

# BOROUGH OF NEPTUNE CITY

106 W. Sylvania Avenue, Neptune City, NJ 07753, Telephone-(732) 776-7224 ext 35, Fax – (732) 776-8906

## CERTIFICATE OF INSPECTION

Jerry Applegate – Code Enforcement Official

Office Hours: Tuesday & Thursday 4:30 PM – 5:30 PM

Application is hereby made for inspection, approval and issuance of a Certificate of Inspection for the following dwelling/business units as provided by the Code of the Borough of Neptune City c102.15-20.

- **All properties and structures shall meet the most recent Property Maintenance Code adopted by the Borough for compliance.**

PRESENT OWNER OF THE PROPERTY \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS TO BE INSPECTED \_\_\_\_\_ UNIT/APT. # \_\_\_\_\_

NAME C.O. WILL BE ISSUED TO \_\_\_\_\_

DWELLING ( ) BUSINESS ( ) RENTAL ( ) SALE ( ) TRANSFER ( )

NUMBER OF BEDROOMS \_\_\_\_\_ NUMBER OF OCCUPANTS \_\_\_\_\_

**\*\*\*\*\*MINIMUM 5 BUSINESS DAYS NOTICE REQUIRED FOR INSPECTIONS\*\*\*\*\***

INSPECTION DATE REQUESTED \_\_\_\_\_ TIME (after 4:30 pm) \_\_\_\_\_

- (Date and time must be approved by Code Enforcement Official as per his schedule)

PHONE NUMBER (where you can be reached for the date & time confirmation, by the Official)

A \$50.00 **NON-REFUNDABLE** fee must be paid at the time of application. (made out to the Borough)

A \$25.00 fee will be charged for each inspection thereafter.

Failure to make application for inspection and obtain a Certificate of Inspection for each new tenant or buyer of a business/dwelling is punishable by a fine in the amount not exceeding \$2000.00.

**NOTICE: For dwelling units, list occupants & list ages of children only.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*Children’s last names not matching the parent shall attach a birth certificate or judgment.**

**I hereby certify the truthfulness of the responses set forth in this application**

\_\_\_\_\_  
AGENT/OWNER’S SIGNATURE

INSPECTION OFFICE USE:

FEE RECEIVED BY \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_ DATE \_\_\_\_\_  
INSPECTED BY \_\_\_\_\_ ZONING APPROVAL \_\_\_\_\_ OPEN PERMITS \_\_\_\_\_  
BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ DATE OF ISSUE \_\_\_\_\_ C.O. # \_\_\_\_\_

CONFIDENTIAL POLICE DEPT. USE:

**\*Megan’s Law Statement**

**Has any person to commence residency after August 22, 2005 been convicted of N.J.S.A. 2C:7-1 et seq.**

**(Registration and notification of release of certain offenders) \_\_\_\_\_yes \_\_\_\_\_no**

**I certify this is a true statement.**

\_\_\_\_\_  
(new owner or tenant signature) Date