

Application For Employment – Police Officer
Neptune City Police Department
106 West Sylvania Ave.
Neptune City, NJ 07753

Name: _____
Last First Middle

Address: _____
Number Street Apt# City State Zip

Home Phone #: _____ Cell#: _____ Social Security#: _____

EDUCATION

High School: _____
Name and Address of School Course of Study #Years Diploma/Degree

College: _____
(undergraduate) Name and Address of School Course of Study #Years Diploma/Degree

College: _____
(graduate) Name and Address of School Course of Study #Years Diploma/Degree

Other: _____
(specify) Name and Address of School Course of Study #Years Diploma/Degree

State Specialized Training: _____

Have you successfully completed both the written and physical ability tests most recently administered by the Monmouth County Police Academy? Yes No

If answer to above is yes, provide test dates and scores.

Date: _____ Written Score: _____ Physical Ability Score: _____

Are you certified by the New Jersey Police Training Commission as having satisfactorily completed the Basic Course for Police Officers? Yes No
(If yes, attach copy of certificate to this application.)

Have you ever been convicted of a criminal offense? If yes, explain. Yes No

Driver License#: _____ State: _____

Is this a commercial driver license?

Yes

No

List any friends or relatives who work for the Borough of Neptune City: _____

EMPLOYMENT EXPERIENCE

Employer: _____ Address: _____

Title: _____ Employed From: _____ to _____ Salary: _____

Reason for Leaving: _____

Employer: _____ Address: _____

Title: _____ Employed From: _____ to _____ Salary: _____

Reason for Leaving: _____

Employer: _____ Address: _____

Title: _____ Employed From: _____ to _____ Salary: _____

Reason for Leaving: _____

Notice to Applicants: All applicants should be aware that the completion of this application form is not a guarantee of employment. For appointment to any of the positions applied for, the applicant will be required to satisfy several requirements in addition to the completion of this form. Thus, completion of this form does not guarantee the applicant that he or she will be appointed or hired to any position with the Neptune City Police Department.

Agreement: I certify that the answers given are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the Borough of Neptune City.

Signature of Applicant: _____ Date: _____

EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, marital or veteran status or any other legally protected status.

**Personal References
(do not list relatives)**

Reference: _____
Name Address City State Zip

Phone # Years Known

Reference: _____
Name Address City State Zip

Phone # Years Known

Reference: _____
Name Address City State Zip

Phone # Years Known

Reference: _____
Name Address City State Zip

Phone # Years Known

Reference: _____
Name Address City State Zip

Phone # Years Known

Special Skills and Qualifications: _____

Applicant Requirements

All applicants, in addition to statutory requirements, must satisfy the following prerequisites to receive consideration for appointment:

- a. Must be named on the current Police Officers Eligibility List for non-Civil Service Municipalities issued by the Monmouth County Police Academy, **or**
- b. Must be certified by the New Jersey Police Training Commission as having satisfactorily completed the Basic Course for Police Officers. This certification must be valid at the time of application, ***and***
- c. **Applicants possess a minimum of an Associate's Degree in a field related to Law Enforcement at an accredited college or university.**
- d. Must be over 18 -34 years of age at the time of appointment;
- e. Must possess a valid New Jersey Driver's License at the time of appointment;
- f. Only citizens of the United States are eligible for appointment to the Neptune City Police Department.
- g. Possess a high school diploma or equivalent.

Disqualification Information

Any potential candidate or applicant possessing one or more of the following will not be eligible to participate in the application or selection process:

- a. An applicant who is involved in ongoing criminal activity, use of narcotics, drugs, intoxicating beverages, or any other substance which is detrimental to the health of an individual.
- b. An applicant who has been convicted of a crime.
- c. An applicant who has been dismissed from any public service for good cause.
- d. An applicant who has attempted to practice any deception or fraud on an application.
- e. An applicant whose character and employment references are unsatisfactory.
- f. An applicant whose background, behavior, demeanor or personal character would indicate that they are lacking the moral and personal qualities needed to be a Neptune City Police Officer.
- g. An applicant who does not possess a High School Diploma or its equivalent.
- h. An applicant whose driving privileges are revoked or suspended, or otherwise has an unsatisfactory driving record.
- i. An applicant who does not possess a minimum of an Associates Degree in a field related to Law Enforcement at an accredited college or university.
- j. An applicant must not have any tattoo or branding visible while in police uniform or civilian attire while on official police business. Visible areas include, but are not limited to: head, neck, arms, hands/fingers, legs and feet. Applicants will not wear visible body piercing jewelry while on duty. This shall include but is not limited to nose, eyebrow, navel and tongue piercing.
- k. An applicant that has not completed two or more years of active duty in any branch of the Armed Forces of the United States. Two or more years of Reserve or National Guard time does not meet this requirement unless the applicant was on active duty for at least twenty four months
- l. An applicant that does not fulfill such requirements as determined by the Director of Public Safety
- m. An applicant who does not hold a valid certification as a Class A police officer from the New Jersey Police Training Commission.

Applicants applying for a position with Neptune City Police Department shall be notified that the pre-employment process will include drug testing. The notification shall indicate that a negative result is a condition of employment and that a positive result will result in the applicant being dropped from consideration for employment.