

BOROUGH OF NEPTUNE CITY

106 W. Sylvania Avenue, Neptune City, NJ 07753, Telephone-(732) 776-7224 X 35, Fax – (732) 776-8906

CERTIFICATE OF INSPECTION

Jerry Applegate – Code Enforcement Official
Office Hours: Tuesday & Thursday 4:30 PM – 5:30 PM

Application is hereby made for inspection, approval and issuance of a Certificate of Inspection for the following dwelling/business units as provided by the Code of the Borough of Neptune City c102.15-20.

- **All properties and structures shall meet the most recent Property Maintenance Code adopted by the Borough for compliance.**

PRESENT OWNER OF THE PROPERTY _____

ADDRESS _____

ADDRESS TO BE INSPECTED _____ UNIT/APT. # _____

NAME C.O. WILL BE ISSUED TO _____

DWELLING () BUSINESS () RENTAL () SALE () TRANSFER OF TITLE () OTHER ()

NUMBER OF BEDROOMS _____ NUMBER OF OCCUPANTS _____

*******MINIMUM 24 HR. NOTICE REQUIRED FOR INSPECTIONS*******

INSPECTION DATE REQUESTED (Mon – Thurs. Only) _____ TIME (after 4:30 pm) _____

- (Date and time must be approved by Code Enforcement Official as per his schedule)

PHONE NUMBER (where you can be reached for the date & time confirmation, by the Official)

A \$50.00 **NON-REFUNDABLE** fee must be paid at the time of application. (made out to the Borough)

A \$25.00 fee will be charged for each inspection thereafter.

Failure to make application for inspection and obtain a Certificate of Inspection for each new tenant or buyer of a business/dwelling is punishable by a fine in the amount not exceeding \$2000.00.

NOTICE: For dwelling units, list occupants & list ages of children only.

I hereby certify the truthfulness of the responses set forth in this application

AGENT/OWNER'S SIGNATURE

INSPECTION OFFICE USE:

FEE RECEIVED BY _____ CASH _____ CHECK # _____ DATE _____
INSPECTED BY _____ ZONING APPROVAL _____ OPEN PERMITS _____
BLOCK _____ LOT _____ DATE OF ISSUE _____ C.O. # _____

CONFIDENTIAL POLICE DEPT. USE:

MUST BE COMPLETED AND FILED 10 DAYS PRIOR TO OCCUPANCY

Has any person to commence residency after August 22, 2005 been convicted of N.J.S.A. 2C:7-1 et seq. (Registration and notification of release of certain offenders) ___yes ___no

I certify this is a true statement.

(new owner or tenant signature) Date