

**Council Room Borough of Neptune City
January 11, 2016**

The Regular Council Meeting of the Mayor and Council was called to order by Mayor Robert Brown at 7:00 pm.

The Mayor asked everyone to join in on the Flag Salute.

Council Present: Zajack, More, Renee, Wardell, Shafer, Skudera, Brown
Absent: None

Mayor Brown announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and Coaster and by filing a copy with the Municipal Clerk.

Moved and seconded (Zajack-Renee) to approve the minutes for October 13, 2015. Carried.

Moved and seconded (Renee- Zajack) to carry the minutes for October 26, 2015. Carried.

Moved and seconded (Zajack-Shafer) to receive and file the Municipal Court report for December 2015. Carried.

Moved and seconded (Zajack- Renee) to receive and file a notice of the Neptune City Land Use Board for Block 35 Lot 5.01. Carried.

Moved and seconded (Zajack- More) to received and file a notice from the Neptune City Land Use Board to recommend Block 1 Lot 1 as an area in need of Redevelopment. Carried.

In Mayor and Council Reports:

Mayor Brown reported that 2016 has been a busy year. He attended the Monmouth County Freeholder's Reorganization Meeting an commended Monmouth County Clerk Christine Hanlon, Freeholder Arnone and Freeholder DiMassi on their reelection. The Mayor also thanked our former Assemblywomen, Mary Pat Angelini and Caroline Casagrande on a job well done during their term and congratulated the newly elected Assemblymembers, Eric Houteling and Joanne Downey. We will continue to reach out to our Assemblymembers in regards to Redevelopment, our State Highways and the Neptune City School.

The Mayor reported that the boardwalk construction is underway and that the generator project is progressing.

The Mayor will be announcing a date for the 2016 Business Fair in the near future.

The Mayor also congratulated the newly elected Board of Education members.

Councilman Skudera announced a meeting of the Special Services Committee at 5:45 on January 25th.

Councilman Wardell thanked the audience for their attendance at the meeting. He reported that he recently met with Chief Bennett and is looking forward to working with the Fire Department and the First Aid. He is also looking forward to acting as the liaison to the Board of Education and the Board of Recreation.

Councilman Zajack announced that he will also be working with the Board of Recreation with Mr. Wardell and that he is looking forward to working with the Public Safety Director Ed Kirshenbaum.

Councilwoman Shafer announced that she met with Tom Adcock of the Neptune City Community Center and announced that there are many interesting programs at the Center, including knitting, senior aerobics and many trips and special events. On Wednesday, February 24th, Meridian will offer a special program regarding cardiac disorders.

Mrs. Shafer also reminded residents to become a member of the Friends of Library during the new year.

Councilwoman Renee commented that there are 44 Code Enforcement violations for the month of December. Many of the violations were for leaves and brush which are not picked up curbside during this time of the year. Ms Renee reminded residents to not post signs on utility poles.

Ms. Renee called a Law and Ordinance meeting for January 13, 2016.

Councilman More called for a Public Works Committee meeting for January 21, 2016 at 6:00 pm and wished everyone a Happy New Year.

Councilwoman Renee offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

Be it resolved to remove resolution 2016 -12 Resolution Advising Monmouth County Board of Taxation of Opt out of the Monmouth County Demonstration Program from the Agenda.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer, Skudera

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman Shafer offered the following resolution and moved its adoption. Seconded by Councilman Wardell.

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Transfer Date

To Current Checking	Payroll	\$ 116,891.87
From Current Savings	Bills:	\$ 34,242.22
	Soc Security	\$ 4,762.54
	DCRP	\$ 13.24
	Total	\$ 155,909.87

To Sewer Checking	Payroll	\$ 4,241.20
From Sewer Savings	Bills:	\$ 17,162.40
	Soc Security	\$ 385.95
	Total	\$ 21,789.55

To Payroll	Current	\$ 34,242.22
	Sewer	\$ 4,241.20
	Total	\$ 38,483.42

To Agency	Current	\$ 4,762.54
	DCRP	\$ 13.24
	Sewer	\$ 385.95
	Payroll	\$ 49,832.14
	Total	\$ 54,993.87

On Roll Call the following vote was recorded:
 Aye: Zajack, More, Renee, Wardell, Shafer, Skudera
 Nay: None
 Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman More offered the following resolution and moved its adoption. Seconded by Councilman Wardell.

Resolution 2016-11

Whereas, certain General Capital and Sewer Capital Improvement Authorization balances remain dedicated to projects that are completed; and

Whereas, it is necessary to formally cancel these authorizations so that the unexpended balances may be credited to the proper accounts, and unused debt authorizations may be cancelled,

Now therefore be it resolved, by the Mayor and Council that the attached unexpended and dedicated General Capital Improvement Authorizations be cancelled.

BOROUGH OF NEPTUNE CITY - COUNTY OF MONMOUTH

GENERAL CAPITAL FUND

Ordinance Date	Description	Fund Balance	Deferred Charges Unfunded
12/31/1994	Purchase of Fire Pumper Truck	\$	\$ 10,862.87
4/08/1996	1996 Road Improvement Program		6,566.36
3/09/1998	Purchase of a Dump Truck		1,322.17
4/27/1998	Improvements to Oliver Drive	68.47	4,500.00
12/28/1998	Improvements to Wall Road		1,450.00
4/10/2000	Purchase of a Fire Vehicle		760.50
6/26/2000	Improvements to Riverdale and Locust Avenues		210,230.67
8/28/2000	Police Dispatch Equipment		222.05
8/28/2000	Purchase of Leaf Collector		2,343.24
12/11/2000	Pedestrian Corridor - Sylvania Avenue		626.00
5/26/2001	2001 Roadway Improvements		7,071.20
11/21/2001	Improvements to Firehouse		211.24
4/08/2002	Improvements to Laurel Avenue		351.58
7/08/2002	Video Conference Equipment		5,426.76
9/09/2002	Purchase of Dump Truck		1,608.12
12/23/2002	Improvements to Laird Avenue		479.38
12/22/2003	Improvements to Avondale Avenue		30,428.12
3/08/2004	Purchase of Communication Equipment		73.55
5/10/2004	Improvements to Ridge Avenue. & McAneny Street		
5/10/2004	Purchase of Front End Loader		23,346.87
4/11/2005	Improvements to Evergreen Avenue		5,093.76
6/15/2005	Telephone System		86.74
11/14/2005	Improvements to Bennett Avenue		393.21
7/24/2006	Improvements to Third Avenue		28,261.28
2/26/2007	Improvements to Fourth Avenue		5,893.46
4/11/2008	Improvements to Fifth Avenue		37,008.70
6/23/2008	Leaf Collector		1,055.00
4/28/2008	Improvements to East End & West Sylvania Avenues		
4/13/2009	Improvements to Adams Field		49,883.23
10/26/2009	Video Equipment		2,281.40
10/26/2009	Underground Fuel System		111.85
10/26/2009	Dump Truck		2,719.62
		\$ 68.47	\$ 454,868.08

SEWER CAPITAL FUND

Ordinance	Fund	Fixed Capital
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<u>Date</u>	<u>Description</u>	<u>Balance</u>	<u>Uncompleted</u>
4/28/1997	Sewer Improvements - Windsor Court	\$ 3,566.07	\$
6/28/1999,			
3/27/2000	Sewer Improvements - Steiner Avenue	2,706.06	
3/27/2000	Sewer Improvements - Ridge Avenue		6,112.97
8/28/2000	Sewer Jet		2,469.70
4/14/2003	Laird Avenue Pump Station		46,761.09
10/10/2006	Sewer Improvements - Bennett Avenue	4,074.85	
7/26/2010	Dump Truck Body		
11/11/2013	Jack Hammer	5,460.44	
		<u>\$ 15,807.42</u>	<u>\$ 55,343.76</u>

On Roll Call the following vote was recorded:
Aye: Zajack, More, Renee, Wardell, Shafer, Skudera
Nay: None
Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilwoman Shafer offered the following resolution and moved its adoption. Seconded by Councilman Zajack.

Resolution 2016-13

Whereas in the interest of efficiency and cost effectiveness it has been recommended by the Borough Administrator and the Administration of Finance Committee to re-assign duties within the Administrative offices, and

Whereas, the fulltime position of Deputy Tax Collector/ Bookkeeper was eliminated in 2013, and

Whereas, it has now become necessary to reinstate this position, and

Whereas, the full time position of Accounts Payable/ Assistant Tax Clerk/ Deputy Registrar of Vital Statistics was eliminated in 2013, and

Whereas it has now become necessary to reinstate this position, and

Now Therefore it Be Resolved that the following positions be filled:

- Al Jardine to the full time position of Deputy Tax Collector/Bookkeeper at a rate of \$15.50 per hour

- Sylvia Laughlin to the full time position of Accounts Payable/ Assistant Tax Clerk/ Deputy Registrar of Vital Statistics at the rate of \$15.50 per hour,

And Be It Further Resolved, that in order to fulfill the requirements of these full time employees be required to continue to cross train so that they may be able to perform all of the duties required in the Administrative Offices.

In Discussion, Councilwoman Shafer stated that she was happy that the position of the Deputy Tax Collector has been reinstated and that she is certain that it will add to the efficiency of the Administrative office.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer, Skudera

Nay: None

Absent: None

The Mayor declared the motion carried and the resolution adopted.

Councilman More offered the following resolution and moved for its adoption. Seconded by Councilwoman Shafer.

Resolution 2016-14

Authorization of Handicapped Parking Spot at 801 ½ Fourth Avenue

Whereas the owner of 801 ½ Fourth Avenue has presented documentation that there is a need for a Handicapped Parking Spot in front of his private residence, and

Whereas, C.39.4 197.6 authorizes municipalities to establish handicapped parking zones in front of residences occupied by people with disabilities, and

Whereas, the Mayor and Council have jurisdiction over Fourth Avenue,

Now therefore be it resolved by the Mayor and Council that a handicapped parking space be permitted at 801 ½ Fourth Avenue and that the Public Works Department are authorized to properly stripe and provide signage for the property, and that the Police Department approve the exact location of the handicapped parking space.

On Roll Call the following vote was recorded:

Aye: Zajack, More, Renee, Wardell, Shafer, Skudera

Nay: None

Absent: None

In audience participation:

Jackie Vanaman, 155 Prospect Street, wished everyone a Happy New Year. Ms. Vanaman also thanked the Council for looking into the Monmouth County Board of Taxation's Demonstration Program.

Ms Vanaman inquired as to who is the contractor for the Boardwalk and who is the developer for Block 1 Lot 1, the property located at Fifth and Steiner Avenue.

The Mayor replied that Byrd Construction is the contractor at the Boardwalk and Mark Walsifer is the proposed developer of Block 1 Lot 1.

Ms Vanaman stated that it was nice to see Mrs. Shafer in her Council seat.

Ed Kirschenbaum, Director of Public Safety reported that residents are urged to call the police to report suspicious activity. A phone call led to the apprehension of persons who were removing packages from porches. The Director reminded everyone to not hesitate to call the police to report anything unusual.

Councilwoman Renee reported that the next Neighborhood Watch meeting will be on January 21, 2016 at 7:00 pm.

Mrs. Audrey Gilmore of 155 Tucker Drive asked what the requirements were for the solicitation of Solar panels.

Mayor Brown advised that a permit is required from the Borough and the Police Department and advised residents to not be hesitant to call if there are solicitors in their neighborhood.

Moved and seconded (More-Zajack) to adjourn the meeting. Carried.

Mayor Robert Brown

Mary Sapp, Municipal Clerk