shall designate said depositories, by resolution of the governing body on January 1st of each year in accordance with N.J.S.A. 40A: 5-14.

“Eligible Securities” are those investment instruments authorized by N.J.S.A. 40A: 5-15.1.

“Interest Bearing Account” is an account or time deposit in an eligible public depository, earning interest, or any deposit in the State of New Jersey Cash Management Fund.

II. STANDARD OF CARE

1. The standard of prudence to be sued by those delegated to effect investment transactions on behalf of the Borough of Neptune City shall be the “prudent person” standard. Investments shall be made with judgment and care, under circumstances the prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall not be for speculation.

2. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their eligibility to make impartial decisions. Employees shall disclose any material interest in financial institutions which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Borough of Neptune City

3. The Chief Financial Officer is responsible for establishing and maintaining internal controls. The controls should ensure that the assets of the Borough of Neptune City are protected from loss, theft or misuse.

V. PROCEDURES FOR RECEIPT OF MONIES

Department Procedures

- A. Department heads will ensure that a receipt is issued in duplicate for all transactions. A copy of the receipt shall be given to the paying party and the duplicate maintained by the issuing department. The receipts shall be pre-numbered, or sequentially numbered if computer generated.
- B. All monies collected or received from any source by or on behalf of the Borough, Department, or any Board thereof, shall be forwarded to the Division of Accounts and Control within forty-eight (48) hours of receipt.
- C. The Municipal Treasurer shall oversee that all collected revenues are deposited to the designated legal depository.
- D. All monies received shall be placed in a secure place until forwarded for deposit.
- E. Each Department head shall file with the Chief Financial Officer a monthly report of all monies received in the manner prescribed. The report also will include year-to-date amounts received.
- F. No department, division, or agency shall engage in the practice of cashing checks with public funds. Cashing of employee pay checks is included in the prohibition.

2. Chief Financial Officer

- A. All monies collected or received from any source by or on behalf of the Borough shall be deposited within forty-eight (48) hours of receipt of designated banks.
- B. Ensure that all monies deposited are in an interest bearing account(s).
- C. Where compensating balances are used to offset bank expenses, an agreement between the bank(s) and the Borough shall be executed and reviewed annually.
- D. The Chief Financial Officer shall make recommendations of legal public depositories to the Mayor and Council of the Borough of Neptune City who shall by resolution designate said depositories at the annual reorganization meeting of the Council. The list of authorized depositories may be amended at any time during the year.
- E. Maturity of Investments-Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of the Sate Stature or promulgated regulation.

- F. Investment Securities – The Chief Financial Officer has the responsibility to determine which investments instruments are best suited for the Borough. However, the Chief Financial Officer shall be authorized only to invest in securities permitted by New Jersey State Statute. No investment shall be made in any depository that does not meet current Federal minimum standard for Leverage Ratio, Tier 1 and Tier 2 Capital Ratio.

Presently, a local unit may permit investments in such institutions as permitted in Section 4 of P.L. 1970, Chapter 236 (6.17:19-44) and other instruments specified as follows:

Mutual Funds backed by the United States Government Obligations

United States Treasury Bills (T-Bills)

Municipal Bonds or Notes

Commercial Bank Deposits and Certificates of Deposit

Repurchase Agreements

Investment in Savings and Loan Associations

United States Government Agency and Instrumentality Obligations

State of New Jersey Cash Management Fund

School District Obligations

All designated depositories must conform to all applicable State statutes concerning depositories of public funds, and all depositories shall obtain the highest amount possible F.D.I.C. and /or F.S.L.I.C. coverage for all municipal assets.

VI. FUNDS EXCLUDED FROM INVESTING

The following types of funds are not required to be placed in interest bearing account:

1. Petty cash funds
2. Cash drawn from a Federal Agency under a letter of credit which has to be paid out within 5 working days to a vendor.
3. Deposit, retainage, or amounts posted by way of bond, held by the local unit for such things as faithful performance, if the local unit would be required by law to pay back any interest earned to the provider of the deposit, except where the local unit is required by law or court decision to invest the funds.

VII. BOROUGH AUDITOR

1. The Borough investment practices and the agreement of banking services and compensation thereof shall be reviewed by the Borough Auditor as part of the annual audit, as required by the N.J. S. A 40A:5-4. Where a conflict exists between this Cash Management Plan and State statute the applicable statute shall govern.

VIII. SURETY BONDS

1. The Chief Financial Officer shall be covered by a surety bond. During the annual audit the municipal Auditor shall examine said bond to determine that proper coverage is in effect.

2. Staff members of the Division of Accounts and Control shall be covered by a Public Employee Faithful Performance Bond (Blanket Bond) in the minimum of \$10,000.00.

3. The Chief Financial Officer in accordance with N.J.S. A. 40A:5-14 shall prepare a written monthly investment report and submit same to the Borough Council.

The summary report will be prepared in the manner which will allow the Borough Council and the administration to ascertain whether investment activities during the reporting period have conformed to the Cash Management Plan. The report shall set forth each organization holding local unit funds, the amount securities purchased or sold, class or type of securities purchased, book value, earned income, fee incurred, and market value of all investments as of the report date. Such written report shall be included in the minutes of a regular Council meeting.

**Borough of Neptune City
Resolution 2016-04
Awarding of Contracts for Professional Services**

WHEREAS, the Borough of Neptune City has a need to acquire professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is one year, and

WHEREAS, the following professionals have been appointed and

Mark Aikins, Esq., Legal Services

Jamie Plosia, Esq., Labor Legal Services

Leon S. Avakian, Engineering Services

Robert Hulsart & Co., Audit Services

Andrew Janiw Beacon Planning, Planning Services

Tavit Najarian Associates, Environmental Engineers

WHEREAS, the above professionals have completed and submitted a Business Entity Disclosure Certification which certifies they have not made any reportable contributions to a political or candidate committee in the Borough of Neptune City in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City authorizes the above professionals to enter into a contract with the Borough of Neptune City as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution and,

BE IT FURTHER RESOLVED that a notice of this resolution shall be published in its entirety once in a newspaper designated as an official newspaper of the Borough of Neptune City.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a reorganization meeting held on January 1, 2016

Borough Clerk

**RESOLUTION 16-05
RULES OF CONDUCT FOR MEETINGS**

WHEREAS, In order for a Governing body to conduct meetings and matters of business of the Municipality, it becomes necessary to adopt rule of order, and

WHEREAS, it is the desire of the Mayor and Council to conduct their proceedings in an orderly and efficient manner,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby adopt Roberts Rules of Order as the rules to conduct meetings of the Governing Body.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a reorganization meeting held on January 1, 2016

Borough Clerk

**RESOLUTION 16-06
HOLIDAYS FOR 2016**

Whereas, in accordance with negotiated Borough Contracts and the Policy Manual of the Borough of Neptune City there are thirteen recognized holidays, and

Whereas, the following holidays are recognized and the Borough Offices and the Public Works Department will be closed on the following dates:

Holiday	Offices Closed
New Year's Day	Friday, January 1, 2016
Martin Luther King Day	Monday, January 18, 2016
President's Day	Monday, February 15, 2016
Good Friday	Friday, March 25, 2016
Easter	Will be used as a float holiday
Memorial Day	Monday, May 30, 2016
Fourth of July	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Election Day	Offices will be closed on Friday, November 25, 2016 in lieu of Election Day
Veteran's Day	Friday, November 11, 2016
Thanksgiving	Thursday, November 24, 2016
Christmas	Monday, December 26, 2016

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a reorganization meeting held on January 1, 2016

Borough Clerk

Borough of Neptune City

Resolution 2016-07

RESOLUTION OF THE BOROUGH OF NEPTUNE CITY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS, AND SEWER MAINTENANCE FEES.

Whereas, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments or sewer maintenance fees subject to any abatement or discount for the late payment of taxes as provided by law; and

Whereas, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

Now therefore be it resolved by the Mayor and Council of the Borough of Neptune City as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% annum on the first \$1,500.00 of charges becoming delinquent after due date and 18% per annum of any amount in excess of \$1,500 and allows for delinquencies in excess of \$10,000.00 in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2016 there will be a ten (10) day grace period of quarterly tax, assessment, or sewer maintenance payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety in an official newspaper of the Borough of Neptune City.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a reorganization meeting held on January 1, 2016

Borough Clerk

**2016 Temporary Budget
Resolution 2016-08**

Whereas, NJSA 40A: 4-19 provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2016 Budget and in the manner and time therein provided; and required in the manner and time therein provided;

Whereas, the date of this resolution is within the first thirty days of January 2016, and

Whereas, 26.25% of the total current appropriations in the 2015 Budget is the sum of \$1,683,825 exclusive of any appropriation for Capital Improvements, Debt Service, and Public Assistance.

Now therefore be it resolved that the following temporary budget appropriations be made to the Chief Financial Officer for his records:

ACCOUNT #	ACCOUNT	S.W	O/E
20-701	GENERAL ADMINISTRATION	12000	4300
20-703	MAYOR AND COUNCIL	10000	2,000
20-704	MUNICIPAL CLERK	6,000	875
20-705	FINANCIAL ADMIN.	5,000	400
20-706	AUDIT SERVICES		100
20-708	COLLECTION OF TAXES	12,000	2,000
20-710	ASSESSMENT OF TAXES	6,200	1,200
20-712	LEGAL SERVICES		11,900
20-714	INTEREST ON APPEALS		100
20-715	ENGINEERING SERVICES		2,000
20-718	INTERLOCAL AGREEMENT		500
21-720	LAND USE BOARD	2,800	4,410
22-725	UNIFORM CONSTRUCTION	6,000	350
22-726	BUILDING SUBCODE	1,900	100
22-727	PLUMBING SUBCODE	1,500	100
22-728	ELECTRICAL SUBCODE	1,300	100
22-729	FIRE SUBCODE	1,700	100
22-730	CODE ENF. /HOUSING	1,300	300
23-730	INSURANCE-LIABILITY		35,000
23-732	INSURANCE-WORKERS COMP		45,000
23-733	INSURANCE - HEALTH		300,000
23-734	POLICE DEPT.	484,335	40,000
23-735	EMERGENCY MANAGEMENT	900	800
23-737	VOLUNTEER AMBULANCE CO.		300
23-738	FIRE DEPT.		5,200
23-739	FIRE PREVENTION BUREAU	3,000	400
23-740	PROSECUTOR	5,600	300
23-741	MAINT. ABONDONED PROP.		100

23-742	STREETS & ROADS	130,000	6,000
23-743	VEHICLE MAINTENANCE		7,500
23-744	SOLID WASTE COLLECTIONS	1,200	116,750
23-745	BUILDINGS & GROUNDS	4,500	8,000
23-746	PUBLIC WORKS - OTHER		1,000
23-747	ANIMAL CONTROL SERVICES		2,000
	COMMUNITY CENTER	2,000	3,500
23-751	LIBRARY	12,000	1,000
23-753	CELEBRATION OF PUB EVENTS		700
23-754	ELECTRIC		10,000
23-755	STREET LIGHTING		10,000
23-756	TELEPHONE		6,000
23-757	WATER		800
23-758	GAS (HEATING)		6,000
23-759	GASOLINE		15,000
23-760	FIRE HYDRANTS		10,000
23-761	LANDFILL DISPOSAL COSTS		1,000
23-762	CONTINGENT		1,000
23-763	PUBLIC EMPLOY. PENSION		99,905
23-764	SOCIAL SECURITY		35,000
23-765	POLICE PENSION		130,000
23-768	MUNICIPAL COURT	39,000	3,000
23-769	PUBLIC DEFENDER	1,400	

Total SW: 751,635 OE 932,090.= \$1, 683,725

**2016 Temporary Sewer Budget
Resolution 2016-09**

Whereas, N.J.S.A. 40:4-19 provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2016 Budget, required in the manner and time therein provided;

Whereas, the date of this resolution is within the first thirty days of January 2016, and

Whereas, 26.25% of the total appropriations in the 2015 Sewer Budget is the sum of \$315,359 exclusive of any appropriation made for interest and debt redemption charges, capital improvement fund and public assistance in said 2016 Sewer Budget,

Now therefore be it resolved that the following temporary budget appropriations be made to the Chief Financial Officer for his records:

Temporary Sewer Appropriations 2016

Operations	S.W.	\$50,000.00
Operations	O.E.	260,359.00
Social Security	O.E.	<u>5,000.00</u>
Total		\$315,359.00