



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 1335_fbi_2017.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#) **Municipality:** **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Robert	J.	Brown	12/31/2019	mayor@neptunecitynj.com

Chief Administrative Officer

Henry		Underhill		hunderhill@neptunecitynj.com
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Chief Financial Officer

William	E.	Antonides, Jr.		b.antonides.jr@gmail.com
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Municipal Clerk

Tamara		Brown		tammybrown@neptunecitynj.com
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Registered Municipal Accountant

Robert	A.	Hulsart		rah@monmouth.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Richard		Pryor	12/31/2018	rpryor@neptunecitynj.com
Pamela		Renee	12/31/2017	prenee@neptunecitynj.com
Barbara		Shafer	12/31/2017	bshafer@neptunecitynj.com
Alexander		Tallman	12/31/2019	atallman@neptunecitynj.com
Andrew		Wardell	12/31/2018	awardell@neptunecitynj.com
Joseph		Zajack	12/31/2019	jzajack@neptunecitynj.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2016 Calendar Year Property Tax Levies - ALL entities levying property taxes

	<u>Calendar Year Tax Rate</u>	<u>Calendar Year Tax Levy</u>	<u>% of Total Levy</u>	<u>Avg Residential Taxpayer Impact</u>
Municipal Purpose Tax	0.949	\$5,138,269.15	38.13%	\$2,401.80
Municipal Library			0.00%	\$0.00
Municipal Open Space			0.00%	\$0.00
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District	1.248	\$6,751,550.00	50.11%	\$3,158.53
Regional School District			0.00%	\$0.00
County Purposes	0.255	\$1,382,246.92	10.26%	\$645.37
County Library	0.018	\$94,900.63	0.70%	\$45.56
County Board of Health	0.005	\$27,858.41	0.21%	\$12.65
County Open Space	0.015	\$79,407.08	0.59%	\$37.96
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2016 Budget)	2.490	\$13,474,232.19	100.00%	\$6,301.87

Total Taxable Valuation as of	October 1, 2016	<u>\$554,807,200.00</u>
<small>(To be used to calculate the current year tax rate)</small>		
Current Year Average Residential Assessment		<u>\$253,087.00</u>

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.949	0.949	0.00%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$5,138,269.15	\$5,265,095.94	2.47%	\$126,826.79

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Onl

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$2,401.80	\$2,401.80	0.00%	\$0.00

Current Year 2017 Budget

<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	ACTUAL	\$5,265,095.94
Municipal Library		
Municipal Open Space		
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ESTIMATED	\$7,080,550.00
Regional School District		
County Purposes	ESTIMATED	\$1,436,000.00
County Library	ESTIMATED	\$95,500.00
County Board of Health	ESTIMATED	\$28,000.00
County Open Space	ESTIMATED	\$80,500.00
Other County Levies (total)		

Total ESTIMATED amount to be raised by taxes **\$13,985,645.94**

Revenue Anticipated, Excluding Tax Levy	2,219,250.00
Budget Appropriations, before Reserve for Uncollected Taxes	6,771,078.00
Total Non-Municipal Tax Levy	\$8,720,550.00
Amount to be Raised by Taxes - Before RUT	\$13,272,378.00
Reserve for Uncollected Taxes (RUT)	\$713,267.94
Total Amount to be Raised by Taxes	\$13,985,645.94

% of Tax Collections used to Calculate RUT 94.90%

If % used exceeds the actual collection % then
reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2016	13,109,102.39
Total Tax Levy, CY 2016	13,519,629.00
% of Taxes Collected, CY 2016	96.96%

Delinquent Taxes - December 31, 2016 \$410,763.50

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	33.56%	\$154,234.76	\$459,590.24	\$613,825.00	\$580,000.00		\$33,825.00					
08	Local Revenue	-10.71%	(\$203,169.09)	\$1,897,775.12	\$1,694,606.03	\$506,384.00		\$1,188,222.03					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$477,866.00	\$477,866.00	\$477,866.00							
08	Uniform Construction Code Fees	-36.38%	(\$45,748.00)	\$125,748.00	\$80,000.00	\$80,000.00							
Special Revenue Items w/ Prior Written Consent													
11	Shared Services Agreements	-100.00%	(\$42,000.00)	\$42,000.00	\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-27.69%	(\$22,976.90)	\$82,976.90	\$60,000.00	\$60,000.00							
08	Other Special Items	57.98%	\$40,990.65	\$70,693.32	\$111,683.97	\$66,000.00		\$45,683.97					
15	Receipts from Delinquent Taxes	-11.27%	(\$57,029.67)	\$506,029.67	\$449,000.00	\$449,000.00							
Amount to be raised by taxation													
07	Local Tax for Municipal Purposes	-3.14%	(\$170,528.92)	\$5,435,624.86	\$5,265,095.94	\$5,265,095.94							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-3.81%	(\$346,227.17)	\$9,098,304.11	\$8,752,076.94	\$7,484,345.94	\$0.00	\$1,267,731.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	3.00	22.00	-1.68%	(\$5,323.00)	\$317,360.00	\$312,037.00	\$312,037.00									
21		1.00	-12.35%	(\$3,025.00)	\$24,490.00	\$21,465.00	\$21,465.00									
22		4.00	0.35%	\$294.00	\$83,700.00	\$83,994.00	\$83,994.00									
23			9.39%	\$98,202.81	\$1,045,797.19	\$1,144,000.00	\$1,144,000.00									
25	19.00	1.00	-1.38%	(\$31,723.97)	\$2,302,314.97	\$2,270,591.00	\$2,150,591.00	\$120,000.00								
26	7.00		1.01%	\$21,560.07	\$2,126,014.93	\$2,147,575.00	\$1,049,815.00			\$1,097,760.00						
27			-16.67%	(\$2,000.00)	\$12,000.00	\$10,000.00	\$10,000.00									
28	1.00	3.00	19.68%	\$24,490.00	\$124,425.00	\$148,915.00	\$148,915.00									
29		5.00	5.70%	\$2,800.00	\$49,150.00	\$51,950.00	\$51,950.00									
30			-70.59%	(\$45,600.00)	\$64,600.00	\$19,000.00	\$19,000.00									
31			3.47%	\$5,100.00	\$147,000.00	\$152,100.00	\$152,100.00									
32			27900.00%	\$69,750.00	\$250.00	\$70,000.00	\$70,000.00									
35			-14.29%	(\$500.00)	\$3,500.00	\$3,000.00	\$3,000.00									
36			-0.46%	(\$3,322.18)	\$719,919.18	\$716,597.00	\$686,451.00			\$30,146.00						
37			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
42			-26.41%	(\$73,870.00)	\$279,730.00	\$205,860.00	\$205,860.00									
43	2.00	4.00	20.72%	\$30,155.00	\$145,545.00	\$175,700.00	\$175,700.00									
44			300.00%	\$135,000.00	\$45,000.00	\$180,000.00	\$120,000.00			\$60,000.00						
45			-44.63%	(\$138,009.94)	\$309,209.94	\$171,200.00	\$171,200.00									
46			18.83%	\$24,534.76	\$130,290.24	\$154,825.00	\$75,000.00			\$79,825.00						
48			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
50			1.65%	\$11,568.16	\$701,699.78	\$713,267.94	\$713,267.94									
55			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
Total	32.00	40.00	1.39%	\$120,080.71	\$8,631,996.23	\$8,752,076.94	\$7,364,345.94	\$120,000.00	\$0.00	\$1,267,731.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2016 Value)				Property Tax Assessments - Exempt Properties (October 1, 2016 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	34	\$2,293,900.00	0.41%	15A Public Schools	1	\$6,490,200.00	23.84%
2 Residential	1,528	\$386,717,500.00	69.70%	15B Other Schools	0	\$0.00	0.00%
3A/3B Farm			0.00%	15C Public Property	29	\$16,371,900.00	60.13%
4A Commercial	101	\$105,422,600.00	19.00%	15D Church and Charities	2	\$1,462,100.00	5.37%
4B Industrial	7	\$9,347,800.00	1.68%	15E Cemeteries & Graveyards	1	\$36,800.00	0.14%
4C Apartments	8	\$51,025,400.00	9.20%	15F Other Exempt	9	\$2,866,900.00	10.53%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	1,678	\$554,807,200.00	100.00%	Total	42	\$27,227,900.00	100.00%
Average Ratio (%), Assessed to True Value				100.00%			
Equalized Valuation, Taxable Properties				\$554,807,200.00			
Total # of property tax appeals filed in 2016				County Tax Board		30.00	
				State Tax Court		6.00	
Number of 2016 County Tax Board decisions appealed to Tax Court				0.00			
Number of pending property tax appeals in State Tax Court				7.00			
Amount paid out by municipality for tax appeals in 2016				\$0.00			
				Percentage of Exempt vs. Non-Exempt Properties		4.91%	

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement	36	\$119,813.82	\$4,811,800.00	\$257,358.93
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	36	119,813.82	4,811,800.00	257,358.93

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		7.00	45,106.60	\$39,322.59		\$2,776.17		\$3,007.84
Supervisory Staff (Department Heads & Managers)	5.00	2.00	589,404.69	\$452,926.92	\$4,650.00	\$31,977.00	\$65,360.01	\$34,490.76
Police Officers (Including Superior Officers)	17.00		2,400,826.08	\$1,864,180.56		\$186,417.75	\$350,227.77	
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	6.00		433,048.12	\$318,549.06	\$8,750.00	\$28,794.60	\$53,260.16	\$23,694.30
All Other Non-Union Employees not listed above	5.00	30.00	841,243.46	\$582,165.00	\$8,750.00	\$41,100.90	\$155,047.69	\$54,179.87
Totals	33.00	39.00	4,309,628.95	\$3,257,144.13	\$22,150.00	\$291,066.42	\$623,895.63	\$115,372.77

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

No

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	5.00	\$10,002.94	\$50,014.70	6.00	\$15,084.00	\$90,504.00
Parent & Child	1.00	\$20,089.08	\$20,089.08	2.00	\$21,108.00	\$42,216.00
Employee & Spouse (or Partner)	3.00	\$22,854.76	\$68,564.28	1.00	\$26,628.00	\$26,628.00
Family	16.00	\$31,245.48	\$499,927.68	18.00	\$35,424.00	\$637,632.00
Employee Cost Sharing Contribution (enter as negative -)			(\$159,500.00)			(\$164,842.46)
Subtotal	25.00		\$479,095.74	27.00		\$632,137.54
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	2	\$10,577.94	\$21,155.88	3	\$15,084.00	\$45,252.00
Parent & Child	1	\$22,342.20	\$22,342.20			\$0.00
Employee & Spouse (or Partner)	4	\$26,215.47	\$104,861.88	3	\$26,628.00	\$79,884.00
Family	5	\$41,115.87	\$205,579.35	4	\$35,424.00	\$141,696.00
Employee Cost Sharing Contribution (enter as negative -)			(\$18,550.00)			(\$17,445.60)
Subtotal	12.00		\$335,389.31	10.00		\$249,386.40
GRAND TOTAL	37.00		\$814,485.05	37.00		\$881,523.94

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

Yes

Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

			Current Year	2018	2019	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$6,315,000.00	\$6,315,000.00	\$0.00			
Regional School Debt			\$0.00			
Utility Fund Debt						
Sewer	\$142,000.00	\$142,000.00	\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
Municipal Purposes						
Debt Authorized	\$1,682,124.58	\$1,682,124.58				
Notes Outstanding	\$1,267,750.00	\$1,267,750.00				
Bonds Outstanding			\$0.00			
Loans and Other Debt			\$0.00			
Total (Current Year)	\$9,406,874.58	\$6,457,000.00	\$2,949,874.58			
Population (2010 census)	5,218					
Per Capita Gross Debt	\$1,802.77					
Per Capita Net Debt	\$565.33					
3 Yr. Average Property Valuation	\$497,250,808.00					
Net Debt as % of 3 Year Avg Property Valuation	0.59%					
Utility Fund - Principal						
Utility Fund - Interest						
Bond Anticipation Notes - Principal			\$164,750.00			
Bond Anticipation Notes - Interest			\$3,950.00			
Bonds - Principal						
Bonds - Interest						
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
Total			\$168,700.00	\$0.00	\$0.00	\$0.00
Total Principal			\$164,750.00	\$0.00	\$0.00	\$0.00
Total Interest			\$3,950.00	\$0.00	\$0.00	\$0.00
% of Total Current Year Budget			1.93%			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
Bond Rating	Moody's	Standard & Poors	Fitch			
Rating						
Year of Last Rating						
Mark "X" if Municipality has no bond rating				X		

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
